



Leadership Committee Meeting Minutes
Friday December 15, 2017
GMT Board Room
15 Industrial Parkway Burlington, VT

Committee Members:

Chairman Kaynor

Commissioner Chittenden

Commissioner Dimitruk (via Phone)

Staff Present:

Mark Sousa, General Manager

Michele Daley, Director of Finance

Alma Hebib, Executive Assistant

Meeting opened at 12:32 PM.

1. Adjustment of the Agenda- An adjustment was made to agenda item #5, with the addition of a report on SSTA.
2. Public Comment- No public comment.
3. Approval of the November 20th, 2017 committee minutes- Commissioner Chittenden made a motion to approve the minutes and Commissioner Kaynor seconded and the minutes were approved.
4. Draft Board Agenda
 - NextGen update- Mr. Sousa updated the committee with NextGen stating we are pushing the timeline further for the NextGen project to get more feedback.
 - Strategic Goals- The Committee discussed the strategic goals. They will be presented at the upcoming Board meeting.
 - FY18 Financials- Mr. Sousa discussed cost containment measures for FY18 into the FY19 budget. He stated that there was a discussion on giving employees benefits after they have completed their probationary period. He said that this would be an example of a cost containment measure. Employees would still receive benefits once they have finished their probationary period. There was also a discussion on attrition levels.
 - FY19 Financials- Mrs. Daley stated that there is a budget meeting tonight to go over the proposed budget. The budget will be presented to the Board at the next board meeting for a vote.
 - VW Settlement Process- There was a discussion regarding the VW Settlement process and where GMT currently stands within that process.
5. GM Report
 - RouteShout- Mr. Sousa updated the committee regarding RouteShout. He said that staff has met with RouteShout and they are working on ways to improve and resolve issues.
 - DTC Upgrade- Mr. Sousa updated the committee with DTC updates. This included a discussion about panels.
 - New Bus Update- Mr. Sousa stated that there are 12 new buses that are coming in within the next three weeks. They should all be here before the holidays.
6. Regular Meeting Discussion- The Committee discussed upcoming meetings.



7. Confirm next meeting date- The next Leadership Committee Meetings are proposed for:

January 10th, 2018

February 15th, 2018

March 15th, 2018

April 12th, 2018

May 10th, 2018

June 10th, 2018

July 14th, 2018

Meetings will start at 9:00 AM

Meeting Adjourned at 1:29 PM.

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