



NextGen Advisory Committee Meeting Minutes  
Tuesday November 14<sup>th</sup>, 2017 10:00 am  
15 Industrial Parkway, Burlington VT

Present:

Mark A. Sousa, General Manager  
Jon Moore, Director of Maintenance and Planning  
David Armstrong, Planning Manager  
Jamie Smith, Marketing and Public Affairs Manager  
Alma Hebib, Executive Assistant  
Peter Keating, CCRPC  
Bob Buermann, Commissioner  
Rob Moore, Commissioner  
Tasha Wallis from LCRPC  
Bonnie Waninger, Commissioner

Meeting opened at 10:05 AM.

1. Adjustment to the Agenda- No adjustments made to the Agenda.
2. Public Comment- No public comment.
3. Approval of the October meeting minutes- Mr. Sousa made a motion to approve the minutes and seconded by Commissioner Buermann and the minutes were approved.
4. ADA Service Analysis: A consultant from Nelson Nygaard, presented the committee with the overview of paratransit services which include:
  - Existing conditions (FY 17)
  - Urban paratransit service: SSTA
  - Urban ADA paratransit service
  - E&D Partners- Chittenden County
  - GMT Paratransit Services in Washington County & Franklin County
  - GMT Paratransit services in Grand Isle
  - Rural Paratransit – Observations
  - Performance Stats
  - Recommendations – Urban
  - Recommendations – Rural
5. Gap Service Analysis – Mr. Moore, Director of Maintenance spoke to the committee regarding the scenarios and if there are any recommendations to service scenarios, let members be aware that way suggestions can be analyzed for future service scenario changes.
6. Public Involvement & Outreach Activities – Mr. Moore discussed that there are public outreach meetings coming up in December.
7. Project & Fare Analysis Timeline- Mr. Moore discussed that the next meeting will focus on fare analysis. The fare analysis timeline is coming to an end and will be presented in the upcoming meetings.
8. Next Meeting- Next NextGen meeting will be December 12<sup>th</sup>, 2017 at 10:00 am.

Adjourn- Meeting Adjourned at 11:29 am.