



GMT Leadership Committee Meeting Minutes  
Monday, January 7<sup>th</sup>, 2019  
GMT Board Room  
15 Industrial Parkway  
Burlington, VT 05401

Staff Present:

Mark A. Sousa, General Manager  
Trish Redalieu, Director of Human Resources  
Michelle Daley, Director of Finance and Compliance  
Jon Moore, Director of Transportation  
Jamie Smith, Marketing and Public Affairs Manager  
Cari Whittemore, Executive Assistant  
Matthew Young, Admin Support Specialist

Present:

Commissioner Chittenden  
Commissioner Bohne  
Commissioner Kaynor  
Commissioner Waninger

Meeting started at 8:30 am

1. Adjustment of the Agenda –  
Mr. Sousa requested adding item D. Line of credit in the draft board agenda.
2. Public Comment –  
There were no public present. Mr. Sousa introduced GMT's new Executive Assistant Cari Whittemore, to the Committee.
3. Approval of December 2018 Meeting Minutes – A motion was made to approve the December 2018 minutes by Commissioner Kaynor, seconded by Commissioner Bohne. All were in favor and the minutes were approved.
4. Draft Board Agenda- Agenda items discussed for inclusion on the January 2019 board meeting agenda include:
  - A. FY20 Budget Update\*
  - B. VTrans Presentation
  - C. GM Evaluation (Executive session)
  - D. Line of Credit\*



5. GM Report-

- A. Route Match (RM) Update - Mr. Sousa will have a recommendation for the committee soon on what action needs to be taken.
- B. Legislative Session - Mr. Sousa informed the committee that legislative session starts January 9, 2019 and he has meet with Senator Kitchel as well as others.
- C. Dedicated Funding Source – Mr. Sousa informed the committee that he would be scheduling meetings starting next week with representatives to discuss the need for a dedicated funding source for transit. There has not been discussion on the source of the funding just the need for funding.

6. Other Business-

Commissioner Kaynor requested that Ms. Redalieu’s cost savings memo be included in the FY20 budget memo from the finance department.

Commissioner Waninger suggested that Jamie Feehan come to a future board meeting to discuss his work on a dedicated funding source.

- 7. Next Meeting Date and Location- Next Leadership Committee Meeting is Monday, February 12, 2019 at 10:30am at 15 Industrial Parkway Burlington.
- 8. Adjourn- Commissioner Kaynor made a motion to adjourn, Commissioner Waninger seconded the motion. All were in favor the meeting adjourned at 9:34 am.

\* Indicates an action agenda item.