



Finance Committee Meeting
Thursday, May 14th, 2026
GMT | 101 Queen City Park Road | Burlington, VT 05401

Present at GMT:

Nick Foss, Director of Finance
Rich Carmo, Senior Staff Accountant
Jon Moore, Assistant General Manager
Commissioner Paul Conner

Present via ZOOM:

Commissioner Paul Bohne
Commissioner Susan Grasso
Commissioner Andrea Suozzo
Commissioner Austin Davis
Tammy Masse, Controller
Tim Bradshaw, Director of Grants
Clayton Clark, General Manager
Dan Currier, VTRANS
Matt Kimball, Director of Project Development
Connor Smith, Project Coordinator
Chris Damiani, Director of Planning
Chris Cole, Transit Development Director
Peggy O'Neill, from Vermont Clean City Coalition

Present from the Public, via ZOOM:

Kimberly Clark

Absent:

None.

Meeting Called to Order:

Commissioner Paul Bohne called the meeting to order at 8:03 a.m.

Adjustment to the Agenda:

No adjustments made.

Public Comments/Questions:

Kimberly Clark recommends GMT do not remove the monthly fare cap.

Approval of Minutes:

Minutes from April 9, 2026, was moved to approval by Commissioner Davis, Commissioner Conner seconded; the motion was approved unanimously.

1. Director of Finance Report, March 2026 Results:

Presentation by Director of Finance, Nick Foss & Sr. Staff Accountant, Rich Carmo



Summary: Overall, GMT remains in a strong financial position with healthy liquidity, conservative investments, and operating performance generally tracking close to budget.

Key Points:

- Strong cash reserves and liquidity despite anticipated future pressures
- Improved rural division outlook due to favorable VTrans funding levels
- Ongoing concern over declining fare revenue
- Rising uncertainty around future fuel and insurance costs

A. Fare Revenue

- Revenue trending below budget
- Cash fare usage has shown a notable decline
- Potential future budget impact estimated around: \$120K annually

Note: Susan Grasso requested additional analysis on which fare categories are declining most significantly.

B. Fuel and Insurance Risks

- GMT is preparing for fuel contract renewal in August, as energy prices are currently elevated
- Staff monitoring diesel futures market closely, with current expectations being higher y/y costs
- Commercial insurance renews July 1
 - Staff reviewing incumbent and alternative carriers
 - Rural-to-Urban restructuring will have a negative budget effect

C. Fraud Incident

- GMT disclosed a recent fraud incident involving altered payee information
 - Funds fully recovered
 - No financial loss incurred
 - Positive pay banking controls being upgraded
 - New system will validate check number, amount, and Payee Information

D. Medicaid Program Update

- Q3 Medicaid performance improved, shifted from Q2 deficit to ~\$25K surplus
- Improvement driven by seasonal service performance and reduced FGI operating costs
- Q4 expected to weaken seasonally

E. Expense Variance Review

- Overall expenses tracking favorably
- Labor costs generally under budget
- Urban wages 73% of budget, Rural wages 70.1% of budget, and Combined 71.9% of budget
- All are below the adjusted payroll benchmark of 76.9%, including 2 added Payroll YTD, considering August and January were three payroll months
- Maintenance significantly under budget likely due to staffing shortages



- Some maintenance savings may represent deferred costs rather than true savings
- For Urban MPO Planning Expense, even though it is shown to be 137.5% there is no concern, as the cause is due to pass-thru funds (RAISE)
- Winter weather costs (plowing) exceeded expectations and there is consideration on a new procurement for next year

2. Presentation of the Proposed FY26 Second Operating Budget Adjustment: **Presentation by Director of Finance, Nick Foss**

Adjustment primarily updated rural division budget following FGI transition.

Major Changes:

- Reduced wage expenses
- Reduced fuel expenses
- Reduced maintenance/facility costs
- Increased contracted services, including \$484K transfer payment to RCT
- Projected rural operating deficit improved from \$688K to \$529K

Approval of FY26 Second Operating Budget Adjustment:
Recommend FY26 second operating budget adjustment to Board by Commissioner Grasso, Commissioner Davis seconded; the motion was approved unanimously.

3. Fare Review: **Presentation by General Manager, Clayton Clark**

Discussion about a potential fare structure change:

- Potential Financial Impact
- Maximum estimated revenue could increase approximately \$168K
- Actual impact expected lower due to ridership behavior changes

Committee Consensus:

- Finance Committee generally agreed
- Proposal does not necessarily need Finance Committee review
- Leadership Committee review likely sufficient
- Further information to come based on the findings

Motion to Adjourn:

No additional business. Commissioner Conner moved to adjourn the meeting; Commissioner Davis seconded; all others were in favor, and the meeting was adjourned at 8:47 a.m.