



Operations Committee Meeting  
April 16, 2018  
GMT Office  
15 Industrial Parkway, Burlington, VT 05401  
8:30 AM

**Committee Members present:** John Sharrow and Tom Chittenden

**Staff present:** Mark Sousa, General Manager and Trish Redalieu, HR Director

### **Agenda**

1. **Adjustment of the Agenda** – meeting started at 8:36 am; no quorum and no adjustments to the agenda.
2. **Public Comment** – no public comment.
3. **Approval of March 12, 2018 meeting minutes** – did not have a quorum, approval of minutes tabled until next meeting.
4. **Discussion of Performance Improvement Plan (PIP)** – There was a discussion of the PIP and the time it takes staff to collect the data. Discussion was tabled.
5. **RouteMatch/on-time performance discussion** – Mark Sousa provided the committee members with an update.
6. **Bus Fleet Age Discussion** – there was a discussion about the average age of the fleet and the possibility of replacement buses particularly in the rural area.
7. **Marketing and Public Affairs Plan** – Mark Sousa provided the committee members with a memo that was included in the April Board packet.
8. **Discussion of FY18 Strategic Goals** – discussion was tabled.
9. **Staff Review of Ongoing Projects (HR updates) and next meeting date** – Mark Sousa provided the committee members with an update on the upcoming rural union negotiations. Next meeting date was not set.
10. **Adjourn** – meeting adjourned at 9:43 am.