



Leadership Committee Meeting
May 11, 2020 11:00 AM
101 Queen City Road, Burlington VT 05401

Present:

Commissioner Waninger
Commissioner Sharrow
Commissioner Chittenden
Commissioner Bohne

Jon Moore, General Manager
Nick Foss, Director of Finance
Trish Redalieu, Director of Human Resources
Milia Bell, Marketing Coordinator

1. Open Meeting

Commissioner Waninger called the meeting to order at 11:07AM

2. Adjustment of the Agenda

Commissioner Sharrow added the discussion of Nate Bergeron serving on the Committee as an Advisory Member.

3. Public Comment

No public comments

4. Approval of Committee Minutes

Two sets of minutes to approve; March 9 and April 19; no motion to approve. Approval of the minutes was deferred to the next meeting.

5. GM Updates

- COVID-19 Response | CARES & FFCRA Acts | Face Covering Policy of Employee Symptom Screening Policy | PPE Inventory & Ordering

Mr. Moore gave a brief update stating that the face-covering policy is going well and that GMT has secured a large inventory of masks for both employees and passengers. Additionally, GMT has a solid inventory of PPE supplies.

- Vermont Labor Relation Board (VLRB) Hearing Determination

Mr. Moore gave a brief update regarding the recent VLRB hearing, stating that the Labor Board ruled in favor of GMT; the supervisors may not join the Union bargaining unit.

- Combined Time Off (CTO) Policy (June)

Mr. Moore gave an update stating that that staff is working on the CTO policy for a July implementation. A proposal will be brought to the June Board meeting for approval.

- Annual GM Goals

Mr. Moore reviewed the topic saying that he will be working on some new goals which will be presented at the May Board meeting.



- Board Member Roster Sheet

Mr. Moore informed the Committee that a questionnaire will be sent out to Board members to help update the roster. Commissioner Kaynor requested that a question regarding term status (when term is up) be included on the questionnaire.

- Microtransit

Mr. Moore gave a quick update regarding microtransit. Mr. Moore indicated that VTrans has applied for a grant to pursue microtransit in rural Vermont, but did not get the grant. He stated that GMT will begin RFP process to offer microtransit in rural areas.

6. Board Agenda Items

- GM Update - Mr. Moore indicated that he will provide an update at May's Board Meeting

- VTrans Update – Mr. Moore is awaiting confirmation from VTrans if someone could provide an update at May's Board meeting.

- Financial Report – Mr. Moore indicated that the Finance Committee will meet May 14, 2020 and will report at May's Board meeting.

- Title VI Plan Presentation & Approval (Action Item) – Mr. Moore reported that he will be presenting a plan the May Board meeting and seeking approval; the plan needs to be renewed by June 1, 2020.

- Vehicle Idling Policy Update (Possible Action Item) - Mr. Moore reported that he will be seeking approval for an updated idling policy at May's Board Meeting.

- No Smoking Policy Update (Possible Action Item) – Mr. Moore indicated that he will be seeking approval of GMT's No Smoking Policy at May's Board Meeting.

- Americans with Disability Act (ADA) Fare Increase (Action Item) – Mr. Moore reported that GMT is proposing to increase the fare from \$2.50 to \$3.00 and will be seeking approval at May's Board Meeting.

- Premium Pay Extension (Possible Action Item) – Mr. Moore reported that he will be seeking approval for Premium Pay Extension at May's Board meeting

- GM Contract (Action Item) – Mr. Moore reported that he will be seeking approval for the new GM contract at May's Board Meeting.

- Executive Session: 1 V.S.A. § 313(a)(1)(f), Confidential attorney-client communications made for purpose of providing professional legal services to the body.

- Human Rights Commission (HRC) Mediation (Possible Action Item)

6a. Item was added "Operations Committee Membership" and the Leadership Committee requested the GM to invite the Burlington Chief Steward, Nate Bergeron, to me an advisory



member of the Operations Committee. The subject was discussed and it was agreed that Mr. Bergeron would be an asset to the Operations Committee.

Next Meeting Date

Monday, June 8, 2020 at 11:00A

Adjourn

Commissioner Waninger motioned to adjourn the meeting; Commissioner Chittenden seconded; all were in favor and the meeting was adjourned at 11:58AM.