



**Leadership Committee Meeting Minutes  
June 7, 2021 11:00 AM  
101 Queen City Road, Burlington VT 05401  
Meeting held virtually via Zoom Meetings**

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*The mission of GMT is to promote and operate safe, convenient, accessible, innovative, and sustainable public transportation services in northwest and central Vermont that reduce congestion and pollution, encourage transit oriented development, and enhance the quality of life for all.*

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**Due to current social distancing measures, this meeting will be held entirely virtual.**

**Present:**

Commissioner Waninger  
Commissioner Sharrow  
Commissioner Kaynor  
Commissioner Bohne  
Commissioner Davis  
Jon Moore, General Manager  
Jamie Smith, Director of Marketing and Planning  
Nick Foss, Director of Finance

**Open Meeting**

Chair Waninger opened the meeting at 11:02AM.

**Adjustment of the Agenda**

None

**Public Comment**

None

**Approval of Committee Minutes, May 10, 2021**

Commissioner Kaynor made a motion to approve the minutes from May 10, 2021, Commissioner Sharrow seconded. All were in favor and the motion carried.

**General Manager Report – Updates and Opportunity for Questions**

GM Moore added an update regarding school transportation. Commissioner Kaynor thanked GM Moore for continuing to give updates and would like to see more topics covered, for example: microtransit and electric bus issues. GM Moore asked if the board would prefer a comprehensive report versus departments. The committee consensus was to keep the individual department reports.



### **Election of Officers Discussion**

Chair Waninger said the Leadership Committee acts as a nomination committee for board elections and we are approaching election time. Commissioner Bohne asked if the election was in July? The answer was yes.

Chair Waninger will add an agenda item to assess Board member interest in election of officers. Commissioner Kaynor commented that there may be a change to the Commissioner and Alternate Commissioner for Williston noting that they change could affect the past positions represented on the Leadership Committee.

Chair Waninger asked committee members to continue thinking of nominees.

### **General Manager Employment Agreement Discussion**

Chair Waninger proposed a two-month extension to the General Manager employment agreement, allowing for the GM evaluation process to be completed. There was a conversation regarding GM wages. Commissioner Bohne felt that the GM evaluation process and a wage increase should go hand-in-hand and offered a suggestion that the process be complete before offering the increase. It was noted that the increase could be retroactive to July (in-line with employee increases), which would be determined by the full GMT Board of Commissioners.

### **In-person Board Meetings Discussion**

The full GMT Board of Commissioners asked the Leadership Committee to discuss returning to in-person board meetings. Chair Waninger noted that GM Moore offered a hybrid option, which was discussed with the committee. GM Moore discussed the GMT employee return to work timeline and offered that a hybrid in-person/virtual board meeting option be put into place for August. Commissioner David noted appreciation for additional flexibility.

Chair Waninger asked if GMT has the equipment to make a hybrid approach possible? GM Moore said that we are in the process of outfitting the board room with additional needed equipment.

Commissioner Kaynor was in favor of a hybrid approach, but expressed the need for testing equipment as the Williston Select board found a delay when people were speaking to be distracting. Commissioners Davis and Kaynor offered their assistance in testing the hybrid environment. Chair Waninger offered that the full Board should conduct a poll of planned vacation to know when traveling would affect future meetings during the Summer.

**Executive Session: 1 VSA 313(a) (1) (b), labor relations agreements with employees.**



Commissioner Davis made the motion that premature public knowledge regarding Collective Bargaining negotiations would place GMT at a substantial disadvantage. Commissioner Sharrow seconded, all were in favor and the motion carried.

Commissioner Davis made a motion to enter executive session pursuant to 1 VSA 313(a) (1) (b) to discuss labor relations agreements with employees inviting the General Manager, Jon Moore, and the Director of Finance, Nick Foss. Commissioner Bohne seconded. All were in favor and the committee entered executive session at 11:25AM.

Commissioner Kaynor made a motion to exit executive session, Commissioner Davis seconded. All were in favor and the executive session ended at 11:47AM. No action was taken as a result of executive session.

### **Draft Board Agenda Review**

Chair Waninger asked that the agenda for the Board of Commissioners Meeting include:

- Election of Officer discussion
- GM Employment Agreement
- TAM Plan (Action)
- Update on Collective Bargaining Agreements

### **Milton Service Request and New Service Planning and Implementation Policy Discussion**

GM Moore gave an update on the memo provided to the committee outlining a service proposal from Milton, including the timeline and history of the 10-hour rule suspension and the staff recommendation. GM Moore said the staff recommendation is that this proposal would fall under the category of new service and should follow that process. Commissioner Sharrow gave his perspective as the Milton representative, and noted that the goal of GMT should be to increase ridership when the opportunity presents itself.

Chair Waninger asked the committee if this proposal should be considered new service. There was a discussion by the committee.

Commissioner Waninger asked to take a straw poll to answer, “should this proposal be considered new service?” The results were:

Commissioner Bohne: yes  
Commissioner Davis: yes



Commissioner Kaynor: yes, but noted that the local assessment approach is incorrect and the GMT Board of Commissioners should be following a regional funding approach.

Commissioner Sharrow: no, and noted that GMT should be making decisions based on well-defined goals.

### **Commissioner Comments**

Chair Waninger wanted to thank staff for moving so many items forward this month and thanked GM Moore for continued updates.

Commissioner Sharrow feels the MyRide service is still unsafe for student transportation. GM Moore explained that the service was looked at and deemed within compliance and that GMT feels the service meets safety requirements needed to safely transport students.

### **Adjourn**

Commissioner Bohne made a motion to adjourn, Commissioner Sharrow seconded. All were in favor and the meeting adjourned at 12:08PM.