



**Green Mountain Transit Board of Commissioners Meeting Minutes**  
**December 19, 2023 – 7:30 a.m.**  
**101 Queen City Road, Burlington VT 05401**

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*The mission of GMT is to promote and operate safe, convenient, accessible, innovative, and sustainable public transportation services in northwest and central Vermont that reduce congestion and pollution, encourage transit-oriented development, and enhance the quality of life for all.*

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**Attendees may join in-person or remotely via Zoom.**

**Present:**

Commissioner Paul Bohne, Essex  
Commissioner Austin Davis, Winooski  
Commission Amy Brewer, Williston  
Commissioner Bob Buermann, Grand Isle  
Chris Damiani, Senior Transit Planner  
Jamie Smith, Director of Planning and Marketing  
Alternate Commissioner Chapin Kaynor, Williston  
Nick Foss, Director of Finance  
Dan Currier, VTrans  
Commissioner Christian Meyer, Washington County  
Tyler Austin, Maintenance Manager  
Commissioner Catherine Dimitruk, Franklin County  
Stephanie Reid, Director Human Resources  
Alternate Commissioner Kyle Grenier, Grand Isle  
Ross MacDonald, VTrans  
Commissioner Susan Grasso, Shelburne  
Tammy Masse, Controller  
Commissioner Tasha Wallis, Lamoille County  
Commissioner Phil Pouech, Hinesburg  
Commissioner Chapin Spencer, Burlington  
Ash LaBombard, Marketing Coordinator  
Commissioner Henry Bonges, Milton  
Connor Smith, Capital Projects Coordinator



Alternate Commissioner Tom Derenthal, Burlington  
Alternate Commissioner Judy Rosenstreich, Shelburne  
Tim Bradshaw, Director of Rural Transportation  
Alternate Commissioner Will Anderson, Burlington  
Irene Choi, AmeriCorps VISTA  
Ed Adrian, Legal Counsel  
Commissioner Mike Scanlan, South Burlington  
Mike Bense, Grants Manager

### **Open Meeting**

Chair Davis opened the meeting at 7:38AM.

### **Adjustment of the Agenda**

None

### **Public Comment**

None

### **Consent Agenda (Action Item)**

Commissioner Spencer made a motion to approve the consent agenda, and Commissioner Bohne seconded. All were in favor and the motion carried.

### **General Manager's Report**

GM Clark reviewed the GM report and gave an update on the flooding close call at the Berlin facility.

### **Committee Reports**

The Committee Chairs gave an overview of the items discussed.

### **Action: Fiscal Year 2025 Initial Budget**

Director Foss presented the FY25 initial budget and asked for a motion to present the initial budget at a public meeting.

Commissioner Bohne made a motion to bring the draft FY25 budget, as presented, to a public meeting, Commissioner Brewer seconded. All were in favor and the motion carried.



**Discussion: 2025 Unified Planning Work Program Grant Application**

Director Smith gave an overview of items included in the draft FY25 UPWP Grant application and asked Commissioners for additional items they would like to see included. The final grant application will be presented to the full Board at the January 2024 meeting.

**Information: Seasonal Service**

Staff from the Operations, Maintenance, and Planning departments gave an overview of the work done leading to the start of seasonal service.

**Information: Return to Fare Service Outreach  
Moved to January 2024 meeting**

**Break**

**Information: Role of VTrans and Financial Outlook – VTrans**

Ross MacDonald presented on the VTrans financial outlook and potential impacts on transit agencies.

**Information: Creating GMT Non-Profit Arm**

GMT's Legal Counsel, Ed Adrian, discussed the ability of GMT to create a non-profit arm to open up potential opportunities for the Authority.

**Discussion: Service Review for FY25 State Grant Application**

Director Smith revisited a list of open service opportunities and asked for Board input on what items should be included in the FY25 State Grant Application.

**Discussion: VPTA Non-Federal Match Study**

GM Clark discussed the VPTA non-federal match study.

**Discussion: 2024 Actions Review**

The Board discussed the list of 2024 actions needed.

**Discussion: 2024 Committee Priorities**



112 The Board discussed the new committee structure and priorities for  
113 each of the new Board committees.

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115 **Adjourn**

116 Commissioner Bohne made a motion to adjourn, Commissioner Grasso  
117 seconded. All were in favor and the meeting ended at 11:51AM.