



Strategy Committee
Meeting Minutes
Monday, September 11th, 2017 8:00am
15 Industrial Parkway, Burlington, VT

Committee Members Present:

Bob Buermann, Chair
Commissioner Spencer
Commissioner Acharya
Commissioner Pouech

Staff Present:

Mark Sousa, General Manager
Alma Hebib, Executive Assistant

Meeting opened at 8:10 am

1. Adjustment of the Agenda- No adjustments on the Agenda.
2. Public Comment- No public comment.
3. Approval of the June 12th, 2017 committee minutes- Commissioner Buermann approved the minutes and Commissioner Pouech seconded. No additional comments.
4. Progress at meeting the current goals and objectives- There was a discussion regarding the current goals and objectives. No changes have been made at this time. Board members discussed the following: Wifi hotspots in Urban/Rural buses.
5. Proposed changes for the next year- Strategic funding models and process based models.
6. Capital Project timeline- Matt Kimball (Capital Projects Manager) discussed the timeline of the capital projects with the board. There was a brief discussion on the timeline in which the committee members were handed a more detailed timeline sheet. There are many projects ahead including:
 - Berlin Facility Renovations
 - Driveway Ramp Connecting Industrial Pkwy Properties
 - Industrial Parkway Security Upgrades
 - Solar Shelter Lighting (Urban & Rural)
 - General Shelters (Urban & Rural)
 - Decommissioning of Former Cherry Street Terminal
 - Downtown Transit Center
7. Project update- No updates at this time. Mr. Sousa stated that they are moving forward with the project updates as planned.
8. Confirm next meeting date- The next strategy committee is scheduled for November 13th, 2017 at 8:00am.
9. Meeting Adjourned at 9:31 am.

Next Strategy Committee meeting is Tuesday October 10, 2017 at 8:30am.