

GM Search Committee Meeting
November 25, 2019, 12:30PM
101 Queen City Park Road, Burlington, VT 05401

Present:

Commissioner Waninger
Commissioner Bohne
Jamie Smith, Director of Marketing and Planning
Trish Redalieu, Director of Human Resources

On the phone:

Commissioner Dimitruk
Ross MacDonald, VTrans

1: Welcome and Intro

Commissioner Waninger opened the meeting at 12:03P

2: Adjustment to the agenda

None

3: Public Comment

None

4: Approval of 10/23/19 minutes**

Commissioner Bohne made a motion to approve the 10/23/19 minutes, Ms. Smith seconded. All were in favor and the motion carried.

5: Position Announcement**

Discussed the position announcement and potential changes. Commissioner Bohne moved to authorize Commissioner Waninger to work with GovHR to update the announcement, Commissioner Dimitruk seconded. All were in favor and the motion carried.

6: Review Recruitment Brochure**

The committee reviewed the document together. Commissioner Bohne moved to authorize Commissioner Waninger to work with GovHR to develop the recruitment brochure, Commissioner Dimitruk seconded. All were in favor and the motion carried.

7: Advertising Source List**

Went through the list to verify budget and proposed plan. Commissioner Bohne moved to authorize Commissioner Waninger to work with GovHR to finalize the

ad source list, Commissioner Dimitruk seconded. All were in favor and the motion carried.

8: Next meeting

The committee discussed potential dates: January 17, 2020 from 8AM-10AM, January 15, 2020 from 8-10AM, or January 16, 2020 from 4-6PM backup. Commissioner Waninger will with GovHR to establish the next meeting date.

9: Ajourn

Commissioner Bohne made a motion to adjourn, Mr. MacDonald seconded. All were in favor and the motion carried. The meeting adjourned at 1:34PM.