



Governance Committee Meeting Minutes
Friday, October 25, 2024
101 Queen City Road, Burlington VT 05401

The mission of GMT is to promote and operate safe, convenient, accessible, innovative, and sustainable public transportation services in northwest and central Vermont that reduce congestion and pollution, encourage transit oriented development, and enhance the quality of life for all.

1 **Present**

2 Clayton Clark, General Manager
3 Ash LaBombard, Marketing and Outreach Coordinator
4 Tim Bradshaw, Director of Grants
5 Commissioner Amy Brewer, Williston
6 Connor Smith, Project Coordinator
7 Commissioner Christian Meyer, Washington County
8 Commissioner Catherine Dimitruk, Franklin County
9 Nick Foss, Director of Finance
10 Matt Kimball, Director of Transit Infrastructure
11 Daniel Greaves, Saint Albans Dispatcher
12 Jamie Smith, Director of Rider Experience

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14 **Open Meeting**

15 Commissioner Dimitruk opened the meeting at 9:05 AM.
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17 **Adjustment of the Agenda**

18 None
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20 **Public Comment**

21 None
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23 **Approval of Committee Minutes**

24 Commissioner Meyer motioned to approve the August minutes; Commissioner
25 Brewer seconded. All were in favor, and the motion carried.
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27 **Update Capital Budget Policy**

28 Director Kimball provided an overview of draft updates to the Capital Budget
29 Policy. The committee discussed the proposed changes and provided their
30 thoughts. Director Kimball will make the suggested edits before the policy goes
31 before Tuesday's Board meeting.

32 **Refund Policy**



33 GM Clark outlined the proposed Refund Policy. The Committee briefly discussed
34 the policy and proposed changes.

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36 Commissioner Brewer motioned to recommend changes to the Capital Budget
37 Policy and the Refund Policy, with proposed changes, be brought before the full
38 board for approval. Commissioner Meyer seconded. All were in favor and the
39 motion passed.

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41 **Rule 1: Governance**

42 GM Clark provided an overview of the draft policy. The Committee discussed
43 the policy in depth and made revisions.

44
45 Commissioner Meyer motioned to present the policy with the proposed changes
46 to the Board. Commissioner Brewer seconded. All were in favor and the motion
47 carried.

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49 **Review Statute**

50 GM Clark outlined his plan to review the statute with a few select rural and
51 urban commissioners instead of the Governance committee. The committee
52 was in favor of this plan.

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54 **Commissioner Comments**

55 None

56
57 **Adjourn**

58 Commissioner Brewer made a motion to adjourn; Commissioner Meyer
59 seconded. All were in favor, and the meeting adjourned.