



Green Mountain Transit Board of Commissioners Meeting Agenda Tuesday, December 17, 2024 | 7:30 AM 101 Queen City Road, Burlington VT 05401

The mission of GMT is to promote and operate safe, convenient, accessible, innovative, and sustainable public transportation services in northwest and central Vermont that reduce congestion and pollution, encourage transit oriented development, and enhance the quality of life for all.

Attendees may join in-person or remotely via Zoom:

Video Conference: <https://us02web.zoom.us/j/7507551826>
Phone-in Audio Only: +1 309 205 3325 US
Meeting ID: 750 755 1826

1. 7:30 AM – Meeting Called to Order
2. 7:31 AM – Adjustment to the Agenda
3. 7:33 AM – Public Comment
4. 7:45 AM – **Action:** Consent Agenda
 - a. Board Meeting Minutes **Pages 3-6**
 - b. Check Register **Pages 7-11**
5. 7:50 AM – **Action:** FY26 Capital Budget Approval **Pages 12-18**
6. 8:05 AM – **Presentation:** FY26 Operating Budget **Pages 19-22**
7. 8:40 AM – **Action:** Approval for Public Meetings
8. 8:50 AM – **Discussion:** January 7 Extended Meeting Preview
9. 9:00 AM – **Executive Session to Discuss Labor Negotiations**
10. 9:15 AM – **Information:** Committee Reports
11. 9:20 AM – Commissioner Comments
12. 9:30 AM – Adjourn



Next GMT Board of Commissioners Meeting Date: January 7, 2024

Notes:

- Persons with disabilities who require assistance or special arrangements to participate in programs or activities are encouraged to contact Jamie Smith at 802-540-1098 at least 48 hours in advance so that proper arrangements can be made. Hearing disabled patrons can contact GMT through the Vermont Relay Service (711).
- Free transportation to and from GMT Board Meetings is available within the GMT service area. To make advance arrangements, please call GMT's Customer Service Representatives at 802-540-2468.



1 **Green Mountain Transit Board of Commissioners Meeting Minutes**
2 **November 12, 2024 – 7:30 a.m.**
3 **101 Queen City Road, Burlington VT 05401**

5 *The mission of GMT is to promote and operate safe, convenient, accessible, innovative, and*
6 *sustainable public transportation services in northwest and central Vermont that reduce*
7 *congestion and pollution, encourage transit-oriented development, and enhance the quality*
8 *of life for all.*

10
11 **Present:**

12 Commissioner Tasha Wallis, Lamoille County
13 Commissioner Henry Bonges, Milton
14 Commissioner Bob Buermann, Grand Isle County
15 Commissioner Amy Brewer, Williston
16 Commissioner Paul Bohne, Essex
17 Commissioner Catherine Dimitruk, Franklin County
18 Commissioner Susan Grasso, Shelburne
19 Commissioner Chapin Spencer, Burlington
20 Commissioner Austin Davis, Winooski
21 Commissioner Amy Brewer, Williston
22 Commissioner Andrea Suozzo, Burlington
23 Commissioner Christian Meyer, Washington County
24 Commissioner Michael Scanlan, South Burlington
25 Alt. Commissioner Will Anderson, Burlington
26 Alt. Commissioner Judy Rosenstreich, Shelburne
27 Alt. Commissioner Alec Jones, Lamoille County
28 Alt. Commissioner Chapin Kaynor, Williston
29 Alt. Commissioner Kyle Grenier, Grand Isle County
30 Kelly Bean, Accounting Clerk
31 Jon Moore, Assistant General Manager
32 Chris Damiani, Director of Planning
33 Jamie Smith, Director of Rider Experience
34 Stephanie Reid, Director of Human Resources
35 Tammy Masse, Controller
36 Clayton Clark, General Manager
37 Tim Bradshaw, Director of Grants
38 Connor Smith, Capital Projects Manager
39 Kim Smith, Staff Accounting
40 Nick Foss, Director of Finance
41 Matt Kimball, Director of Transit Infrastructure



42 Erika Osorio, Transit Data Analyst
43 Monica White, Director of Central VT Services
44 Ross MacDonald, VTrans
45 Shaun Robinson, VT Digger
46 Sam Heinrichs, UVM

47
48

49 **Meeting Called to Order**

50 Chair Brewer opened the meeting at 7:31 AM.

51

52 **Adjustment to the Agenda**

53 Clayton asked for action on special assessment as the new item 11.

54

55 **Public Comment**

56 Chapin Kaynor thanked GMT staff for removing the old GMT shelter pad in
57 Williston.

58

59 **Consent Agenda**

60 Commissioner Dimitruk made a motion to approve the consent agenda and
61 Commissioner Scanlan seconded. All were in favor and the motion carried.

62

63 **Action: Approve Refund Policy**

64 Director Smith gave an overview of the refund policy changes/updates.

65

66 Commissioner Meyer made a motion to approve the fare refund policy and
67 Commissioner Bohne seconded. All were in favor and the motion carried.

68

69 **Action: Approve Rule 1 - Governance**

70 GM Clark gave an overview on Rule 1.

71

72 Commissioner Dimitruk made a motion to accept the Rule 1 on Governance
73 as modified by discussion and Commissioner Grasso seconded. All were in
74 favor and the motion carried.

75

76 **Action: Approve Legal Services Procurement**

77 Director Foss gave an overview of the legal services RFP.

78

79 Commissioner Grasso made a motion to approve the legal services RFP as
80 presented and Commissioner Wallis seconded. All were in favor and the
81 motion carried.

82



83 **Action: Approve March Service Reductions/Modifications**

84 Director Damiani gave an overview of the March service reductions memo.
85 Commissioners asked that we look at service to park and ride locations as a
86 priority when circling back to service optimization.

87

88 Commissioner Suozzo made a motion that the Green Mountain Transit Board
89 of Commissioners approve the proposed service changes as outlined below
90 and Commissioner Meyer seconded. All were in favor and the motion
91 carried.

92

93 **Action: FY26 ADA Assessment Level**

94 GM Clark talked about the ADA assessment levels historically and the
95 relationship with our communities. There was discussion.

96

97 Commissioner Bohne made a motion to set the FY26 ADA assessment
98 discount to 45% and Commissioner Spencer seconded. A majority of the
99 board voted to approve, Commissioners Scanlan and Grasso opposed.

100

101 Commissioners Grasso and Scanlan both noted that they would prefer to
102 think about the assessment motions as a package (including the fixed route
103 and potential special assessment).

104

105 **Action: FY26 Fixed Route Assessment Increase**

106 Fixed route assessments were discussed.

107

108 Commissioner Grasso made a motion to increase the FY26 fixed route
109 assessment by 4% and Commissioner Scanlan seconded. All were in favor
110 and the motion carried.

111

112 **Action: FY26 Special Assessment**

113 Commissioner Scanlan made a motion to approve moving forward with the
114 FY26 special assessment process outlined by Clayton Clark's email and
115 Commissioner Bohne seconded. All were in favor and the motion carried.

116

117 **Action: Approve Interim Legislative Report**

118 GM Clark gave an overview of the interim legislative report. Commissioner
119 Bohne made a motion to accept the Interim Legislative report as amended.
120 The General Manager may continue to make non-substantive changes, such
121 as correcting errors and improving wording, until its submission. Public
122 comment submitted after this approval will also be included and will not
123 require board approval and Commissioner Grasso seconded. In discussion,



124 Commissioners complimented the report. All were in favor and the motion
125 carried.

126

127 **Committee Reports**

128 Committees gave an overview of their meetings.

129

130 **Commissioner Comments**

131 Commissioner Grasso thanked staff for the amazing work. This was echoed by
132 several Commissioners. Chair Brewer thanked Commissioners as well.

133

134 GM Clark reminded Commissioners that they are able to ride the bus for free!

135

136 Commissioner Spencer thanked Clayton and staff for providing the staff
137 lunch and noted that there was a very positive energy amongst the drivers.

138

139 **Adjourn**

140 Commissioner Spencer made a motion to adjourn and Commissioner
141 Scanlan seconded. All were in favor and motion approved. The meeting
142 ended at 9:19 AM.

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount
V2248	Anthony Peter	11/29/24	EFT000000018049	546.72000
V2186	Barabe James	11/29/24	EFT000000018050	698.81000
V1150	Bruley SR, Mark	11/29/24	EFT000000018051	1,435.81000
V548	Burnor, David	11/29/24	EFT000000018052	1,413.70000
V1707	Chase, Betty	11/29/24	EFT000000018053	951.40000
V1676	Croteau, William	11/29/24	EFT000000018054	1,136.99000
V70	LeClair Raymond	11/29/24	EFT000000018055	1,073.34000
V2118	Marsh Donald	11/29/24	EFT000000018056	109.88000
V86	Pike, Gail	11/29/24	EFT000000018057	850.23000
V771	Sammons Chandra	11/29/24	EFT000000018058	302.84000
V1725	Utton, Debra	11/29/24	EFT000000018059	1,167.14000
V1957	Clark Barbara	11/29/24	102817	53.60000
V1884	Donaghy Peardon	11/29/24	102818	98.49000
V2032	Merrill John	11/29/24	102819	399.32000
V181	Owen, Helen	11/29/24	102820	1,099.47000
V2175	Woods Barbara	11/29/24	102821	853.58000
V1066	Cassell, Robert Jr.	11/29/24	EFT000000018060	286.24000
V38	Moore, Jon	11/29/24	EFT000000018061	161.54000
V141	Riley, Shawn	11/29/24	EFT000000018062	2.71000
V17	Smith, Jamie L	11/29/24	EFT000000018063	5,463.36000
V303	SSTA	11/29/24	EFT000000018064	227,522.93000
V308	Steadman Hill Consulting, Inc.	11/29/24	EFT000000018065	2,879.50000
V537	Vermont Public Transportation Association	11/29/24	EFT000000018066	768.15000
V2236	Aaron Mangan	11/29/24	102822	155.00000
V279	ABC Bus Companies-Muncie	11/29/24	102823	1,236.78000
V1535	Allen, Michael D.	11/29/24	102824	99.98000
V1481	Amerigas	11/29/24	102825	704.10000
V2252	Autoshine	11/29/24	102826	360.00000
V696	BANG	11/29/24	102827	428.00000
V284	Brenntag Lubricants Northeast	11/29/24	102828	2,034.00000
V225	Burlington Electric Department	11/29/24	102829	1,147.34000
V2251	Calver Nathan	11/29/24	102830	140.00000
V964	Campbell, Arthur	11/29/24	102831	100.00000
V570	Chittenden County Regional Planning Commission	11/29/24	102832	169,074.52000
V2104	Community Rides Vermont, Inc.	11/29/24	102833	29,751.19000
V1564	Connolly Heather	11/29/24	102834	125.00000
V2084	Consolidated Communications	11/29/24	102835	130.13000
V252	FleetPride, Inc	11/29/24	102836	572.80000
V1814	Fred's Plumbing & Heating Inc.	11/29/24	102837	185.25000
V799	Gauthier Trucking Company, Inc.	11/29/24	102838	561.23000
V257	Gillig Corp.	11/29/24	102839	6,605.55000
V263	Heritage Ford	11/29/24	102840	17.53000
V1880	Kyle Bellavance	11/29/24	102841	1,111.60000
V2253	Lajeunesse Steven	11/29/24	102842	335.00000
V473	Limoge & Sons Garage Doors, Inc.	11/29/24	102843	2,031.60000
V2021	Mansfield Services LLC	11/29/24	102844	896.00000
V1004	Marcu, Daniel	11/29/24	102845	85.00000
V340	Mayville, Michael	11/29/24	102846	100.00000
V515	McKenzie, David	11/29/24	102847	99.99000
V223	O'Reilly Auto Enterprises, LLC	11/29/24	102848	163.57000
V1906	Pete's Tire Barns Inc	11/29/24	102849	5,217.52000
V232	Petty Cash	11/29/24	102850	12.79000
V301	Sovernet	11/29/24	102851	445.15000

V302	Sports & Fitness Edge Inc.	11/29/24	102852	476.10000
V1560	State Industrial Products Corporation	11/29/24	102853	411.08000
V1046	ULINE	11/29/24	102854	3,002.38000
V1030	UniFirst Corporation	11/29/24	102855	167.79000
V535	VAS Tools, LLC	11/29/24	102856	178.00000
V391	Verizon Wireless	11/29/24	102857	1,859.79000
V410	Vermont Gas Systems, Inc.	11/29/24	102858	2,728.43000
V336	W.B Mason Co., Inc.	11/29/24	102859	579.15000
V1713	DeVivo Bus Sales	11/29/24	102860	337,760.00000
V1467	Charles Schwab	11/27/24	V1467 2024 1127	23.99000
V1804	Absolute Spill Response LLC	11/22/24	102787	1,670.63000
V1481	Amerigas	11/22/24	102788	321.46000
V284	Brenntag Lubricants Northeast	11/22/24	102789	1,123.93000
V226	Burlington Public Works-Water	11/22/24	102790	2,958.36000
V228	C.I.D.E.R., Inc.	11/22/24	102791	21,897.40000
V851	Champlain Medical	11/22/24	102792	570.00000
V240	D & M Fire and Safety Equipment	11/22/24	102793	675.00000
V250	Fisher Auto Parts	11/22/24	102794	24.80000
V1814	Fred's Plumbing & Heating Inc.	11/22/24	102795	789.99000
V256	Genfare	11/22/24	102796	7,305.59000
V261	Green Mountain Power	11/22/24	102797	1,524.62000
V264	IBF Solutions, Inc.	11/22/24	102798	378.46000
V472	Irving Energy Distribution	11/22/24	102799	2,019.06000
V473	Limoge & Sons Garage Doors, Inc.	11/22/24	102800	2,789.40000
V268	Loomis	11/22/24	102801	173.81000
V2015	M&T Bank	11/22/24	102802	26,902.99000
V792	Myers Container Service Corp.	11/22/24	102803	305.40000
V2227	Rollins Inc	11/22/24	102804	128.00000
V298	Sanel Auto Parts Co.	11/22/24	102805	54.29000
V637	Snap-on Equipment	11/22/24	102806	62.33000
V2250	Spraybooths Services & Equipment Sales	11/22/24	102807	1,641.95000
V1686	Stowe Pest Control	11/22/24	102808	75.00000
V451	Stowe, Town of Electric Department	11/22/24	102809	88.04000
V2225	Sunoco LP	11/22/24	102810	20,105.26000
V2017	Trapeze Software Group	11/22/24	102811	61,697.12000
V1030	UniFirst Corporation	11/22/24	102812	428.62000
V315	United Parcel Service	11/22/24	102813	15.21000
V410	Vermont Gas Systems, Inc.	11/22/24	102814	116.59000
V1683	VHV Company	11/22/24	102815	2,314.64000
V336	W.B Mason Co., Inc.	11/22/24	102816	70.98000
V311	Teamsters Local 597	11/22/24	V311 2024 1122	300.00000
V265	ICMA	11/22/24	V265 2024 1122	2,434.87000
V1467	Charles Schwab	11/22/24	V1467 2024 1122	28,467.84000
V86	Pike, Gail	11/18/24	102786	165.49000
V2248	Anthony Peter	11/15/24	EFT000000018032	217.75000
V2186	Barabe James	11/15/24	EFT000000018033	505.85000
V1150	Bruley SR, Mark	11/15/24	EFT000000018034	1,592.59000
V548	Burnor, David	11/15/24	EFT000000018035	1,021.08000
V1707	Chase, Betty	11/15/24	EFT000000018036	917.90000
V1676	Croteau, William	11/15/24	EFT000000018037	1,581.20000
V170	Hertz, Kenneth	11/15/24	EFT000000018038	265.32000
V2185	Hoke Elizabeth	11/15/24	EFT000000018039	57.62000
V70	LeClair Raymond	11/15/24	EFT000000018040	1,201.31000
V86	Pike, Gail	11/15/24	EFT000000018041	951.40000

V771	Sammons Chandra	11/15/24	EFT000000018042	284.08000
V1725	Utton, Debra	11/15/24	EFT000000018043	1,301.14000
V1099	Barnett, Wendy	11/15/24	102743	1,114.88000
V1868	King Brenda	11/15/24	102744	57.62000
V2032	Merrill John	11/15/24	102745	470.34000
V1911	O'Donnell Kathleen	11/15/24	102746	119.26000
V181	Owen, Helen	11/15/24	102747	1,366.13000
V962	Williams, Kenneth	11/15/24	102748	141.75000
V2175	Woods Barbara	11/15/24	102749	324.28000
V38	Moore, Jon	11/15/24	EFT000000018044	161.54000
V1994	Reid Stephanie	11/15/24	EFT000000018045	146.46000
V141	Riley, Shawn	11/15/24	EFT000000018046	102.58000
V2122	Smith Kimberly	11/15/24	EFT000000018047	85.95000
V1856	Via Transportation Inc.	11/15/24	EFT000000018048	5,000.00000
V415	Amazon Capital Services	11/15/24	102750	3,198.87000
V988	Assoc. of Africans Living in VT Inc.	11/15/24	102751	660.00000
V237	Comcast	11/15/24	102752	137.89000
V107	Costes, Chris	11/15/24	102753	941.21000
V2062	Donald Rob	11/15/24	102754	1,400.00000
V2127	EZ Container Services, Inc.	11/15/24	102755	99.00000
V259	Grainger	11/15/24	102756	143.55000
V260	Green Mountain Kenworth, Inc.	11/15/24	102757	17.25000
V264	IBF Solutions, Inc.	11/15/24	102758	550.09000
V2039	Joyal Paula	11/15/24	102759	80.00000
V270	Lowe's	11/15/24	102760	442.39000
V1752	Mark Stupik	11/15/24	102761	150.00000
V133	Mezetovic, Nusret	11/15/24	102762	100.00000
V2183	Miles Theodore	11/15/24	102763	163.95000
V2246	Mohamed Mustaf	11/15/24	102764	1,400.00000
V2230	Murray-Smith Michael	11/15/24	102765	188.41000
V2247	Necrason Group PLLC	11/15/24	102766	3,000.00000
V127	Omanovic, Nezim	11/15/24	102767	100.00000
V545	Pitney Bowes - Leasing	11/15/24	102768	236.19000
V1165	Posner, Jordan	11/15/24	102769	867.50000
V915	Puzic, Aid	11/15/24	102770	130.00000
V1133	Resort Guides	11/15/24	102771	1,950.00000
V301	Sovernet	11/15/24	102772	1,481.71000
V2249	Stuart C. Irby Co	11/15/24	102773	50.00000
V1875	Sunwealth Project Pool 14 LLC	11/15/24	102774	4,069.50000
V2074	T-Mobile	11/15/24	102775	2,572.80000
V186	Tech Group, The	11/15/24	102776	15,675.80000
V1888	Tri-Valley Transit Inc	11/15/24	102777	24,860.00000
V1046	ULINE	11/15/24	102778	2,839.47000
V1030	UniFirst Corporation	11/15/24	102779	246.99000
V535	VAS Tools, LLC	11/15/24	102780	79.50000
V391	Verizon Wireless	11/15/24	102781	2,006.05000
V1459	Vermont Information Consortium LLC	11/15/24	102782	840.00000
V2133	Vital Delivery Solutions LLC	11/15/24	102783	77.14000
V796	Yipes Auto Accessories	11/15/24	102784	128.00000
V1926	Wilson Bruce	11/14/24	102785	50.00000
V279	ABC Bus Companies-Muncie	11/8/24	102706	3,141.76000
V219	Aubuchon C/O Blue Tarp Financial, Inc.	11/8/24	102707	93.83000
V1334	Background Investigation Bureau, LLC	11/8/24	102708	428.50000
V284	Brenntag Lubricants Northeast	11/8/24	102709	119.77000

V1227	Burlington Public Works-NON Water!!!	11/8/24	102710	252.00000
V226	Burlington Public Works-Water	11/8/24	102711	359.70000
V1564	Connolly Heather	11/8/24	102712	375.00000
V928	Conway Office Solutions	11/8/24	102713	2,920.42000
V2041	Derenthal Tom	11/8/24	102714	230.73000
V250	Fisher Auto Parts	11/8/24	102715	29.92000
V252	FleetPride, Inc	11/8/24	102716	150.59000
V253	FleetWave Partners, LLP	11/8/24	102717	3,887.10000
V256	Genfare	11/8/24	102718	822.94000
V257	Gillig Corp.	11/8/24	102719	317.62000
V261	Green Mountain Power	11/8/24	102720	26.13000
V1767	GW Tatro Construction Inc	11/8/24	102721	500.00000
V263	Heritage Ford	11/8/24	102722	581.12000
V264	IBF Solutions, Inc.	11/8/24	102723	10,978.79000
V2094	Josephson Taylor	11/8/24	102724	2,524.34000
V1880	Kyle Bellavance	11/8/24	102725	7,930.40000
V2038	Lafayette Highway Specialties	11/8/24	102726	369.00000
V1509	Lawson Products, Inc	11/8/24	102727	342.71000
V278	Mohawk Mfg. & Supply Co.	11/8/24	102728	968.32000
V1709	Monaghan Safar Ducham PLLC	11/8/24	102729	2,167.50000
V1320	NorthEast Mailing Systems, LLC	11/8/24	102730	234.08000
V223	O'Reilly Auto Enterprises, LLC	11/8/24	102731	207.33000
V1484	Parsons Environment & Infrastructure Group Inc.	11/8/24	102732	45.20000
V1906	Pete's Tire Barns Inc	11/8/24	102733	7,760.22000
V720	Power Washer Sales, LLC	11/8/24	102734	1,446.70000
V298	Sanel Auto Parts Co.	11/8/24	102735	43.54000
V2225	Sunoco LP	11/8/24	102736	35,906.77000
V273	Transit Holding, Inc.	11/8/24	102737	3,500.00000
V1030	UniFirst Corporation	11/8/24	102738	467.50000
V315	United Parcel Service	11/8/24	102739	16.90000
V876	Vehicle Maintenance Program, Inc.	11/8/24	102740	59.24000
V336	W.B Mason Co., Inc.	11/8/24	102741	9.80000
V1467	Charles Schwab	11/8/24	V1467 2024 1108	27,754.21000
V265	ICMA	11/8/24	V265 2024 1108	1,326.16000
V311	Teamsters Local 597	11/8/24	V311 2024 1108	8,193.00000
V1926	Wilson Bruce	11/7/24	102742	50.00000
V1953	WEX BANK	11/6/24	V1953 2024 1106	33,131.58000
V1911	O'Donnell Kathleen	11/5/24	102705	97.15000
V2186	Barabe James	11/1/24	EFT000000018011	544.71000
V1150	Bruley SR, Mark	11/1/24	EFT000000018012	1,463.28000
V548	Burnor, David	11/1/24	EFT000000018013	1,028.45000
V1707	Chase, Betty	11/1/24	EFT000000018014	860.95000
V1676	Croteau, William	11/1/24	EFT000000018015	1,161.78000
V170	Hertz, Kenneth	11/1/24	EFT000000018016	690.10000
V2185	Hoke Elizabeth	11/1/24	EFT000000018017	46.23000
V70	LeClair Raymond	11/1/24	EFT000000018018	1,181.88000
V86	Pike, Gail	11/1/24	EFT000000018019	631.14000
V771	Sammons Chandra	11/1/24	EFT000000018020	341.03000
V1725	Utton, Debra	11/1/24	EFT000000018021	903.16000
V1957	Clark Barbara	11/1/24	102662	59.63000
V1868	KIng Brenda	11/1/24	102663	42.88000
V2032	Merrill John	11/1/24	102664	651.91000
V1911	O'Donnell Kathleen	11/1/24	102665	343.04000
V181	Owen, Helen	11/1/24	102666	1,469.98000

V2175	Woods Barbara	11/1/24	102667	443.54000
V1066	Cassell, Robert Jr.	11/1/24	EFT000000018022	21.14000
V1770	Damiani Christopher	11/1/24	EFT000000018023	1,476.45000
V1960	Kaplowitz Steven	11/1/24	EFT000000018024	1,258.17000
V1446	M T Wallets, LLC	11/1/24	EFT000000018025	3,300.00000
V38	Moore, Jon	11/1/24	EFT000000018026	161.54000
V1994	Reid Stephanie	11/1/24	EFT000000018027	335.00000
V1825	Ride Your Bike LLC	11/1/24	EFT000000018028	955.09000
V303	SSTA	11/1/24	EFT000000018029	49,407.78000
V537	Vermont Public Transportation Association	11/1/24	EFT000000018030	7,362.25000
V1856	Via Transportation Inc.	11/1/24	EFT000000018031	2,000.00000
V2236	Aaron Mangan	11/1/24	102668	150.00000
V279	ABC Bus Companies-Muncie	11/1/24	102669	1,259.05000
V1229	Ahmed, Farhan	11/1/24	102670	3,199.82000
V1305	Allegiant Care	11/1/24	102671	277,853.00000
V2196	Brady Industries	11/1/24	102672	488.20000
V284	Brenntag Lubricants Northeast	11/1/24	102673	1,026.30000
V2121	Brouillette Todd	11/1/24	102674	89.99000
V220	Class C Solutions Group	11/1/24	102675	2,628.28000
V389	Collins-Perley Sports Arena	11/1/24	102676	1,140.88000
V390	Commons Associates, L.P.	11/1/24	102677	925.00000
V239	Cummins Northeast LLC	11/1/24	REMIT000000000000	0.00000
V241	D & W Diesel, Inc.	11/1/24	102678	1,298.70000
V2134	D'Amico Mike	11/1/24	102679	219.43000
V417	Dion Security, Inc.	11/1/24	102680	14.96000
V2019	Ferguson Malachy	11/1/24	102681	249.00000
V252	FleetPride, Inc	11/1/24	102682	10,739.61000
V256	Genfare	11/1/24	102683	940.90000
V259	Grainger	11/1/24	102684	494.24000
V263	Heritage Ford	11/1/24	102685	65.39000
V1779	Key Motors of South Burlington	11/1/24	102686	471.54000
V328	Kirk's Automotive Inc.	11/1/24	102687	708.00000
V1880	Kyle Bellavance	11/1/24	102688	600.80000
V1509	Lawson Products, Inc	11/1/24	102689	22.04000
V276	Metalworks	11/1/24	102690	48.75000
V1068	Midwest Bus Corporation	11/1/24	102691	1,704.64000
V2150	Morris Kyle	11/1/24	102692	1,400.00000
V283	Neopart LLC	11/1/24	102693	80.61000
V223	O'Reilly Auto Enterprises, LLC	11/1/24	102694	2,082.68000
V1878	Otis Elevator Company	11/1/24	102695	666.56000
V1906	Pete's Tire Barns Inc	11/1/24	102696	7,366.40000
V298	Sanel Auto Parts Co.	11/1/24	102697	141.93000
V302	Sports & Fitness Edge Inc.	11/1/24	102698	516.22000
V2085	Summit Fire and Security	11/1/24	102699	730.00000
V1883	TDI Repair Facility LLC	11/1/24	102700	557.00000
V273	Transit Holding, Inc.	11/1/24	102701	2,759.28000
V2142	Visual Edge IT, Inc	11/1/24	102702	410.38000
V336	W.B Mason Co., Inc.	11/1/24	102703	159.96000
V257	Gillig Corp.	11/1/24	102704	3,329.62000



To: GMT Board of Commissioners

From: Matt Kimball, Director of Grants & Project Development
Nicholas Foss, Director of Finance
Jon Moore, Assistant General Manager
Clayton Clark, General Manager

CC: GMT Finance Committee

Date: December 17, 2024

RE: FY26 Proposed Capital Budget

Per 24 App. V.S.A. ch. 801, § 7 (a) of GMT's Municipal Charter, the Board of Commissioners are to prepare a budget for the Authority for the next fiscal year. The following memo accompanies the preliminary FY26 Capital Budget for GMT for consideration by the Board of Commissioners.

Urban Capital

Line A: 7 - Replacement 40' Heavy-Duty Buses (Electric) @ \$1,364,000 each

Replacements for six (6) 2009 series 40' buses in GMT's fleet. These buses reached their Useful Life Benchmark (ULB) of 12 years in February 2021. These vehicles will be replaced with heavy-duty electric buses with a current price projection of \$1,364,000 each, not including charging equipment and installation. Through a combination of VW settlement funds from the Vermont Department of Environmental Conservation and Tier III incentive funding from Burlington Electric Department, these vehicles are being programmed with no local capital match from GMT.

Line B: 3 - Replacement 35' Heavy-Duty Buses (Diesel) @ \$675,350 each

Replacement for three (3) 35' diesel heavy-duty transit buses in GMT's fleet (2012 955-959 series). These buses reached their Useful Life Benchmark (ULB) of 12 years in June 2024. Current price projections anticipate that these vehicles would cost \$675,350. GMT is proposing to purchase additional diesel buses to improve fleet reliability during its continued electrification efforts while a number of GMT's oldest buses are committed as replacements for GMT's existing LONO awards.

Line C: 10 - Replacement SSTA Cutaway replacements + 4 non-ADA SUV)

Replacement for ten (10) 22' cutaway buses in GMT's fleet of leased vehicles to SSTA. All ren cutaway buses being replaced reached their ULB of 5 years between June and September 2024.

Line D: 1 - Replacement Essex Cutaway

For the purchase of one (1) cutaway vehicle to be leased to the Town of Essex. This line will cover the replacement of a cutaway currently leased to the Town of Essex, which reached its ULB of 5 years in 2021.



Line E: Facility PM

Preventive Maintenance for GMT's Chittenden County facilities. Items include site improvements such as driveway repair and concrete walk repair, rehab of building siding and roof flashing, windowsill repair, building electrical upgrades, lubricant system replacement, and rehab of staff kitchens and bathrooms. This line would also be used for the preparation of a capital needs assessment for the DTC.

Line F: Spare parts, miscellaneous support equipment

This line is for the purchase of spare parts for GMT's Urban fleet, as well as the replacement of smaller maintenance support equipment as needs arise.

Line G: Mid-Life Overhaul for three Heavy-Duty Buses (Engine, Transmission, corrosion repair)

This line is for the purchase of equipment and major components to perform mid-life overhaul of key powertrain components and bodywork to address corroded materials and mitigate further corrosion. These overhauls would be performed on buses placed into service in July 2019, which would be roughly six years in service at the time of the overhaul.

Line H: Replace Three Building Make-Up Air Units (MAU)

Funding for the replacement of three (3) make-up air units (MAU) at the Burlington 101 Queen City Park Road facility. These units are original to the building and have surpassed their useful life, and have failing insulation leading to water entry into the building. This line item will cover the purchase and installation of new units as well as engineering and project management.

Line I: Electric Charging Infrastructure

This line is for the installation of three (3) Heliox 180 kW depot chargers feeding a total of nine (9) dispensers inside the 101 Queen City Park facility. This installation will be a continuation of the Phase 2 charging infrastructure project at the 101 Queen City Park facility that is funded in FY25 and is slated to commence shortly after upgrades are made to the bus storage area sprinkler system. Electric charging infrastructure is eligible for a 90% federal share for LONO awards. Additionally, VTrans has committed a higher state match share for this project as part of the FFY2023 and FFY2024 LONO grant awards, resulting in a local match requirement of \$61,875 from GMT.

Line J: Electric Bus Diagnostic Equipment, Special Tools, and PPE

This line is for the purchase of equipment, tooling, and PPE for use in the maintenance of Battery-Electric Buses. Funding to support these efforts was included in the FFY2023 LONO grant award to VTrans and is eligible for a 90% federal share. In addition, VTrans has committed to covering 80% of the non-federal match as part of the award, leaving a local share of \$1,453 from GMT for these purchases.

Line K: Electric Bus Deployment Workforce Development

This line is for eligible expenses including travel, meals, and lodging for training opportunities related to GMT's deployment and maintenance of battery-electric buses. GMT staff are also exploring the use of these funds for the purchase of reference materials and working with a consultant to develop more formal internal procedure documents pertaining to the operation and



maintenance of electric buses. Additionally, staff are working with VEIC to explore the use of these funds for the development of an apprenticeship program for electric bus maintenance.

Line L: Passenger Amenities (shelters, benches and bike racks)

This line will cover bus stop improvement projects including bus stop bench installations, post and beam shelter installations, bike rack installations at existing stops, and the replacement of non-functioning solar lights at existing shelters. This line will also include capital shelter repair including window replacement, shelter repainting, and reinforcement of support columns on older shelters. Staff intends to program funding from GMT's direct federal capital grants for this line item.

Line M: 101 QCP Diesel Fuel Tank Replacement

As identified in the 2024 capital needs assessment performed on the 101 Queen City Park facility, the diesel fuel tank is original to the building construction in 1997 and is approach end of life. The assessment states that fuel storage tanks have an expected useful life of 25-30 years. The current fuel tank will reach 29 years of age in 2026 and, as a critical piece of infrastructure for GMT's transit operations, should be prioritized in its replacement.

Line N: Install Networked Building Climate Control System

This line is for the installation of new building climate controls, which will operate over GMT's network. These controls will provide more robust cooling and heating programming options as well as limit the parameters for manual changes to temperature settings at thermostats, which is a common source of wasted energy. The new system will greatly assist GMT in reducing the energy usage of the facility and will yield reductions in operating costs.

Line O: Replacement Office and Technology Support Equipment

This line is for the projected replacement of IT equipment at the DTC and GMT main office. Items include replacement passenger information monitors at the DTC, scheduled computer replacements for GMT staff, and selective replacement of security system equipment.

Line P: 1 – Replacement Shop Truck (One Ton)

This line is for the replacement of Unit #11, a 2009 Chevrolet Silverado non-revenue truck used by the Maintenance department. This bus reached the 14 year ULB for service trucks in February 2023. Replacement of this truck has been deferred from previous years due to funding constraints, however the truck has needed extensive body work to make it through the past two winters and is in need of replacement.

Line Q: 1 – Expansion Light Duty Truck for Facility Maintenance

This line is for the purchase of a Ford Maverick or similar light duty truck for use in facility maintenance activities. As the majority of GMT's non-revenue vehicle fleet are not capable of being used to transport larger materials and equipment, and Maintenance trucks are not always available, GMT's Facilities Manager is needing to use their personal truck for these tasks. Staff believes a Ford Maverick vehicle would provide the capability needed for Facilities work and will also provide additional flexibility for use by Maintenance, Operations Supervisors, or Administrative staff when needed.



Line R: 1 – Portable Scissor Lift for Facility Maintenance

Staff have identified a need for an in-house scissor lift to support its facility maintenance functions as well as to provide additional capacity for larger material handling. Staff is reliant on renting scissor lifts when needed, which can be expensive, particularly when a lift is needed for extended periods. A scissor lift would provide staff with greater capability in cleaning, servicing, and replacing components which cannot be accessed with a ladder or step ladder. Maintenance items can sometimes be deferred due to difficulties or delays in securing a lift to perform the work. Additionally, the purchase of a scissor lift can save on costs for certain future capital projects as scissor lift rentals would not need to be contemplated in project pricing, which can be elevated due to Contractor's tendency to assume rentals for much longer than they are actually needed in the event that project delays occur.

Line S: New Accounting System Software

GMT has used Great Plains for its accounting software, which is becoming outdated and lacks the functionality of newer software offerings. With annual operating and capital budgets in excess of \$20M, GMT is in need of a more robust accounting software system that is better equipped to meet the needs of a public agency of GMT's size. Additionally, GMT has been notified that Great Plains is expected to no longer be serviced within the next 4-5 years.

Line T: Third Party Inspection and Post-Delivery Audit for HD Bus Orders

This line would be utilized to contract with a third party to perform bus line inspection services for GMT's heavy-duty electric and diesel bus orders. In addition, GMT would contract with the same vendor to perform Buy America audits for both vehicle orders.

The above line items represent a total urban capital budget of \$17,642,684 and total local capital match from GMT of \$655,392. The proposed sources of local capital match are \$351,484 from FY26 local funding and \$303,908 from the prior year local capital match fund.

Rural Capital

Line AA: 10- Replacement CDL LPG Cutaway Buses (18 passenger + 3 WC)

Replacement of ten (10) rural cutaways that have reached their ULB of 5 years as of August 2024. Staff are continuing to evaluate LPG vehicles as a viable fuel type for the rural service area and intend to request low emission vehicle funding to support additional replacements. Current price projections anticipate that the vehicles will cost roughly \$200,000 each.

Line AB: Replacement >30' CDL Medium-Duty Gas/Diesel Cutaway (29-34 seats)

This line is for the purchase of one (1) >30' medium-duty cutaway bus with seating capacity in the range of 29-34 people. This vehicle would be a replacement for a 40' transit bus that was previously used in seasonal service at Sugarbush and has not been replaced since its disposal. Price projections from the statewide vehicle contract in Vermont indicate that this vehicle will cost roughly \$300,000.

Line AC: 1 - Expansion ADA Conversion Minivan for CIDER

To address increased trip demand from GMT to CIDER in the Franklin and Grand Isle region, CIDER has requested an additional ADA accessible minivan be added to the vehicle lease between



GMT and CIDER. This vehicle is also available through the Vermont statewide vehicle contract at an anticipated price of \$88,500.

Line AD: Spare Parts, Misc. Support Equipment, etc.

This line is for spare parts and replacement support equipment used in the servicing of vehicles at the Berlin garage. Items are purchased as needed depending on maintenance priorities and replacement needs.

Line AE: Facility PM - Rural Facilities

This line is for Preventive Maintenance for GMT's Berlin and Stowe facilities. Additional funding has been programmed in this line for the Berlin facility to cover a number of deferred maintenance items as GMT has encountered numerous hurdles slowing down its move to a new location. These maintenance items include a significant rehab of the main entrance, including ADA accessibility improvements, an overhaul of the maintenance shop floor, upgrades to LED lighting, and repairs to the roof and roof flashing.

Line AF: New Central Vermont Facility Planning, Acquisition, and Design Activities

Funding for continued efforts by GMT staff to identify and secure a new site for its Central Vermont service operation. Activities include site search and evaluation, environmental compliance, design, and property acquisition activities.

Line AG: Passenger Amenity Improvements

Funding for the installation of new passenger amenities at existing bus stops. This project will include the refurbishment of the previous Montpelier Shaws shelter, sitework and installation of the shelter, and improvements such as solar lighting and benches at existing stops.

Line AH: Replacement Office Equipment (Computers, monitors, etc.)

This line is for the scheduled replacement of computers and monitors for staff in the Berlin office. This will replace equipment that has aged past their useful life.

The above line items represent a total rural capital budget of \$2,592,650 and total local capital match from GMT of \$250,415. All local capital match presented in this budget is proposed to come from FY26 local funds.

The proposed FY26 Capital Budget was presented in detail to the GMT Finance Committee on November 14, 2024. The Finance Committee voted in favor of recommending approval of the capital budget to the full GMT Board of Commissioners.

Staff is requesting the Board to approve the FY26 Capital Budget totaling \$20,235,334 for adoption.

Green Mountain Transit
11-14-24 Proposed

FY26 Proposed Urban Capital

Priority	Item	Description	100%	Federal*	State*	Local*	From GMT Current fiscal year Local Capital Match	From Prior Year Local Capital Match Fund	From Non-GMT local Funds	Federal Funds Awarded by Vtrans	Federal Funds Awarded by FTA
1	A	7 - Replacement 40' Heavy-Duty Buses (Electric) @ \$1,364,000 each (85% Fed/11.93% State/3.07% Local)**	\$ 9,548,000	\$8,115,800	\$1,047,200	\$ 385,000	\$ -	\$ -	\$ 385,000	\$8,115,800	
1	B	3 - Replacement 35' Heavy-Duty Buses (Diesel) @ \$675,350 each (85% Fed/0% State/15% Local)	\$ 2,026,050	\$1,722,143	\$0	\$ 303,908	\$ -	\$ 303,908		\$1,722,143	
1	C	10 - Replacement SSTA*** Cutaways @ \$156,000 each (85% Fed/5% State/10% Local)	\$ 1,560,000	\$1,326,000	\$78,000	\$ 156,000	\$ -	\$ -	\$ 156,000	\$1,326,000	
1	D	1 - Replacement Essex Cutaway @ \$156,000	\$ 156,000	\$124,800	\$15,600	\$ 15,600	\$ -	\$ -	\$ 15,600	\$124,800	
1	E	Facility PM (Site Improvements, siding/flashing rehab, window sill repair, building electrical PM, lubricant system replacement, kitchen and bathroom rehab, DTC C.N.A)	\$ 200,000	\$160,000	\$20,000	\$ 20,000	\$ 20,000	\$ -		\$160,000	
1	F	Spare parts, miscellaneous support equipment	\$ 315,922	\$252,738	\$31,592	\$ 31,592	\$ 31,592	\$ -		\$252,738	
1	G	Mid-Life Overhaul for three Heavy-Duty Buses (Engine, Transmission, corrosion repair)	\$ 150,000	\$120,000	\$15,000	\$ 15,000	\$ 15,000	\$ -		\$120,000	
2	H	Replace Three Building Make-Up Air Units (MAU) (80% Fed/8% State/12% Local)	\$ 1,366,000	\$1,092,800	\$109,280	\$ 163,920	\$ 163,920			\$1,092,800	
1	I	Electric Bus Charging Infrastructure (90% Fed/6.5% State/3.5% Local)	\$ 1,747,353	\$1,572,618	\$112,860	\$ 61,875	\$ 61,875	\$ -		\$1,572,618	
2	J	Electric Bus Diagnostic Equipment, Special Tools, and PPE (90% Federal/8% State/2% Local)	\$ 71,734	\$64,561	\$5,739	\$ 1,435	\$ 1,435	\$ -		\$64,561	
2	K	Electric Bus Deployment Workforce Development (80% Federal/0% State/20% Local)	\$ 75,000	\$60,000	\$0	\$ 15,000	\$ 15,000	\$ -		\$60,000	
2	L	Passenger Amenities (shelter install and field repair, bus stop bench deployment, and bike amenities)	\$ 50,000	\$40,000	\$5,000	\$ 5,000	\$ 5,000	\$ -		\$0	\$40,000
2	M	101 QCP Diesel Fuel Tank Replacement	\$ 56,000	\$44,800	\$5,600	\$ 5,600	\$ 5,600	\$ -		\$44,800	
3	N	Install Networked Building Climate Control System	\$ 40,000	\$32,000	\$4,000	\$ 4,000	\$ 4,000	\$ -		\$32,000	
3	O	Replacement Office & Technology Support Equipment (DTC Information displays, security system equipment, staff computer equipment, etc.)	\$ 35,000	\$28,000	\$3,500	\$ 3,500	\$ 3,500	\$ -		\$28,000	
1	P	1 - Replacement Shop Truck (One Ton)	\$ 65,000	\$52,000	\$6,500	\$ 6,500	\$ 6,500	\$ -		\$52,000	
2	Q	1 - Expansion Light Duty Truck for Facility Maintenance (Ford Maverick or equivalent)	\$ 40,000	\$32,000	\$4,000	\$ 4,000	\$ 4,000	\$ -		\$32,000	
2	R	1 - Portable Scissor Lift for Facility Maintenance	\$ 25,000	\$20,000	\$2,500	\$ 2,500	\$ 2,500	\$ -		\$20,000	
3	S	New Accounting System Software	\$ 100,000	\$80,000	\$10,000	\$ 10,000	\$ 10,000	\$ -		\$80,000	
1	T	Third Party Inspection and Post-Delivery Audit for HD Bus Orders	\$ 15,625	\$12,500	\$1,563	\$ 1,563	\$ 1,563	\$ -		\$12,500	
Total			\$ 17,642,684	\$ 14,952,758	\$ 1,477,934	\$ 1,211,992	\$ 351,484	\$ 303,908	\$ 556,600	\$ 14,912,758	\$ 40,000

Total Local Match \$ 655,392

*80% Federal, 10% State, and 10% Local unless otherwise stated.

** Local match below equivalent diesel bus estimate due to commitment from Vtrans to cover increase in local match from diesel to electric

*** Special Services Transportation Agency

FY26 Proposed Rural Capital											
Priority	Item	Description	100%	Federal*	State*	Local*	From GMT Current fiscal year Local Capital Match	From Prior Year Local Capital Match Fund	From Non GMT Local Funds	Federal Funds Awarded by Vtrans	Federal Funds Awarded by FTA
1	AA	Replacement <30' CDL LPG Cutaways** - 10 Replacements @ \$200,000 each (85% Fed/5% State/10% Local)	\$ 2,000,000	\$1,700,000	\$100,000	\$ 200,000	\$ 200,000			\$1,700,000	
1	AB	Replacement >30' CDL Medium-Duty Gas/Diesel Cutaway** Bus for Seasonal Mountain Service (85% Fed/5% State/10% Local)	\$ 300,000	\$255,000	\$15,000	\$ 30,000	\$ 30,000			\$255,000	
1	AC	1 - Expansion ADA Conversion Minivan for CIDER (85% Fed/5% State/10% Local)	\$ 88,500	\$75,225	\$4,425	\$ 8,850	\$ -		\$ 8,850	\$75,225	
1	AD	Spare Parts, Misc. Support Equipment, etc	\$ 34,150	\$27,320	\$3,415	\$ 3,415	\$ 3,415			\$27,320	
1	AE	Facility PM for Rural Facilities (Berlin Main Entrance rehab including ADA accessibility, Shop Floor overhaul, LED lighting, roof flashing repair)	\$ 75,000	\$60,000	\$7,500	\$ 7,500	\$ 7,500			\$60,000	
1	AF	New Central Vermont Facility Planning, Acquisition, and Design Activities	\$ 40,000	\$32,000	\$4,000	\$ 4,000	\$ 4,000			\$32,000	
1	AG	Passenger Amenity Improvements (Refurbish/Install one shelter, install bus stop benches)	\$ 45,000	\$36,000	\$4,500	\$ 4,500	\$ 4,500			\$36,000	
1	AH	Replacement Office Equipment (Computers, monitors, etc.)	\$ 10,000	\$8,000	\$1,000	\$ 1,000	\$ 1,000			\$8,000	
Total			\$ 2,592,650	\$ 2,193,545	\$ 139,840	\$ 259,265	\$ 250,415	\$ -	\$ 8,850	\$ 2,193,545	\$ -
							Total Local Match		\$ 250,415		

*80% Federal, 10% State, and 10% Local unless otherwise stated.

** Cutaway Bus = Truck/Van Front/Bus Body



TO: GMT Board of Commissioners
CC: GMT Finance Committee
FR: Nick Foss, Director of Finance
DT: December 17, 2024
RE: Proposed FY26 Operating Budget

Per 24 App. V.S.A. ch. 801, § 7 (a) of GMT's Municipal Charter, the Board of Commissioners are to prepare a budget for the Authority for the next fiscal year. This memo accompanies the Authority's Proposed FY26 Operating Budget for consideration by the Board of Commissioners.

The Finance Committee passed a motion recommending approval of the FY26 Operating Budget to the Board of Commissioners at their December 12th meeting.

As a result, staff is requesting the Board of Commissioners endorse the FY26 Operating Budget, so that a Public Meeting can be held.

Staff will return in January to brief the Board of Commissioners on public feedback, as well as request consideration for full adoption of the budget.

A recommended motion is provided below.

The Board of Commissioners endorses the FY26 Operating Budget totaling \$30,881,167 and approves staff to move forward with the holding of its Annual Public Budget Meeting.

GREEN MOUNTAIN TRANSIT AUTHORITY

DRAFT FY26 Operating Budget

	URBAN	RURAL	Total
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Revenues

FEDERAL, STATE AND LOCAL REVENUES

Municipal Member Assessments	\$3,162,722	\$0	\$3,162,722
Municipal Paratransit Assessments	\$1,200,473	\$0	\$1,200,473
Local Operating Assistance	\$7,000	\$511,942	\$518,942
Federal Urban Formula Grant (5307)	\$5,680,276	\$0	\$5,680,276
Federal Rural Operating Grant (5311)	\$0	\$1,445,000	\$1,445,000
State Regular Subsidy Operating Grant	\$2,000,000	\$1,100,000	\$3,100,000
E&D Grants and Cash Match	\$0	\$2,020,075	\$2,020,075
CMAQ Grants	\$1,975,644	\$1,567,625	\$3,543,269
Preventative Maintenance Grants	\$2,400,000	\$720,000	\$3,120,000
Other Federal/State Grants	\$1,317,500	\$227,313	\$1,544,813
Fund Balance Reserves	\$0	\$134,969	\$134,969
Local Match Fund Reserve Revenue	\$0	\$0	\$0
Total Federal, State and Local Revenues	\$17,743,615	\$7,726,924	\$25,470,538

OPERATING REVENUE

Passenger Revenue	\$1,765,832	\$0	\$1,765,832
Paratransit Fare	\$155,796	\$0	\$155,796
Advertising Revenue	\$200,000	\$10,000	\$210,000
Investment Income	\$1,000	\$87,500	\$88,500
Miscellaneous Revenue	\$5,000	\$5,000	\$10,000
Sales of Equipment	\$5,000	\$5,000	\$10,000
Medicaid Purchase of Service Revenue	\$0	\$3,100,000	\$3,100,000
Misc. Purchase of Service	\$33,000	\$37,500	\$70,500
Warranty Revenue	\$0	\$0	\$0
Operating Revenues	\$2,165,628	\$3,245,000	\$5,410,628

TOTAL REVENUES

	\$19,909,243	\$10,971,924	\$30,881,167
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SALARIES AND WAGES

Other Wages	\$2,208,885	\$1,667,039	\$3,875,925
Driver Wages	\$5,519,143	\$2,725,094	\$8,244,237
Mechanic Wages	\$1,553,908	\$243,864	\$1,797,772
SALARIES AND WAGES	\$9,281,937	\$4,635,997	\$13,917,934

PERSONNEL TAXES AND BENEFITS

Payroll Taxes FICA/MC (8% of Wages)	\$750,909	\$375,052	\$1,125,961
Unemployment Tax Exp	\$25,000	\$18,000	\$43,000
Medical Insurance	\$2,547,987	\$948,215	\$3,496,202
Retirement ER Contributions	\$555,565	\$147,660	\$703,225
Employee Development	\$25,000	\$32,500	\$57,500
GM Development/training	\$0	\$0	\$0
Employee Benefits	\$158,572	\$62,012	\$220,584
PERSONNEL TAXES AND BENEFITS	\$4,063,033	\$1,583,439	\$5,646,472

GENERAL AND ADMIN EXPENSES

Admin Supplies and Expenses	\$110,160	\$34,986	\$145,146
Recruiting Expenses	\$10,000	\$8,500	\$18,500
Dues and Subscriptions	\$3,500	\$8,500	\$12,000
Travel and meetings	\$5,000	\$9,700	\$14,700
Communications	\$62,322	\$40,698	\$103,020
Computer Services	\$265,900	\$200,000	\$465,900

GREEN MOUNTAIN TRANSIT AUTHORITY

DRAFT FY26 Operating Budget

	URBAN	RURAL	Total
Board Development	\$0	\$0	\$0
Legal Fees	\$30,000	\$15,000	\$45,000
Insurance	\$1,434,262	\$702,295	\$2,136,557
Audit Fees	\$22,068	\$9,458	\$31,525
Consulting Fees	\$78,404	\$18,000	\$96,404
GENERAL AND ADMIN EXPENSES	\$2,021,616	\$1,047,136	\$3,068,752
<u>OPERATIONS EXPENSES</u>			
Employee New Hire/Background Checks	\$4,500	\$12,500	\$17,000
DOT Testing	\$6,600	\$8,000	\$14,600
Employment Recruitment Referral Program	\$800	\$400	\$1,200
Drivers' Uniforms	\$31,000	\$15,500	\$46,500
Safety Expense	\$2,500	\$0	\$2,500
Misc. Operating Expenses	\$4,000	\$1,000	\$5,000
OPERATIONS EXPENSES	\$49,400	\$37,400	\$86,800
<u>PLANNING EXPENSES</u>			
Other Planning Expense	\$0	\$50,000	\$50,000
CCRPC Planning Exp	\$387,500	\$0	\$387,500
PLANNING EXPENSES	\$387,500	\$50,000	\$437,500
<u>VEHICLE/BUILDING MAINTENANCE EXP</u>			
Parts Expense - Non-Revenue Vehicle	\$15,300	\$5,100	\$20,400
Parts Expense - Revenue Vehicles	\$904,740	\$252,960	\$1,157,700
Tires	\$158,100	\$61,200	\$219,300
Facility Maintenance	\$152,714	\$107,100	\$259,814
Passenger Facility Expense	\$19,760	\$0	\$19,760
Cleaning Expense	\$4,080	\$0	\$4,080
Repeater Fees	\$25,500	\$20,400	\$45,900
Light, Heat and Water	\$193,800	\$71,400	\$265,200
Fuel -Vehicles	\$1,096,500	\$554,916	\$1,651,416
Maintenance Tools/Supplies/Uniforms	\$150,414	\$46,744	\$197,158
Misc. Maintenance Expenses and fees	\$30,600	\$30,090	\$60,690
VEHICLE/BUILDING MAINTENANCE EXP	\$2,751,508	\$1,149,910	\$3,901,418
<u>CONTRACTED EXPENSES</u>			
ADA/SSTA PARATRANSIT	\$2,154,750	\$0	\$2,154,750
Partner Local Share	\$0	\$4,941	\$4,941
Functional Assessment Expenses	\$0	\$0	\$0
Volunteer Drivers	\$0	\$395,500	\$395,500
Other Transportation Svcs	\$0	\$1,717,453	\$1,717,453
CONTRACTOR EXPENSES	\$2,154,750	\$2,117,894	\$4,272,644
<u>MARKETING EXPENSE</u>			
Bus Tickets/Fare Media	\$10,000	\$0	\$10,000
Marketing Exp	\$26,320	\$12,000	\$38,320
Public Information	\$26,000	\$15,000	\$41,000
MARKETING EXPENSE	\$62,320	\$27,000	\$89,320
<u>OTHER EXPENSES</u>			
Debt Service/Capital Reserve	\$0	\$0	\$0
Capital Match Fund	\$351,484	\$250,415	\$601,899
OTHER EXPENSES	\$351,484	\$250,415	\$601,899

GREEN MOUNTAIN TRANSIT AUTHORITY

DRAFT FY26 Operating Budget

	URBAN	RURAL	Total
Total Expenses	\$21,123,548	\$10,899,191	\$32,022,739
Deferred Cost			
Cost Allocations	<u>\$72,734</u>	<u>(\$72,734)</u>	\$0
Balance	<u>(\$1,141,572)</u>	<u>\$0</u>	<u>(\$1,141,572)</u>

Cost Allocations Details (negative is increased expense)

Admin Allocations based on internal projection	\$330,474	(\$330,474)	
Maintenance Labor/fringe/overhead	\$210,000	(\$210,000)	
GMTA Operated Link	<u>(\$467,740)</u>	<u>\$467,740</u>	
Current Year Deferred Costs IDC			
Total Cost Allocations:	<u>\$72,734</u>	<u>(\$72,734)</u>	