



1 **General Manager Search Committee Meeting Minutes**
2 **October 31, 2022, 1:00 PM**
3 **101 Queen City Road, Burlington VT 05401**
4 **Attendees may join in-person or remotely via Zoom.**
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7 *The mission of GMT is to promote and operate safe, convenient, accessible, innovative, and*
8 *sustainable public transportation services in northwest and central Vermont that reduce*
9 *congestion and pollution, encourage transit-oriented development, and enhance the quality*
10 *of life for all.*

12
13 **Present:**

14 Commissioner Paul Bohne, Essex
15 Commissioner Tom Derenthal, Burlington
16 Commissioner Austin David, Winooski
17 Commissioner Catherine Dimitruk, Franklin County
18 Stephanie Reid, Director of Human Resources
19 Jamie Smith, Director of Marketing & Planning
20 Tim Bradshaw, Public Transit Program Coordinator at VTrans

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22 **Open Meeting**

23 Chair Bohne opened the meeting at 1:02 PM.

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25 **Adjustment of the Agenda**

26 None

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28 **Public Comment**

29 None

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31 **Approval of Committee Minutes**

32 Commissioner Dimitruk made a motion to approve draft minutes from
33 October 17, 2022, Commissioner Derenthal seconded. All were in favor and
34 the motion carried.

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36 **Discussion and finalization of the interview questions**

37 The questions shared with committee were a list used in past General
38 Manager searches. Commissioner Derenthal inquired about adding
39 questions related to customer service, soliciting funding, and candidate's
40 long term goals for the organization. Smith commented on the need to



41 address the collective staff, not just the leadership team, in regards to
42 employee morale. The committee confirmed that each member will be
43 responsible for asking one to two questions per candidate. Reid will assign
44 questions to each committee member.

45

46 **Executive Session Personnel: 1 VSA 313(a)(3)**

47 Commissioner Dimitruk made a motion to enter executive session personnel:
48 1 VSA 313(a)(3), Commissioner Derenthal seconded. All were in favor and the
49 motion carried. The Committee entered executive session at 1:18 PM. The
50 committee exited executive session at 1:55 PM with no action taken.

51

52 **Other Business**

53 Commissioner Derenthal inquired about offering candidates relocation funds.
54 Smith confirmed that Green Mountain Transit has offered this in the past.
55 Commissioner Bohne confirmed that after a virtual interview, candidates will
56 be invited to visit the facilities and meet staff.

57

58 **Adjourn**

59 Commissioner David made a motion to adjourn, Commissioner Derenthal
60 seconded. All were in favor and the meeting adjourned at 1:59 PM.

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