



Leadership Committee Meeting
June 8, 2020 11:00 AM
101 Queen City Road, Burlington VT 05401

Present via ZOOM:

Commissioner Waninger
Commissioner Sharrow
Commissioner Chittenden
Commissioner Kaynor
Commissioner Sharrow

Jon Moore, General Manager
Jamie Smith, Director of Marketing & Planning
Nick Foss, Director of Finance
Trish Redalieu, Director of Human Resources
Milia Bell, Marketing Coordinator

Susan Spencer Smith

Open Meeting

Commissioner Waninger called the meeting to order at 11:06AM.

Adjustment of the Agenda

No adjustments.

Public Comment

No public comment.

Approval of Committee Minutes

Commissioner Waninger moved to approve with the edit of adding "VIRTUAL" to the attendance. Commissioner Chittenden seconded; all others approved and the May Committee minutes were approved.

Commissioner Kaynor indicated that the minutes for March and April also needed to be approved. The approval of March and April will be pushed to July's Committee agenda as this item was not warned on the agenda in advance of June's meeting.

Election of Board Officers

Commissioner Waninger discussed the fact that July 1, 2020 marks end of Commissioner Chittenden's term and stated that Meaghan Emery is the new Board member representing South Burlington, and that her term is effective July 1, 2020.

Commissioner Waninger went on to say that the Vice Chair position is still unoccupied. Commissioner Kaynor indicated that it is the charge of the Leadership Committee to nominate candidates. Commissioner Sharrow proposed that Commissioner Kaynor serve as temporary Vice-Chair.

Commissioner Waninger will reach out to current member to inquire about interest and possible nominees. Elections will be held in July and will take place at the July Board meeting.

Mr. Moore will add nominations to the July Leadership meeting.

General Manager Updates

Mr. Moore gave the following updates:

- **COVID-19 Response** – Ridership has increased, stating that there have been some challenge with onboard limits.
- **Covering Policy** - Implemented face-covering has been difficult to implement, but stated that GMT has no exemptions/exceptions to this policy, and that all passengers over the age of 2 must wear a mask to board a bus.
- **Combined Time Off (CTO) Policy** – GMT staff has begun developing an internal plan. However, it is not likely to have a staff recommendation for next week's board meeting. Mr. Moore recommends that we hold off to January 1, 2021 (September board approval) before implementing a new policy.
- **Annual General Manager Goals** – Bypass



- **Board Member Roster Sheet** – Mr. Moore reminded Commissioners to fill out the sheet
- **New South Burlington Commissioner** – Mr. Moore announced that Meaghan Emery will be the new South Burlington Commissioner effective July 1, 2020, replacing Commissioner Chittenden.

Board Agenda Items

Mr. Moore briefly reviewed agenda items for next week's Board of Directors Meeting

- Financial Report – Resolution for Tom C.
- Resolution for Tom -
- General Manager Update
- VTrans Update
- Officers and Committees
- General Manager Contract (Action Item)
- Annual General Manager Goals
- Premium Pay Extension (Possible Action Item)
- No Smoking Policy Update (Possible Action Item)
- Micro-Transit New Service Policy (Action Item)
- Fairness and Inclusion Board Next Steps
- Collective Bargaining Agreement (CBA) Education -
 - Progressive Discipline & Grievance Procedures

Commissioner Comments

Commissioner Kaynor inquired about staff morale. Mr. Moore gave a quick update. Commissioner Kaynor also inquired about where GMT stands for funds concerning Micro-transit. Mr. Moore and Ms. Smith gave a brief update regarding Micro-transit and where the project is in development.

Next Meeting

July 13, 2020 at 11:00AM

Adjourn

Commissioner Kaynor motioned to adjourn; Commissioner Sharrow seconded; all others agreed and the meeting adjourned at 12:03PM.