



1 **Green Mountain Transit Board of Commissioners Meeting Minutes**
2 **June 18, 2024 – 7:30 a.m.**
3 **101 Queen City Road, Burlington VT 05401 and via Zoom**

5 *The mission of GMT is to promote and operate safe, convenient, accessible,*
6 *innovative, and sustainable public transportation services in northwest and*
7 *central Vermont that reduce congestion and pollution, encourage transit-*
8 *oriented development, and enhance the quality of life for all.*

10 **Present:**

11 Commissioner Andrea Suozzo, Burlington
12 Alt. Commissioner Kyle Grenier, Grand Isle
13 Commissioner Catherine Dimitruk, Franklin County
14 Commissioner Amy Brewer, Williston
15 Commissioner Christian Meyer, Washington County
16 Alt. Commissioner Tom Derenthal, Burlington
17 Commissioner Michael Scanlan, South Burlington
18 Alt. Commissioner Will Anderson, Burlington
19 Alt. Commissioner Chapin Kaynor
20 Commissioner Henry Bonges, Milton
21 Commissioner Chapin Spencer, Burlington
22 Commissioner Susan Grasso, Shelburne
23 Commissioner Bob Buermann, Grand Isle
24 Commissioner Austin Davis, Winooski
25 Commissioner Paul Bohne, Essex
26 Commissioner Paul Bohne, Essex
27 Clayton Clark, General Manager
28 Stephanie Reid, Director of Human Resources
29 Jamie Smith, Director of Planning and Marketing
30 Alt. Commissioner Alec Jones, Lamoille County
31 Jon Moore, Assistant General Manager
32 Monica White, Director of Central VT Services
33 Tammy Masse, Controller
34 Chris Damiani, Senior Transit Planner
35 Nick Foss, Director of Finance
36 Connor Smith, Project Coordinator
37 Matt Kimball, Director of Grants and Project Development
38 Daniel Currier, VTrans



41 **Open Meeting**

42 Chair Davis opened the meeting at 7:32 AM.

43

44 **Adjustment of the Agenda**

45 None

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47 **Public Comment**

48 None

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50 **Consent Agenda (Action Item)**

51 Commissioner Spencer made a motion to approve the consent agenda and
52 Commissioner Bohne seconded. All were in favor and the motion carried.

53

54 **Information: VTrans State Management Review - Rural**

55 Dan Currier gave an overview of his state management review.

56

57 **Action: Authorization to Plan for FY25 Service Reductions**

58 The Board of Commissioners discussed the need to reduce service in FY25.

59

60 Commissioner Bohne made a motion that in light of our financial
61 circumstances, the Board of Commissioners requests the GMT staff to plan for
62 service reductions in FY25 to reduce our future expenditures. The amount of
63 service to reduce will be evaluated based on the service reduction goals
64 and will be discussed at the July Board of Commissioners meeting.

65 Commissioner Dimitruk seconded the motion.

66

67 In discussion, Commissioner Dimitruk asked that the Board of Commissioners
68 be copied on the Performance Committee agendas so they are aware of
69 the ongoing discussion. Commissioner Kaynor asked for a change in the
70 motion. Commissioner Dimitruk offered a friendly amendment that service
71 reduction goals would be evaluated by the board at the July meeting.
72 Commissioner Bohne accepted the friendly amendment.

73

74 All were in favor and the motion carried.

75

76 **Action: Fuel Contract Award - Delegation of Authority and Action: Approve
77 Insurance Procurement**

78 Commissioner Dimitruk made a motion to delegate authority to the Chair
79 and Treasurer to approve GMT's annual diesel fuel procurement at the
80 completion of the bid process and delegate the same officers to approve



81 GMT's insurance procurement at the completion of the negotiation process.
82 Commissioner Grasso seconded. All were in favor and the motion carried.

83

84 **Information: Studies of Rural Transit Transfers**

85 GM Clark provided a summary of this summer's studies regarding our rural
86 service.

87

88 **Information: Update on Return to Fares**

89 Director Smith gave an overview of the fare resumption experience to date.

90

91 **Information: General Manager's Report**

92 GM Clark gave an overview of the GM report including an ask that
93 Commissioners hold July 30, 2024 for a potential second board meeting in
94 July.

95

96 **Information: Committee Reports**

- 97 • The Finance Committee did not meet
- 98 • The Workforce Committee met but they did not have a quorum
- 99 • The Governance Committee did not meet
- 100 • The Performance Committee met about service reductions, and June
101 will be gathering input from the full Board.
- 102 • The Leadership Committee met to discuss the issues on the agenda
103 today. Leadership is going to be using some flexibility to create
104 agendas via email so they can do some other work moving forward.

105

106 **Commissioner Comments**

107 Alt. Commissioner Derenthal asked when the final Org Assessment
108 documents would be shared.

109

110 **Executive Session: Discussion of Legal Settlement**

111 GM Clark said the Board would need an executive session to discuss pending
112 litigation.

113

114 Commissioner Spencer made a motion to accept the findings that
115 premature general public knowledge about litigation would place GMT at a
116 substantial disadvantage and Commissioner Buermann seconded. All were in
117 favor and the motion carried.

118

119 Commissioner Grasso made a motion to enter an executive session inviting
120 the General Manager, Assistant General Manager, Director of Human



121 Resources, and Director of Finance and Commissioner Souzzo seconded. All
122 were in favor and the Board of Commissioners entered executive session at
123 9:06 AM.

124

125 Commissioner Bohne made a motion to exit the executive session, and
126 Commissioner Grasso seconded. All were in favor and the Board exited the
127 executive session at 9:14 AM with no action taken.

128

129 **Action: Approval of Legal Settlement**

130 Commissioner Spencer made a motion authorizing GMT to enter into a
131 settlement with CW, and Commissioner Buermann seconded. All were in
132 favor and the motion carried.

133

134 **Adjourn**

135 Commissioner Spencer made a motion to adjourn, and Commissioner
136 Buermann seconded. All were in favor and the motion carried. The meeting
137 ended at 9:17 AM.