



## **General Manager Search Committee Meeting**

Wednesday, August 28, 2019, at 12:30 p.m.

GMT Board Room

101 Queen City Park Road,

Burlington VT 05401

### Present:

Bonnie Waninger, GMT Board of Commissioners Vice Chair

Catherine Dimitruk, GMT Board of Commissioners

Paul Bohne, GMT Board of Commissioners Treasurer

Ross MacDonald, VTrans Public Transit Coordinator

Tony St. Hilaire, Teamsters Local 597 Business Agent

Jamie Smith, GMT Director of Marketing and Planning

Trish Redalieu, GMT Director of Human Resources, Ex-Officio

- **Welcome:**  
The meeting opened at 12:40PM
- **Adjustments to the Agenda:**  
Jamie Smith suggested the committee consider changing the agenda item, "Stakeholder Survey Results" to "Finalize and Review Survey Format".
- **Public Comment:**  
None
- **Committee Charter:**  
The committee discussed the purpose of having a search committee and determined the role to be: The Committee is responsible for the preliminary process of working with the search committee, interview first round candidates, and present the top candidates to the GMT Board of Commissioners. In addition, the committee will guide the search firm to a final job description based on the organization's wants and needs.  
  
Commissioner Dimitruk noted that she would like to present a minimum of three candidates to the board; less than three would not be a satisfying result.
- **Search Firm Proposal Review:**  
The committee worked through the three proposals submitted from three separate search firms. The committee unanimously voted for GOVHR as the preferred search firm.

The committee began drafting a list of questions to ask references given by GOVHR. Next steps include, checking the search firm references, confirm that



VTrans is able to assist in the cost of hiring the firm, and convening a special meeting with the GMT Board of Commissioners to adjust the motion pertaining to the search firm hiring.

- Stakeholder Survey Results:  
The committee finalized the survey.
- Next Meeting:  
The next meeting was set for September 9<sup>th</sup>, time TBD.
- Adjourn:  
The committee meeting adjourned at 2:14PM.

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