



Strategy Committee
Meeting Minutes
Monday, November 13th, 2017 8:00am
15 Industrial Parkway, Burlington, VT

Committee Members Present:

Bob Buermann, Chair
Commissioner Spencer
Commissioner Holland
Commissioner Pouech
Commissioner Currier (Via Phone)

Staff Present:

Mark Sousa, General Manager
Michelle Daley, Director of Finance
Alma Hebib, Executive Assistant

Meeting opened at 8:02 am

1. Adjustment of the Agenda- No adjustments on the Agenda.
2. Public Comment- No public comment.
3. Approval of the September 11th, 2017 committee minutes- Commissioner Spencer approved the minutes and Commissioner Pouech seconded and the minutes were approved. No additional comments.
4. Capital Project Timeline- The Committee discussed the timeline and the new updates which include:
 - 15 Industrial Security Upgrade
 - Driveway Ramp at Industrial Parkway
 - Solar Shelter Lighting
 - DTC Platform Heather Replacement
 - Jericho Shelter
 - Larkin Terrace Shelter
 - Cherry Street Terminal Decommission
 - Berlin Facility Renovation
 - New Rural Shelter Installation
5. Project Update
Staff will provide information on the following project:
 1. RouteMatch Update- Mrs. Daley gave an update on RouteMatch. They were here last week doing training for the fixed route implementation. RouteMatch will be fully live this week.
 2. New Vehicle Update- Mr. Sousa updated the Committee with the new vehicle update. The new vehicles will be inspected in December with final delivery Christmas week.
 3. Electric Vehicle Update- If the grant is approved we are looking at 4 new electric buses.
6. Project plan on a new funding model- The Committee discussed the project plan. The first step is to work on the mission statement and staff will look at collecting resources and funding availability. The Committee will look at defining the scope and the mission statement with those resources.
7. Confirm next meeting date- The next strategy committee is scheduled for December 11th, 2017 at 8:00am.
8. Meeting Adjourned at 9:17 am.

Next Strategy Committee meeting is Monday December 11th, 2017 at 8:00 am.