



Leadership Committee Meeting Minutes
Thursday, May 10, 2018

Present:

Commissioner Kaynor (Chair)
Commissioner Chittenden
Commissioner Barton
Commissioner Dimitruk
Commissioner Bohne

Mark A. Sousa, General Manager
Matthew Young, Admin Support
Specialist

Meeting started at 2:35 PM.

1. Adjustment of the Agenda – None
2. Public Comment - None
3. Approval of April 2018 Meeting Minutes – A motion was made to approve the minutes with changes by Commissioner Chittenden, seconded by Commissioner Barton. All in favor and the minutes were approved with changes.
4. Discussion on SSTA Paratransit Report –
 - Mr. Sousa informed the committee that the paratransit report will be available for review at Junes committee and board meetings.
5. Draft Board Agenda-
 - A. NextGen Update
 - B. Title VI
 - C. Credit Line Increases
 - D. Security System Contract Award
 - E. Capital Budget Adjustment
 - F. Capital Projects Update



6. GM Report-

- A. Rural Operators Contract Negotiations- Mr. Sousa informed the committee that the date for Rural Operators Contract Negotiations has been set for May 21-25.
- B. Appreciative Inquiry- Mr. Sousa informed the committee that himself and all GMT Directors will go to the Introduction to Appreciative Inquiry(AI) seminar on a May 17th at Champlain College. AI is a long-term goal to help make the workplace a more positive environment.
- C. RouteMatch/RouteShout Update- Mr. Sousa informed the committee that RouteMatch(RM) has stepped up their customer service and fixed a few errors by disabling functions, however, there are still more errors to correct. Mr. Sousa will keep the committee updated on RM's progress with the remaining errors.

7. Strategic Goals #5 & #8-

Goal #5 Board Engagement-

Commissioner Kaynor discussed having sent three board members to the APTA conference. There was discussion on having the Board members attend more company gatherings so they are more connected with the staff. Commissioner Kaynor and Barton would like to change the board member job description to require members to ride the bus at least 4 times per year. Commissioner Kaynor would like to have all board members included in Bloomfire postings. Commissioner Chittenden made a suggestion about having one board member each month report a current article about transit to the board before the Monthly meetings.

Goal #8 Be an asset to the Community-

Commissioner Barton would like to go over the public affairs plan and see how it aligns with our Strategic Goals. Mr. Sousa thinks that the commissioners are engaged and do what is asked of them. Commissioner Barton would like commissioners to be held more accountable when it comes to using public transportation.

- 8. Next meeting date and location - Next Leadership Committee meeting is Thursday June 14, 2018 at 9:30 AM here at 15 Industrial Parkway.
- 9. Adjourn- Commissioner Chittenden made a motion to adjourn, Commissioner Barton Seconded the motion. All in favor the meeting adjourned at 4:17 pm.



Approved