



GMT Leadership Committee Meeting Minutes
Monday, December 10th, 2018
GMT Board Room
15 Industrial Parkway
Burlington, VT 05401

Present:

Commissioner Chittenden
Commissioner Bohne
Commissioner Kaynor
Commissioner Waninger
Commissioner Barton

Staff Present:

Mark A. Sousa, General Manager
Matthew Young, Admin Support
Specialist

Meeting started at 10:32 am

1. Adjustment of the Agenda –None
2. Public Comment - None
3. Approval of October 2018 Meeting Minutes – A motion was made to approve the minutes with grammatical changes by Commissioner Barton, seconded by Commissioner Bohne. All were in favor and the minutes were approved with changes.
4. Draft Board Agenda- Agenda items discussed for inclusion on the December 2018 board meeting agenda include:
 - A. FY20 Budget Update* (possible executive session)
 - B. Electric Bus Contract Award*
 - C. Legal Contract Award*
 - D. Information Technology Contract Award*
 - E. Added Barre LINK Service*
 - F. Operations Performance Report
5. GM Report-
 - A. Route Match (RM) Update - Mr. Sousa informed the Committee that RouteMatch is still working on some issues with the route shout app. Mr. Sousa will have a recommendation for the committee soon on what action needs to be taken.



- B. New Year's Party- Mr. Sousa informed the committee that GMT will be having a New Years party on January 20th 2019.

- C. SSTA Update – Mr. Sousa informed the committee that the GMT/SSTA joint committee has not met for a while. The last conversation that was had discussed having a consultant take a look at different options of a combined GMT/SSTA. This consultant would have cost around \$25,000, no agency has plans to pay this at this time. GMT Chair Chittenden has reached out to the SSTA Chair a few times in the last month and has not gotten a response. He stated that he would try again today.

Mr. Sousa stated that we may extend the SSTA contract while this process is taking place.

Commissioner Waninger asked what SSTA's succession plan was for when Executive Director Benner retires.

Mr. Sousa stated that he is not aware of SSTA's plan at this time.

- 6. Next Meeting Date and Location- Next Leadership Committee Meeting is Monday, January 14th, 2019 at 10:30am at 15 Industrial Parkway Burlington.

- 7. Adjourn- Commissioner Barton made a motion to adjourn, Commissioner Bohne Seconded the motion. All were in favor the meeting adjourned at 11:37 am.