

**Leadership Committee
Green Mountain Transit**

Meeting Notes
Wednesday, December 14, 2016
1:00 pm
15 Industrial Parkway, Burlington, VT

Present:

Chair Kaynor, Secretary Barton, Past Chair Dimitruk, and Treasurer Powers.
Absent Commissioner Moore

Staff members Karen Walton, General Manager

Meeting started at 1:01 pm.

Public Comment

None

Adjustment to Agenda

Chair Kaynor asked that we add "Nomination for Vice Chair" after point 4.

Approval of the minutes

Motion by Commissioner Dimitruk to approve the minutes of November 10, 2016.
Secretary Barton second. Passed

Hinesburg vacancy

Chair Kaynor told the committee that Hinesburg as put forth Phil Poesh as the new Commissioner with Trevor Lashua as alternate.

Nominations for Vice Chair discussion

Chair Kaynor told the committee that there were numerous names that have been brought forward for the position that Commissioner Moore was vacating, and that the official nomination and election will take place at the upcoming Board meeting.

GM Evaluation

Chair Kaynor led a discussion about the upcoming GM evaluation process. It was decided that it would be conducted similar to last year's process. GM Walton stated that she will send a copy of her last evaluation which lists goals to be accomplished to the Board Members in order to help them complete the evaluation.

Board Survey Draft Results (senior management)

GM Walton stated that both she and AGM Sousa completed the Board survey as requested. The responses to the questions were similar to what the Boards self-survey responses were.

Board Meeting Agenda

There was discussion on the upcoming Board Agenda items to include an update of the punch list items at the DTC; the FGI Shopping Shuttle changes; The balanced FY18 Draft Operations and Capital budget; the Tilley Drive Shuttle change; an update of the VPTA Medicaid contract; an update from GM Walton and Chair Kaynor about the Jeffersonville Commuter meeting that they attended; an update of the Industrial Pkwy Rehabilitation project; and an update of the MTicketing project.

GM Report

GM Walton reported that the rural side RouteMatch would start in January. She also gave a history on the S. Burlington Hotels Brochure and passed around the new one that has been distributed. Finally she updated the committee on the issues that we have been having with the boilers at the main Burlington facility.

Executive Session

Secretary Barton moved that the Leadership Committee go into Executive Session for the purpose of evaluating a public employee at 2:26 pm. Treasurer Powers second. Passed

Secretary Barton moved to come out of Executive Session at 3:10 pm. Treasurer Powers second. Passed

Next Meeting: Thursday, January 12, 2016 at 9:00 a.m.

Commissioner Barton made a motion to adjourn. The motion was seconded by Commissioner Dimitruk; approved unanimously.

Meeting adjourned at 3:11 pm.

DRAFT