

Finance Committee Meeting
Thursday, January 14, 2021
GMT | 101 Queen City Park Road | Burlington, VT 05401

Present via ZOOM:

Commissioner Dimitruk
Commissioner Bohne
Commissioner Brewer
Commissioner Spencer
Commissioner Derenthal

Jon Moore, GMT General Manager
Nick Foss, Director of Finance & Grants
Kimberly Wall, Grants Manager
Matt Kimball, Capital Projects Manager
Trish Redalieu, Direct of Human Resources
Debbie Coppola, Senior Accountant

Absent:

Commissioner Davis

Meeting Called to Order:

Commissioner Bohne called the meeting to order at 7:31 AM.

Adjustment to the Agenda:

None.

Public Comment:

Commissioner Derenthal requested that he be included in the finance packet distribution list moving forward.

Approval of the Minutes from November:

The committee discussed and reviewed the Minutes from December and no edits were required.

Commissioner Dimitruk moved to approve the minutes; Commissioner Brewer seconded; all others were in favor and the motion to approve the minutes was passed.

Commissioner Spencer entered the meeting at 7:40 AM.

Review of October Financials:

Mr. Foss presented the financials for the period ending October 31, 2020. Currently, GMT is showing a total operating deficit of \$46,476. However, this deficit is the result of a one-time non-cash loss being recognized from a transfer of assets to RCT. Mr. Foss presented adjusted results not including the transfer of assets, which resulted in a total operating surplus for GMT of \$177,095.

Highlights included:

Revenues:

- Both urban and rural total grant funding remains below benchmark, especially on the rural side, however this may change as seasonal service begins.
- The sale of equipment line item continues to push rural operating revenues below benchmark. Again, this is the result of a transfer of fixed assets (*vehicles and shelters*) to RCT for service they assumed from GMT.
- The Medicaid Non-emergency Medical Transportation (NEMT) program is currently operating at a surplus, however trips have been trending downward due to the COVID-19 pandemic.

Expenses:

- Salary and wages have risen over benchmark on the urban side. This is possibly due to 3 pay periods occurring in October, as well as the opening of the Downtown Transit Center (DTC) early. Rural wages remain under benchmark; however, this is expected due to seasonal service not occurring until later in the fiscal year.
- Unemployment insurance expense is over benchmark on the urban side, which is only temporary thanks to a credit received and applied in November. This credit was the result of funds made available from the CARES Act.
- The transit rate is running high year-to-date due to the reduction of service. However, operating costs are lower year over year, but not significantly.
- Maintenance costs are under benchmark for both systems, which is partly due to the reduction of service witnessed as a result of the COVID-19 pandemic.

FY21 Capital Budget Adjustment:

Mr. Kimball gave a brief review of the proposed FY21 Capital Budget Adjustment for the committee, which was in large part necessary due to grant changes in the mid-year amendment process.

Commissioner Dimitruk moved to recommend approval of the FY21 Capital Budget Adjustment to the GMT Board of Commissioners; Commissioner Spencer seconded; all others were in favor and the motion passed.

CTO Borrowing Discussion:

Mr. Foss discussed with the committee the strategy and option of borrowing funds to extinguish the current CTO liability.

The committee discussed the various options available to manage the liability effectively and requested that more information be presented on how this affects GMT on a cash basis.

ADA Paratransit Services RFP Update:

Mr. Moore provided an update on where GMT currently stands on the ADA Paratransit Services RFP. He informed the committee that a verbal agreement had been reached between GMT and the selected vendor. In addition, he noted that all details on the contract award would be presented to the Board of Commissioners at next week's meeting.

Other Business:

Mr. Moore reminded the committee on the current standing of the FY22 Operating Budget approval process. Mr. Moore also informed the committee of the recently awarded Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) funds.

Mr. Foss provided notice that the Retirement Committee will be recommending the hiring of John Servin of NFP as GMT's new investment advisor.

Adjourn:

Commissioner Brewer moved to adjourn the meeting; Commissioner Dimitruk seconded; all others were in favor and the motion passed.

Meeting adjourned at 8:57a.m.

Next Meeting:

Thursday, February 11, 2021 at 7:30am.

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