



1 **Green Mountain Transit Board of Commissioners Meeting Minutes**
2 **November 21, 2023 – 7:30 a.m.**
3 **101 Queen City Road, Burlington VT 05401**
4 **and on Zoom**

6 *The mission of GMT is to promote and operate safe, convenient, accessible,*
7 *innovative, and sustainable public transportation services in northwest and*
8 *central Vermont that reduce congestion and pollution, encourage transit-*
9 *oriented development, and enhance the quality of life for all.*

11
12 **Present:**

13 Commissioner Austin Davis, Winooski
14 Commissioner Catherine Dimitruk, Franklin County
15 Commissioner Paul Bohne, Essex
16 Commissioner Andrea Souzzo, Burlington
17 Commissioner Bob Buermann, Grand Isle County
18 Commissioner Christian Meyer, Washington County
19 Commissioner Chapin Spencer, Burlington
20 Commissioner Henry Bonges, Milton
21 Commissioner Susan Grasso, Shelburne
22 Commissioner Tasha Wallis, Lamoille County
23 Commissioner Amy Brewer, Williston
24 Commissioner Phil Pouech, Hinesburg
25 Commissioner Michael Scanlan, South Burlington
26 Alternate Commissioner Chapin Kaynor, Williston
27 Alternate Commissioner Kyle Grenier, Grand Isle County
28 Alternate Commissioner Tom Derenthal, Burlington
29 Alternate Commissioner Judy Rosenstreich, Shelburne
30 Clayton Clark, General Manager
31 Jamie Smith, Director of Planning and Marketing
32 Chris Damiani, Senior Transit Planner
33 Nick Foss, Director of Finance
34 Matt Kimball, Director of Grants and Project Development
35 Stephanie Reid, Director of Human Resources
36 Tammy Masse, Controller
37 Tim Bradshaw, Director of Rural Operations
38 Dan Currier, VTrans

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40
41 **Open Meeting**



42 Chair Davis opened the meeting at 7:31 AM.

43

44 **Adjustment of the Agenda**

45 None

46

47 **Public Comment**

48 None

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50 **Consent Agenda (Action Item)**

51 Commissioner Bohne motioned to approve the consent agenda, and
52 Commissioner Buermann seconded. Commissioner Bohne asked for a future
53 ridership presentation. All were in favor and the motion carried.

54

55 **Review Rural Service Additions Previously Identified**

56 GM Clark and Director Smith reviewed the last planning study and service
57 requests made since that study was completed. This list will be further
58 developed to include more detailed information about hours and funding
59 available to implement services. Commissioner Dimitruk asked that the
60 organization pay close attention to how transit services are prioritized and
61 noted that communities with the most need may not have the same level of
62 legislative representation.

63

64 **Barre City New Service Request (Action Item)**

65 GM Clark discussed the Barre City service request. After some conversation
66 and a request by Commissioner Meyer to have an actionable plan to
67 present to Barre City regarding options to operate the evening service,
68 Commissioner Meyer motioned to approve the restoration of the AM City
69 Commuter run contingent on increased staffing and asked GMT staff to
70 explore additional ways to work with partners to operate evening service,
71 and to develop a process of prioritization of future service requests.
72 Commissioner Grasso seconded.

73

74 Commissioner Spencer offered a friendly amendment to consider not
75 approving service if it results in a change to state, local, or federal funding
76 levels without having a prioritization process in place. GM Clark offered an
77 amendment to the amendment.

78

79 After some discussion, Commissioner Meyer dropped the friendly
80 amendment.

81

82 All were in favor and the motion carried.



83

84 **VTrans Update**

85 Dan Currier reported that VTrans has begun the FY23 route performance
86 report and requested time at a future meeting to present the results.

87

88 Dan also gave an overview of a statewide O&D survey that would be issued
89 soon; Dan asked that staff help disseminate that survey as they are able.

90

91 **General Manager's Update**

92 GM Clark had nothing additional to share except to say that he would be
93 working toward increasing his level of communication back to where it was
94 when he began his tenure at GMT.

95

96 **Committee Reports**

97 Finance Committee: Commissioner Bohne reported the committee focused
98 mostly on the FY24 capital budget adjustment and the FY25 capital budget.
99 More budget information will come before the Board in December.

100

101 JEDI Committee: GM Clark reported the committee met but did not have a
102 quorum. One member brought forth a resolution on continuity of meetings in
103 the absence of the chair.

104

105 Leadership Committee: Chair Davis reported the committee focused on the
106 agenda item and the December retreat. Chair Davis asked Commissioners to
107 send any ideas for agenda items to him.

108

109 **Finalize Fare Plan and Set Fare Return Date (Action)**

110 GM Clark gave an overview of the timeline and process to implement fares
111 and presented the public feedback report. Commissioner Bonges motioned
112 to approve the draft fare plan and to move the fare resumption date to
113 March 6, 2024. Commissioner Brewer seconded.

114

115 Commissioner Spencer thanked the staff for robust outreach and said while
116 the Board hoped to remain fare-free, the reality is the local funding
117 generated by fares is critical for maintaining service.

118

119 All were in favor and the motion carried.

120

121 **Authorization to Amend Service – San Remo Access (Action)**

122 GM Clark gave an overview of a recent service request made to improve
123 access to the Howard Center location on San Remo Drive. After a discussion,



124 Commissioner Spencer made a motion authorizing GMT to work with the City
125 of Burlington, South Burlington, and Howard Center to access state opioid
126 funds to provide the full cost of expanded service to San Remo Drive and to
127 explore other options to provide increased access to other treatment
128 services. Commissioner Wallis seconded. All were in favor and the motion
129 carried.

130

131 **FY24 Capital Budget Adjustment (Action)**

132 Director Kimball presented the FY24 capital budget adjustment.
133 Commissioner Bohne motioned to amend the FY24 capital budget to
134 incorporate the changes as outlined. Commissioner Dimitruk seconded. All
135 were in favor and the motion carried.

136

137 **FY25 Capital Budget (Action)**

138 Director Kimball presented the FY25 capital budget. After some discussion,
139 Commissioner Bohne motioned to approve the FY25 capital budget, totaling
140 \$17,023,385, and Commissioner Spencer seconded. All were in favor and the
141 motion carried.

142

143 **Discussion: Committee Structure**

144 Chair Davis gave a brief overview of the new committee structure being
145 presented. Chair Davis conducted a straw poll, all were in favor. All
146 commissioners were asked to share their preferences for which committee
147 they would like to be a part of.

148

149 **Executive Session for Labor Relations**

150 Commissioner Buermann motioned to enter executive session inviting GM
151 Clark, Director Reid, and Director Foss to join. Commissioner Dimitruk
152 seconded. All were in favor and the Board entered executive session at
153 9:16AM.

154

155 The Board exited executive session at 9:53AM with no action taken.

156

157 **FY25 Urban Operator Counteroffer (Action)**

158 The Board did not discuss this agenda item.

159

160 **Commissioner Comments**

161 Commissioner Pouech gave an update on the Hinesburg inquiry to leave
162 GMT. Commissioner Pouech is looking to work with staff to gather data on the
163 route.

164



165 Commissioner Dimitruk acknowledged the good work of GMT staff and told a
166 story about an incident on-board that was handled well and respectfully.
167 Chair Davis reminded Commissioners to email final committee assignment
168 requests ASAP.

169

170 **Adjourn**

171 Commissioner Brewer made a motion to adjourn, Commissioner Scanlan
172 seconded. All were in favor and the meeting adjourned at 9:58AM.