



GMT Leadership Committee Meeting Minutes
Monday, November 12th, 2018
GMT Board Room
15 Industrial Parkway
Burlington, VT 05401

Present:

Commissioner Chittenden
Commissioner Bohne
Commissioner Kaynor
Commissioner Waninger
Commissioner Barton

Staff Present:

Mark A. Sousa, General Manager
Michelle Daley, Director of Finance and
Compliance
Matthew Young, Admin Support
Specialist

Meeting started at 10:33 am

1. Adjustment of the Agenda –None
2. Public Comment - None
3. Approval of October 2018 Meeting Minutes – A motion was made to approve the minutes with grammatical changes by Commissioner Barton, seconded by Commissioner Waninger. All were in favor and the minutes were approved with changes.
4. Draft Board Agenda- Agenda items discussed for inclusion on the November 2018 board meeting agenda include:
 - a. Fred Schmidt
 - b. Funding source discussion
 - c. Cutaway Contract Discussion (VPTA Award) *
 - d. Legal Contract Award*
 - e. Information Technology Contract Awards*
 - f. Electric Bus Contract Award* -
 - g. TAM Plan Approval*
 - h. Purchasing Policy*
 - i. FY19 & FY20 Financial Discussion (Possible Executive Session)



5. GM Report-

- a. Route Match (RM) Updated - Mr. Sousa informed the Committee that RM has installed the beacons at the DTC. We have been receiving complaints of the AVL not working properly. We will be requesting weekly reports to verify that GMT operators are logging into the software correctly. Mr. Sousa will have a recommendation for the committee in December 2018.
- b. Energy Action Network- Mr. Sousa informed the committee that he has been asked to join a committee that will meet quarterly for one year to get GMTs prospective.

6. Next Meeting Date and Location- Next Leadership Committee Meeting is Monday, December 10th, 2018 at 10:30am at 15 Industrial Parkway Burlington.

7. General Manager Contract and FY19&20 Discussion (possible Executive Session)- Commissioner Kaynor made a motion to enter executive session to discuss the General Manager contract and the FY19&20 Budget, discussing this outside of executive session would provide premature general public knowledge of involving labor relations and place GMT at a substantial disadvantage, and the motion was seconded by Commissioner Waninger. All were in favor and the motion was approved to enter Executive Session.

A motion to enter Executive Session with the inclusion of Mr. Sousa and Ms. Daley was made by Commissioner Barton, the motion was seconded by Commissioner Bohne. All were in favor and the Board entered Executive Session at 11:18 am. No action was taken. Commissioner Waninger moved to exit Executive Session, the motion was seconded by Commissioner Chittenden. All were in favor and the Board exited Executive Session at 12:03 pm.

8. Adjourn- Commissioner Kaynor made a motion to adjourn, Commissioner Waninger Seconded the motion. All were in favor the meeting adjourned at 12:03 pm.