



1                   **Green Mountain Transit Board of Commissioners Meeting Minutes**  
2   **June 18, 2024 – 7:30 a.m.**  
3   **101 Queen City Road, Burlington VT 05401 and via Zoom**

---

5                   *The mission of GMT is to promote and operate safe, convenient, accessible,*  
6                   *innovative, and sustainable public transportation services in northwest and*  
7                   *central Vermont that reduce congestion and pollution, encourage transit-*  
8                   *oriented development, and enhance the quality of life for all.*

---

10                   **Present:**

11                   Commissioner Andrea Suozzo, Burlington  
12                   Alt. Commissioner Kyle Grenier, Grand Isle County  
13                   Commissioner Catherine Dimitruk, Franklin County  
14                   Commissioner Amy Brewer, Williston  
15                   Commissioner Christian Meyer, Washington County  
16                   Alt. Commissioner Tom Derenthal, Burlington  
17                   Commissioner Michael Scanlan, South Burlington  
18                   Alt. Commissioner Will Anderson, Burlington  
19                   Alt. Commissioner Chapin Kaynor, Williston  
20                   Commissioner Henry Bonges, Milton  
21                   Commissioner Chapin Spencer, Burlington  
22                   Commissioner Susan Grasso, Shelburne  
23                   Commissioner Bob Buermann, Grand Isle County  
24                   Commissioner Austin Davis, Winooski  
25                   Commissioner Paul Bohne, Essex  
26                   Commissioner Paul Bohne, Essex  
27                   Clayton Clark, General Manager  
28                   Stephanie Reid, Director of Human Resources  
29                   Jamie Smith, Director of Planning and Marketing  
30                   Alt. Commissioner Alec Jones, Lamoille County  
31                   Jon Moore, Assistant General Manager  
32                   Monica White, Director of Central VT Services  
33                   Tammy Masse, Controller  
34                   Chris Damiani, Senior Transit Planner  
35                   Nick Foss, Director of Finance  
36                   Connor Smith, Project Coordinator  
37                   Matt Kimball, Director of Grants and Project Development  
38                   Daniel Currier, VTrans



41 **Open Meeting**

42 Chair Davis opened the meeting at 7:32 AM.

43

44 **Adjustment of the Agenda**

45 None

46

47 **Public Comment**

48 None

49

50 **Consent Agenda (Action Item)**

51 Commissioner Spencer made a motion to approve the consent agenda and  
52 Commissioner Bohne seconded. All were in favor and the motion carried.

53

54 **Information: VTrans State Management Review - Rural**

55 Dan Currier gave an overview of his state management review.

56

57 **Action: Authorization to Plan for FY25 Service Reductions**

58 The Board of Commissioners discussed the need to reduce service in FY25.

59

60 Commissioner Bohne made a motion that in light of our financial  
61 circumstances, the Board of Commissioners requests the GMT staff to plan for  
62 service reductions in FY25 to reduce our future expenditures. The amount of  
63 service to reduce will be evaluated based on the service reduction goals  
64 and will be discussed at the July Board of Commissioners meeting.

65 Commissioner Dimitruk seconded the motion.

66

67 In discussion, Commissioner Dimitruk asked that the Board of Commissioners  
68 be copied on the Performance Committee agendas so they are aware of  
69 the ongoing discussion. Commissioner Kaynor asked for a change in the  
70 motion. Commissioner Dimitruk offered a friendly amendment that service  
71 reduction goals would be evaluated by the board at the July meeting.  
72 Commissioner Bohne accepted the friendly amendment.

73

74 All were in favor and the motion carried.

75

76 **Action: Fuel Contract Award - Delegation of Authority and Action: Approve  
77 Insurance Procurement**

78 Commissioner Dimitruk made a motion to delegate authority to the Chair  
79 and Treasurer to approve GMT's annual diesel fuel procurement at the  
80 completion of the bid process and delegate the same officers to approve



81 GMT's insurance procurement at the completion of the negotiation process.  
82 Commissioner Grasso seconded. All were in favor and the motion carried.

83

84 **Information: Studies of Rural Transit Transfers**

85 GM Clark provided a summary of this summer's studies regarding our rural  
86 service.

87

88 **Information: Update on Return to Fares**

89 Director Smith gave an overview of the fare resumption experience to date.

90

91 **Information: General Manager's Report**

92 GM Clark gave an overview of the GM report including an ask that  
93 Commissioners hold July 30, 2024 for a potential second board meeting in  
94 July.

95

96 **Information: Committee Reports**

- 97
- 98 • The Finance Committee did not meet
  - 99 • The Workforce Committee met but they did not have a quorum
  - 100 • The Governance Committee did not meet
  - 101 • The Performance Committee met about service reductions, and June  
102 will be gathering input from the full Board.
  - 103 • The Leadership Committee met to discuss the issues on the agenda  
104 today. Leadership is going to be using some flexibility to create  
105 agendas via email so they can do some other work moving forward.

105

106 **Commissioner Comments**

107 Alt. Commissioner Derenthal asked when the final Org Assessment  
108 documents would be shared.

109

110 **Executive Session: Discussion of Legal Settlement**

111 GM Clark said the Board would need an executive session to discuss pending  
112 litigation.

113

114 Commissioner Spencer made a motion to accept the findings that  
115 premature general public knowledge about litigation would place GMT at a  
116 substantial disadvantage and Commissioner Buermann seconded. All were in  
117 favor and the motion carried.

118

119 Commissioner Grasso made a motion to enter an executive session inviting  
120 the General Manager, Assistant General Manager, Director of Human



121 Resources, and Director of Finance and Commissioner Souzzo seconded. All  
122 were in favor and the Board of Commissioners entered executive session at  
123 9:06 AM.

124

125 Commissioner Bohne made a motion to exit the executive session, and  
126 Commissioner Grasso seconded. All were in favor and the Board exited the  
127 executive session at 9:14 AM with no action taken.

128

129 **Action: Approval of Legal Settlement**

130 Commissioner Spencer made a motion authorizing GMT to enter into a  
131 settlement with CW, and Commissioner Buermann seconded. All were in  
132 favor and the motion carried.

133

134 **Adjourn**

135 Commissioner Spencer made a motion to adjourn, and Commissioner  
136 Buermann seconded. All were in favor and the motion carried. The meeting  
137 ended at 9:17 AM.