



GMT Leadership Committee Meeting Minutes  
Monday, September 10th, 2018  
GMT Board Room  
15 Industrial Parkway  
Burlington, VT 05401

Present:

Commissioner Chittenden (Chair)  
Commissioner Kaynor  
Commissioner Barton  
Commissioner Bohne  
Commissioner Waninger

Staff Present:

Mark A. Sousa, General Manager  
Matthew Young, Admin Support  
Specialist

Meeting started at 10:37 am

1. Adjustment of the Agenda –none
2. Public Comment - none
3. Approval of July 2018 Meeting Minutes – A motion was made to approve the minutes with changes by Commissioner Barton, seconded by Commissioner Kaynor. All were in favor and the minutes were approved with changes.
4. Draft Board Agenda- There was discussion on following agenda items:
  - a. NextGen Implementation and Financial Update
  - b. Strategic Goals
  - c. Appreciative Inquiry

Commissioner Barton requested time to be allotted at the October board meeting to review and edit the FY20 Strategic Goals.

5. GM Report-
  - a. Board Retreat Agenda- Mr. Sousa presented his final draft for the September 18<sup>th</sup> Board Retreat. The Committee adjusted the agenda and the final agenda was approved by the Committee
  - b. RM Update- Mr. Sousa informed the Committee that RouteMatch is working to fix the last major issue which is the bay signs that will tell passengers what route is in that bay. Mrs. Sousa also stated that there was a schedule import and no issues have occurred so far.



- c. Electric Bus Update- Mr. Sousa informed the committee that four businesses submitted approved equals. Proterra and New Flyer submitted the only complete bids. Mr. Sousa explained that the bids came in higher than originally expected at \$1,000,000 per bus.
  - d. Well-Being Committee- Mr. Sousa informed the Committee of the projects the Well-Being Committee have scheduled so far which include: a bike share program, walking lunch groups, and a walk to support cancer.
  - e. GMT/SSTA Paratransit Committee Update – Mr. Sousa briefed the Committee about the GMT/SSTA Paratransit Committee meetings held so far.
6. GMT Board Priorities – Commissioner Chittenden reviewed the Board Survey results with the Committee. There was discussion on the results.
  7. Next Meeting Date and Location- Next Leadership Committee Meeting is Monday, October 8<sup>th</sup>, 2018 at 10:30am at 15 Industrial Parkway Burlington.
  8. Other Business- The Committee would like to review the After-Action Plan to reinforce the progress and achievements that have been made.

Commissioner Barton wishes invite Fred Schmid to an upcoming Board Meeting.

9. Adjourn- Commissioner Waninger made a motion to adjourn, Commissioner Barton Seconded the motion. All were in favor the meeting adjourned at 11:40 am.