

**Leadership Committee
Green Mountain Transit**

Meeting Notes
Thursday, October 13, 2016
10:00 am
15 Industrial Parkway, Burlington, VT

Present:

Chair Kaynor, Secretary Barton, Treasurer Powers and Past Chair Dimitruk (on conference call), Absent Commissioner Moore

Staff members Mark A. Sousa, Assistant General Manager

Meeting started at 10:03 am.

Public Comment

None

Adjustment to Agenda

None

Approval of the minutes

Motion by Secretary Barton to approve the minutes from September 15, 2016 Treasurer Powers second. Motion passed.

DTC Update

Ms. Walton stated that all pertinent staff was currently at the DTC setting up. There was discussion related to last minute logistics.

Board Vacancies discussion

Ms. Walton stated that she had received an email from the City of Burlington that we have a new Commissioner to replace Mr. Bose, her name is Katherine Miles. Ms. Walton stated that she will reach out to her.

Board Meeting Agenda

There was discussion on the upcoming Board Agenda items to include changes to the retirement investment platform; the CNG report from the Ad Hoc Committee; the Marketing Plan; and updates on the System Analysis vendor and MTicketing vendor.

GM Report

Ms. Walton mentioned that she was researching changes to GMT Service Dog Policy and she would mention it during her report but is aiming to have the policy to the Board during the November meeting.

The RouteMatch app is due to go live tomorrow. The Beta testing is showing that there shouldn't be too many hiccups.

Ms. Walton asked if it would be appropriate for staff to do the Survey Monkey for the Board Survey and then send the link to Chair Kaynor to distribute. All agreed that would be a good way to do it.

Chair Kaynor requested that the Strategic Goals be added to next months agenda.

Next Meeting: Thursday, November 10, 2016 at 9:00 a.m.

Secretary Barton made a motion to adjourn. The motion was seconded by Treasurer Powers; approved unanimously.

Meeting adjourned at 10:37 a.m.

DRAFT