



Special Finance Committee Meeting Minutes
Friday, January 25, 2019 at 9:00am GMT Board Room
15 Industrial Parkway, Burlington

Committee Members Present:
Commissioner Bohne (Chair)
Commissioner Powers (phone)
Commissioner Dimitruk
Commissioner Wallis

Cari Whittemore, Executive Assistant
Matthew Young, Admin Support
Specialist

Staff Present:
Mark A. Sousa, General Manager
Trish Redalieu, Director of Human
Resources
Jon Moore, Director of Transportation
Michelle Daley, Director of Finance Kim
Wall, Grants Manager
Jamie Smith, Marketing and Public Affairs
Manager

Members of the public:
Tom Chittenden, Commissioner South
Burlington
Bonnie Waninger, Commissioner
Lamoille County
Chapin Spence, Commissioner Burlington
Chapin Kaynor, Commissioner Williston
Ray Coffey, Commissioner Winooski
Ross McDonald, VTrans

Meeting started at 8:08 AM.

1. Adjustment of the Agenda-
There were no adjustments to the Agenda
2. Public Comment –
There was a quorum of the Board present but no action was taken as a board.
3. Approval of the minutes from January 8, 2019 – The committee tabled the approval of minutes until regularly scheduled Finance committee meeting.
4. FY20 Operating and Capital Budget discussion-

Mrs. Daley presented the Cost Allocation Plan to the Board.

There was discussion on the Cost Allocation Plan.

Mrs. Daley presented and discussed the Indirect Cost Rate and also presented a glossary of terms that relate to the budget discussion, in order to assist board members in understanding some of the financial language.



9:10 am Commissioner Coffey entered.

9:11 am Commissioner Spencer entered.

Mr. Sousa stated that GMT's attorney has given GMT legal advice that the commissioners can vote on the 10 hours rule allowing GMT to add or subtract 10 hours or more of service without it having an effect on member assessment contributions.

There was further discussion on this topic.

Mr. Moore discussed the rural calculated rates. There was further discussion on this.

Mr. Moore informed the Board that with the new Hastas software scheduling efficiencies will be made based on the NextGen recommendations and may help save some driver pay hours with some improved efficiencies in service.

Ms. Smith stated that Chris Loyer-GMT, has over the past few weeks been reaching out to communities about the proposed changes.

Commissioner Wallis stated that she believed that GMT needed to have an outside consultant come in and assess how GMT is running internally.

Commissioner Powers requested a schedule or timeline of what happens next. Mr. Sousa stated that GMT will provide a timeline to the board.

Commissioner Dimitruk proposed a motion to bring the possibility of eliminating the Plainfield Health service to the board, while acknowledging that staff will work to problem solve with Plainfield Health before any changes are implemented. Commissioner Powers seconded the motion. All were in favor, the motion passed as presented.

Commissioner Bohne suggested implementing NextGen sooner than later. Mr. Moore stated that GMT has begun the process and has started moving forward on some items. Further discussion was had.

Commissioner Dimitruk asked Mr. McDonald what would happen to the Federal and State funds awarded by VTRANS in the event the authority eliminated/suspended service. Mr. McDonald informed the Committee that if GMT were to suspend

service than there is a potential of losing some VTrans funding due to no longer needing to provide the amount of service that was previously being provided.



Commissioner Dimitruk stated that if this is the case that GMT may lose some funding. Then we as a finance committee cannot recommend this plan to the Board due to assumptions being inaccurate with this new information that has been provided.

Mr. Daley stated that if funding does not increase and the board chose to not suspend service GMT would be in a difficult position to balance the budget.

Commissioner Bohne asked Ms. Daley if it was her suggestion that the committee move forward with the budget as is and make concessions as needed. Ms. Daley responded yes and stated that once GMT goes through the negotiating process with

VTrans and GMT has grant numbers in a grant agreement we would know more. We should stick with the budget we have presented. After much discussion.

Commissioner Dimitruk stated that she was not comfortable moving in this direction.

Commissioner Dimitruk suggested that staff create a five-year plan with a strategic approach to achieve sustainable funding for all services including seasonal service.

After further discussion it was decided that Ms. Daley would create a revised memo and not fully revise the budget for the January 29th board meeting.

Commissioner Powers inquired about GMT getting a line of credit to help in situations like these.

Ms. Daley stated that any borrowing would need to be short term borrowing i.e repaid by the end of the FY. Long term borrowing needs to be brought to member communities and voted on through the public process.

There was discussion on the line of credit.

5. Adjourn- commissioner Wallis raised a motion to adjourn Commissioner Powers seconded the motion. All were in favor and the meeting adjourned at 10:56 am