**Strategy Committee Meeting**

**January 13, 2020 8:30 AM**

**101 Queen City Road, Burlington, VT 05401**

Present:

Commissioner Buermann

Commissioner Gallagher

Commissioner Pouech (phone)

Commissioner Currier

Commissioner Holland

Jon Moore, GMT Acting General Manager

Chris Damiani, GMT Transit Planner

Jamie Smith, GMT Director of Planning and Marketing

Nick Foss, GMT Director of Finance

Kim Wall, GMT Grants Manager

**Open Meeting**

 Commissioner Buermann opened the meeting at 8:30AM

**Adjustment of the Agenda**

Mr. Moore added an item to the agenda:

 “Schedule adherence / on-time performance software”

**Public Comment**

None

**Approval of Committee Minutes**

Commissioner Pouech made a motion to approve the minutes as presented; Commissioner Currier seconded. All were in favor and the motion carried.

**Schedule Adherence / On-time Performance Software**

Mr. Moore gave a quick preview of the new on-time performance and run-time module provided by Swiftly. He outlined the benefits of the new module, including cost savings, schedule accuracy, and on-time performance. Commissioner Buermann noted his excitement and was pleased that GMT would have more data to share.

**FY21 Service Modification Proposals**

Mr. Moore gave a brief introduction to the rural service chart developed by the Planning Department. He mentioned the staff recommendation to approve the budget in January with a number to achieve in service savings, and in February the staff would present detailed service modifications. Mr. Moore noted that the urban system recommendation would be to go back to 30-minute headways in the midday on the trunk routes and the potential consolidation of Barre LINK and Waterbury LINK. Additionally, staff looking into some routing changes on the St. Albans LINK that would result in park and ride fee savings.

Mr. Moore noted that presenting service modification in February would give GMT staff time to work with VTrans to identify funding impacts as a result of proposed changes. He gave a brief explanation of the new transit rate and spoke about how

GMT has not been billing fully for the NEMT trips (pre-trip / post-trip). Transit rate was built on payroll hours; however, we were not applying that rate to all of the hours provided. Now billing on vehicle hours. Billing on vehicle hours allows us to fully understand what programs fully cost.

Commissioner Buermann asked if VTrans was going to view the new rate, which is higher, especially compared to other rural providers in the state? Mr. Moore spoke about VTrans and the upcoming work they will be conducting in tandem with VPTA to be sure that all agencies are using the same methodology to calculate their rate.

Commissioner Currier asked for an example route, saying might be helpful at the board level. Commissioner Buermann asked for a title change on the deficit column to clarify what the numbers meant.

**New Service Planning & Implementation Process Policy**

Mr. Moore gave an update on the request from Bolton Valley to provide service next ski season. He has given them the recommendation of conducting more staff surveys in order to assess the full ridership potential.

**Commissioner Items**

Commissioner Buermann asked if there were any contracts on construction, future developments, etc. to know about? He also asked if the Electric buses were here. Mr. Moore spoke about the arrival of the new buses and gave an update on commissioning the charging stations.

Ms. Smith gave an update on the media event, schedule for January 28, 2020 at 2:00PM.

Commissioner Buermann asked if there was an update on microtransit? Mr. Moore said there was not. He also gave an update on the Berlin facility, mentioning the earmark for Berlin Facility can be flexed to another Berlin property. He updated the committee on the recent flooding and the need to move the vehicles off site to avoid damage.

Commissioner Currier announced that he is leaving CVRPC and moving to VTrans as of January 21,2020. Commissioner Waninger will be assigning a new representative to the board.

**Next Meeting Date**

The committee will not meet in February 2020 and a date will be set for March.

**Adjourn**

Commissioner Holland made a motion to adjourn, Commissioner Pouesch seconded. all in favor. The meeting ended at 9:32AM.