



GMT Leadership Committee Meeting Minutes  
Thursday, July 12th, 2018  
GMT Board Room  
15 Industrial Parkway  
Burlington, VT 05401

Present:

Commissioner Chittenden (Chair)  
Commissioner Kaynor  
Commissioner Barton (Phone)  
Commissioner Bohne

Staff Present:

Mark A. Sousa, General Manager  
Matthew Young, Admin Support  
Specialist

Meeting started at 9:30 am

1. Adjustment of the Agenda – Tom proposed moving agenda item 6 before agenda item 4. All were in favor.
2. Public Comment - None
3. Approval of June 2018 Meeting Minutes – A motion was made to approve the minutes as presented by Commissioner Barton, seconded by Commissioner Kaynor. All in favor and the minutes were approved as presented.
4. Rural Operators Negotiations – Mr. Sousa gave an update of the Rural Operators Negotiations and informed the committee that a contract will be available for the Board to review at the next Board Meeting July 17, 2018.

Mr. Sousa informed the committee that this contract has been voted on by the Rural Operators and has been approved fourteen to nine in favor of this draft contract.

5. Draft Board Agenda-
  - A. RouteMatch Update
  - B. Rural Operators Contract Approval - 30 Min executive session
6. GM Report-
  - A. Board Retreat- Mr. Sousa informed the committee that the September Board Retreat will be held at the Vermont State House and proposed taking a Link bus down.



Mr. Sousa also noted the retreat agenda so far was

- Marketing update and Employee wellness program
- Strategic Plan
- NextGen implementation

B. Training for Staff- Mr. Sousa informed the committee that trainer from Vermont Leadership Institute will be training all management staff on Building on Success on Wednesday, July 18, 2018.

7. Next Meeting Date and Location- Next Leadership Committee Meeting is Thursday, September 13<sup>th</sup>, 2018 at 9:30am (tentatively time may change) at 15 Industrial Parkway Burlington.
8. Other Business- Commissioner Kaynor suggested possibly making yearly work plan of known events and topics for the board to better prepare for meetings.

Mr. Sousa informed the committee that four businesses submitted approved equals for purchase of electric buses. Bids will come in July 2018 and an award will be presented in August 2018. Per Transportation Secretary Flynn's comments Leadership supports the idea to make these electric buses stand out.

9. Adjourn- Adjourn- Commissioner Bohne made a motion to adjourn, Commissioner Kaynor Seconded the motion. All were in favor the meeting adjourned at 10:29 am.