



1 **Leadership Committee Meeting Mins**
2 **February 8, 2021 11:00 AM**
3 **101 Queen City Road, Burlington VT 05401**
4 **Meeting held virtually via Zoom Meetings**
5

6 *The mission of GMT is to promote and operate safe, convenient, accessible, innovative, and*
7 *sustainable public transportation services in northwest and central Vermont that reduce*
8 *congestion and pollution, encourage transit-oriented development, and enhance the quality of*
9 *life for all.*

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11
12 **Due to current social distancing measures, this meeting was held entire virtually.**
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14

15 **Present:**

16 Commissioner Davis
17 Commissioner Waninger
18 Commissioner Polyte
19 Commissioner Kaynor
20 Commissioner Bohne
21 Commissioner Sharrow
22 Jon Moore, General Manager
23 Jamie Smith, Director of Marketing and Planning
24 Nick Foss, Director of Finance
25

26 **Open Meeting**

27 Commissioner Waninger opened the meeting at 11:03AM.
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29 **Adjustment of the Agenda**

30 None
31

32 **Public Comment**

33 None
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35 **Approval of Committee Minutes**

36 Commissioner Kaynor asked that the statement regarding microtransit on page two be
37 clarified in the final version of the minutes.
38

39 Commissioner Sharrow made a motion to approve the minutes with the amendments given,
40 Commissioner Kaynor seconded. All were in favor and the motion carried.
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42
43 **General Manager Report – Updates and Opportunity for Questions**

44 General Manager Moore had no additional updates.

45 Commissioner Bohne asked for clarification on member towns receiving budget information
46 sooner. General Manager Moore said that GMT has received feedback from several town



47 that there is a desire to receive a budget estimate sooner as it related to ADA costs. Staff
48 will work to provide information as soon as possible.

49
50 Commissioner Kaynor noted that the town of Williston is normally looking for information by
51 early December. Commissioner Kaynor noted that if communication began earlier, some
52 towns would feel better about the process.

53
54 Commissioner Davis asked about the potential for a stabilization fund that towns could opt in
55 to that could be used in the event of an unexpected rise in ADA costs.

56
57 **Justice, Equity, Diversity & Inclusion (JEDI) Standing Committee Policy Review**

58 General Manager Moore notes that the board has supported the creation of the JEDI
59 committee and they are looking for some formal action as a longstanding committee.

60
61 Commissioner Polyte said this would help the committee show this work is ongoing and this
62 committee would continue in perpetuity. Commissioner Bohne voiced his support of making
63 the JEDI committee a standing and more formal committee.

64
65 The Leadership Committee discussed the Jedi Committee charge.

66
67 General Manager Moore said the JEDI Committee would appreciate the Leadership
68 Committees endorsement, and if given, the charge would be sent to the full board for
69 review.

70
71 Commissioner Kaynor made a motion to bring a recommendation to the full board for
72 adoption of the JEDI Committee, Commissioner Sharrow seconded. All were in favor and
73 the motion carried.

74
75 **Vaccination Paid Day off Discussion**

76 General Manager Moore gave an overview of the provided Paid Day off policy relating to
77 COVID-19 vaccinations. General Manager Moore said this policy was based on other transit
78 providers and the FAA 48-hour no fly rule.

79
80 Commissioner Waninger asked the committee is they felt this decision was within the
81 purview of the General Manager given the March 2020 motion allowing the GM to make
82 COVID-related decisions.

83
84 There was discussion related to the General Manager's decision-making authority in this
85 instance.

86
87 Commissioner Polyte made a motion to support this policy and recommended that the
88 Leadership committee bring to the full board a recommendation to clarify the March 17,
89 2020 motion granting the GM full authority to make COVID related changes, Commissioner
90 Davis seconded. After discussion, Commissioner Polyte withdrew the motion.

91
92 Commissioner Davis made the motion the Leadership Committee has found that General
93 Manager Moore has the authority to create this policy, the committee supports this policy



94 and seconds the General Manager's authority to create this policy, and the Leadership
95 Committee brings to the full board a recommendation to examine the authority granted in
96 the March 17, 2020 motion made by Commissioner Davis, Commissioner Polyte seconded.
97 Commissioner Kaynor abstained from voting. The remaining Commissioners were in favor
98 and the motion carried.

99
100 There was further conversation related to how the March 17, 2020 could be amended.
101 Commissioner Sharrow suggested that General Manager Moore reach out to the VT
102 Department of health for some guidance on the effects of the first COVID-19 vaccine.

103
104 **Draft Board Agenda Review**

105 The committee reviewed the draft agenda.
106 Commissioner Polyte asked for clarification on the three executive sessions. General
107 Manager Moore noted that they were separate because they all fell under different
108 requirements for an executive session.

109
110 **Executive Session: 1 VSA 313(a) (1) (a), contracts.**

111
112 General Manager Moore said this is in relation to a vendor contract and GMT is claiming
113 potential breach of contract.

114
115 Commissioner Kaynor made a motion to find that premature public knowledge of
116 discussions for a breach of contract from a GMT vendor would place GMT at a substantial
117 disadvantage, Commissioner Sharrow seconded. All were in favor and the motion carried.

118
119 Commissioner Kaynor made a motion to enter executive session inviting General Manager
120 Moore to join, Commissioner Sharrow seconded. All were in favor and the Committee
121 entered executive session at 12:01PM.

122
123 Commissioner Kaynor made a motion to exit executive session, Commissioner Polyte
124 seconded. All were in favor and the Committee exited executive session at 12:19PM. There
125 was no action taken as a result of the executive session.

126
127 **Adjourn**

128 Commissioner Polyte made a motion to adjourn, Commissioner Sharrow seconded. All
129 were in favor and the meeting adjourned at 12:20PM.
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