



1 **Green Mountain Transit Board of Commissioners Meeting**
2 **May 11, 2023 – 7:30 a.m.**
3 **101 Queen City Road, Burlington VT 05401**

5 *The mission of GMT is to promote and operate safe, convenient, accessible,*
6 *innovative, and sustainable public transportation services in northwest and*
7 *central Vermont that reduce congestion and pollution, encourage transit-*
8 *oriented development, and enhance the quality of life for all.*

10 **Present:**

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12 Commissioner Bob Buermann, Grand Isle County
13 Commissioner Austin Davis, Winooski
14 Commissioner Paul Bohne, Essex
15 Commissioner Phil Pouech, Hinesburg
16 Alternate Commissioner Kyle Grenier, Grand Isle
17 Commissioner Susan Grasso, Shelburne
18 Commissioner Amy Brewer, Williston
19 Alternate Commissioner Chapin Kaynor, Williston
20 Alternate Commissioner Tom Derenthal, Burlington
21 Commissioner Christian Meyer, Washington County
22 Alternate Commissioner Elisabeth Nance, Franklin County
23 Alternate Commissioner Eric Covey, Winooski
24 Commissioner Henry Bonges, Milton
25 Commissioner Matt Cota, South Burlington
26 Commissioner Chapin Spencer, Burlington
27 Jamie Smith, Director of Planning and Marketing
28 Chris Damiani, Senior Transit Planner
29 Clayton Clark, General Manager
30 Jon Moore, Assistant General Manager
31 Debbie Coppola, Controller
32 Tammy Masse, Controller
33 Stephanie Reid, Director of Human Resources
34 Commissioner Tasha Wallis, Lamoille County
35 Tim Bradshaw, Director of Rural Operations
36 Nick Foss, Director of Finance
37 Matt Kimball, Director of Grants and Project Development
38 Steve Falbel, Steadman Hill Consulting
39 Dan Currier, VTrans
40 Ross MacDonald, VTrans



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43 **Open Meeting**

44 Chair Davis opened the meeting at 7:32AM.

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46 **Adjustment of the Agenda**

47 None

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49 **Public Comment**

50 None

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52 **Consent Agenda (Action Item)**

53 Commissioner Bohne made a motion to approve the consent agenda,

54 Commissioner Pouech seconded. All were in favor and the motion carried.

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56 **Action: Title VI Program Review and Approval**

57 Steve Falbel gave an overview of the Title VI program and updates made
58 since the 2020 Title VI plan was adopted.

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60 Commissioner Brewer made a motion to approve submission of the updated
61 Title VI program to the FTA, Commissioner Wallis seconded. Commissioner
62 Derenthal asked if we need to get VTrans approval on the plan. Steve Falbel
63 noted that there isn't an approval process, but GMT would normally submit
64 the plan to VTrans as well. All were in favor and the motion carried.

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66 **VTrans Update**

67 Ross MacDonald gave an update on the State Grant application process
68 and negotiations that are ongoing.

69

70 **General Manager's Report**

71 GM Clark reviewed items from the written GM Report.

72

73 Commissioner Bohne asked if there is a penalty if GMT doesn't meet 10% of
74 the operating budget with fares?

75

76 Commissioner Wallis made a request that we have a presentation at the next
77 board meeting on ridership trends.

78

79 **Committee Reports**

80 Committee chairs reviewed items of note from each committee meeting.



81

82 **Review: Plan to Consider and Adjust Fares**

83 GM Clark gave an overview of the public phase portion of the fair fare
84 process, including the following timeline:

85

- 86 • Information to inform staff and prepare them for public questions
87 distributed May 15, 2023.
- 88 • Media advisory and municipality notifications to go out May 22, 2023.
- 89 • There will be a survey and opportunity to provide public input to fares
90 in June, to include a public comment session June 7, 2023 at 6:00 p.m.
91 at a location TBD within walking distance of the Downtown Transit
92 Center.
- 93 • We will have a recommended fare plan to the Board at your July
94 meeting.
- 95 • We will receive public comment on the fare plan in August.
- 96 • We will have a final plan for the Board to review at your September
97 meeting.
- 98 • This will then give us 3 months to educate the public and start the process
99 of setting up user accounts so that we'll be ready to proceed January 2,
100 2024.

101

102 **Discussion: Board Retreat in September**

103 GM Clark presented a draft plan for a Board of Commissioners retreat in
104 September. The Board discussed items for a draft agenda.

105

106 **Training: Planning Rides on Website and Transit App**

107 Director Smith conducted a virtual walkthrough of the GMT website to
108 highlight important places to find information.

109

110 Chris Damiani gave an overview of Transit App and how Commissioners can
111 use the app to plan trips and find bus information in real time.

112

113 **Executive Session to Discuss Labor Contracts**

114 Commissioner Bohne made a motion to enter executive session to discuss
115 personnel inviting in General Manager Clark, Assistant General Manager
116 Moore, Director Reid, Director Foss, and Director Smith; Commissioner
117 Buermann seconded. All were in favor and the Board entered executive
118 session at 9:08AM.

119



120 Commissioner Bohne made a motion to exit executive session, Commissioner
121 Spencer seconded. All were in favor and the Board exited executive session
122 at 9:45AM with no action taken.

123

124 **Board of Commissioner Comments**

125 Chair Davis welcomed new Board members.

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127 Commissioner Bohne thanked GM Clark for jumping straight into the GM role.

128

129 Commissioner Wallis noted that Bobby Murphy from Stowe Mountain Resort
130 would be moving on to another Vail property and asked staff to make
131 connections with the new contact.

132

133 **Adjourn**

134 Commissioner Spencer made a motion to adjourn, Commissioner Wallis
135 seconded. All were in favor and the motion carried. The meeting adjourned
136 at 9:47AM.