



Green Mountain Transit Board of Commissioners Meeting

February 20, 2024 – 7:30 a.m.

101 Queen City Road, Burlington VT 05401

The mission of GMT is to promote and operate safe, convenient, accessible, innovative, and sustainable public transportation services in northwest and central Vermont that reduce congestion and pollution, encourage transit-oriented development, and enhance the quality of life for all.

Present:

Commissioner Bob Buermann, Grand Isle County
Dan Currier, VTrans
Alternate Commissioner Chapin Kaynor, Williston
Commissioner Paul Bohne, Essex
Miranda MacDonald Bushey (Auditor)
Commissioner Henry Bonges, Milton
Alec Jones, LCPC
Commissioner Amy Brewer, Williston
Commissioner Andrea Suozzo, Burlington
Commissioner Austin Davis, Winooski
Commissioner Catherine Dimitruk, Franklin County
Commissioner Christian Meyer, Washington
Chris Damiani, Senior Transit Planner
Connor Smith, Project Coordinator
Erika Osorio, Transit Data Analyst
Jon Moore, Assistant General Manager
Alternate Commissioner Kyle Grenier, Grand Isle County
Matt Kimball, Director of Grants and Project Development
Mike Bense, Grants Manager
Alternate Commissioner Judy Rosenstreich
Jamie Smith, Director of Planning and Marketing
Commissioner Phil Pouech, Hinesburg
Stephanie Reid, Director of Finance
Commissioner Susan Grasso, Shelburne
Tammy Masse, Controller
Alternate Commissioner Tom Derenthal, Burlington



38 Alternate Commissioner Will Anderson, Burlington
39 Clayton Clark, General Manager
40 Becky Watarz, Admin Assistant
41 Nick Foss, Director of Finance
42 Commissioner Chapin Spencer, Burlington
43 Commissioner Tasha Wallis, Lamoille County
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45 **Open Meeting**

46 Chair Davis opened the meeting at 7:35AM
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48 **Adjustment of the Agenda**

49 None
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51 **Public Comment**

52 None
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54 **Consent Agenda (Action Item)**

55 Commissioner Brewer made a motion to approve the consent agenda with Alternate
56 Commissioner Kaynor's edits, and Commissioner Bohne seconded. All were in favor
57 and the motion carried.
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59 Alternate Commissioner Kaynor: fix line 79: to remember this work when calculating
60 cost of fare collection in the future.
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62 **Action: FY23 Single Audit**

63 Miranda MacDonald Bushey gave an overview of the FY23 Audit.
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65 Commissioner Grasso made a motion to the approve the FY23 single audit,
66 Commissioner Bohne seconded. Commissioner Dimitruk offered a friendly
67 amendment, which was to add approval of the management letter. Commissioners
68 Grasso and Bohne accepted the amendment. All were in favor and the motion
69 carried.
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71 **Action: Rural Minivan Purchase Approval Delegation of Authority**

72 GM Clark gave an overview of a minivan purchase and asked for delegation of
73 authority between meetings. Director Kimball said funding for these vans are from
74 an unused grant line item and approved by VTrans to use that for this purchase.



Commissioner Davis asked how GMT was prioritizing electric or hybrid vehicles. Director Kimball said that staff would research availability.

Commissioner Buermann made a motion to delegate the approval of the minivan purchase to the Board Chair and the Chair of the Finance Committee, Commissioner Pouech seconded. All were in favor and the motion carried.

Action: Rolling Stock Transfer to New York City Transit

AGM Moore gave an overview of the NYC Transit bus transfer memo.

Commissioner Dimitruk made a motion to approve the transfer pending the inspection of the vehicles, Commissioner Pouech seconded. All were in favor and the motion carried.

Action: Authorization to Develop Draft Non-Profit Bylaws

Commissioner Davis gave an overview of the intention of the non-profit and said this is not the final process but allows GM Clark to start the process before returning to the Board of Commissioners for final approval.

Commissioner Spencer made a motion authorizing GM Clark to begin developing draft non-profit bylaws, Commissioner Grasso seconded. All were in favor and the motion carried.

Report: Capital Projects

Director Kimball gave an overview of the first quarter capital projects.

Information: Return to Fare Service Update

Director Smith spoke about the delay of fare resumption and what staff would be working on with the added outreach time.

Information: Update on Washington County

GM Clark gave an update on Washington County service and the organizational assessment for that location.

Executive Session to Discussion Labor Relations

Finding: To discuss the one-year extension offer for urban operators.



Chapin made a motion to accept the finding and premature public general public knowledge would place GMT at substantial disadvantage, Commissioner Dimitruk seconded. All were in favor and the motion carried.

Commissioner Spencer made a motion to enter executive session inviting in GM Clark, AGM Moore, Director Reid, Director Foss, and Director Smith. Commissioner Bohne seconded. All were in favor and the motion carried.

The Board of Commissioners entered executive session at 8:55AM.

Commissioner Bohne made a motion to exit executive session, Commissioner Suozzo seconded. All were in gavor and the motion carried.

The Board of Commissioners exited executive session at 9:06Am with no action taken.

Action: 1 Year Urban Operator Extension

Commissioner Spencer made a motion approving a one-year extension with the urban operators establishing a \$30 pay rate, \$3,000 annual bonus in FY25, 2% contribution toward retirements for members not participating in the retirement plan, and modification to work scheduling as agreed on by management and union stewards, and Commissioner Grasso seconded. All were in favor and the motion carried.

Information: General Manager's Report

GM Clark reviewed his GM report.

Information: VTrans Update (if necessary)

There was no update this meeting.

Information: Committee Reports

Committee chairs gave an overview of committee meetings.

Commissioner Comments

Commissioner Grasso thanked GM Clark for coming to the Shelburne select board.



149 Commissioner Buermann thanked everyone on the effort for return to fares.

150

151 **Adjourn**

152 Commissioner Brewer made a motion to adjourn. Commissioner Spencer seconded.

153 All were in favor and the meeting adjourned at 9:28AM.