



Operations Committee
Meeting Minutes
Monday September 11th, 2017 9:30 am
15 Industrial Parkway, Burlington, VT

Committee Members:

Commissioner Barton, Chair
Commissioner Miles
Commissioner Chittenden
Commissioner Sharrow

Staff Present:

Mark Sousa, General Manager
Trish Redalieu, HR Director
Alma Hebib, Executive Assistant

Meeting opened at 9:38 am

1. Adjustment of the Agenda- No adjustments to the Agenda.
2. Public Comment- No public comment.
3. Approval of the meeting minutes- Chairman Barton approved the August minutes and Commissioner Sharrow seconded. No additional comments.
4. Discussion of Performance Improvement Plan (PIP) and intergration of performance reports- The board discussed PIP and the graphs provided. So far everything looks good and the numbers are promising. The board went over the operations and maintenance data. Their will be more discussion at the retreat to see what board members want to report on with PIP (quarterly, annual, etc). More updates to come next month.
5. ADA fare free discussion- The board and staff had a brief discussion about the improvements and goals of ADA fare rides although no changes have been made. Their was a discussion on getting vans instead of buses but no changes have been made. Possible research on vans vs buses to follow.
6. Staff review of ongoing projects- There was a discussion about the projects going on, including the ESL program for employees. This program is designed to help employees learn English.
7. Confirm next meeting date- The next meeting date is scheduled for October 2nd, 2017 at 8:30 am.
8. Meeting Adjourned at 11:06 am.

Next Operations committee meeting on October 2nd, 2017 at 8:30 am.