



1                                   **Leadership Committee Meeting Minutes**  
2                                   **December 12, 2022 | 11:00 AM**  
3                                   **101 Queen City Road, Burlington VT 05401**  
4                                   **Hybrid in-person and Zoom**

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6                   *The mission of GMT is to promote and operate safe, convenient, accessible, innovative, and sustainable*  
7                   *public transportation services in northwest and central Vermont that reduce congestion and pollution,*  
8                   *encourage transit oriented development, and enhance the quality of life for all.*

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10           **Present:**

11           Jamie Smith, Director of Planning & Marketing  
12           Ash LaBombard, Marketing & Outreach Coordinator  
13           Commissioner Phil Pouech, Hinesburg  
14           Commissioner Paul Bohne, Essex  
15           Commissioner Bob Buermann, Grand Isle County  
16           Commissioner Austin Davis, Winooski  
17           Commissioner Catherine Dimitruk, Franklin County  
18           Jon Moore, General Manager  
19           Commissioner Tom Derenthal, Burlington  
20           Matt Kimball, Director of Grants & Capital Projects  
21           Commissioner Amy Brewer, Williston  
22           Nick Foss, Director of Finance

24           **Open Meeting**

25           Chair Davis opened the meeting at 11:00am.

27           **Adjustment of the Agenda**

28           None

30           **Public Comment**

31           none

33           **Approval of Committee Minutes**

34           Commissioner Bohne made a motion to approve the minutes, Commissioner  
35           Pouech seconded. All were in favor and the motion carried.

37           **General Manager Report – Updates and Opportunity for Questions**

38           GM Moore provided an update on the following items:

- 39           • Negotiations with the rural bargaining unit to add a full-time non-CDL
- 40           operator position in Franklin & Grand Isle Counties
- 41           • Letter of intent to New Flyer for five 40' electric buses



- 42       • Onsite visit from New Flyer regarding charging infrastructure  
43       improvements  
44       • Annual funding presentations given to Hinesburg and Williston  
45

46       Commissioner Bohne questioned how much research has been put into the  
47       charging situation with us bringing more electric buses online. GM Moore we  
48       have support in analyzing cost and working out charging rates.  
49

#### 50       **VTrans Leadership Meeting Briefing**

51       GM Moore provided an update on the following:

- 52       • Progress of the operational and organizational assessment  
53       • Business observations from VTrans & looking for efficiencies  
54       • Discussion about GM hiring  
55

56       Commissioner Davis added that we might need to engage with the  
57       legislature and pursue statewide funding. This will be dependent on capacity  
58       with the hiring of the new general manager and the legislature.  
59

60       Commissioner Dimitruk asked if there was interest among other transit  
61       providers to push the conversation of statewide financing study further. GM  
62       Moore explained that it has been brought to the VPTA board, and that after  
63       some initial hesitancy from smaller agencies the board supports it.  
64

#### 65       **Draft Board Agenda Review**

66       GM Moore outlined the following items for the December board meeting:

- 67       • Fiscal year 2024 informational budget presentation  
68       • Urban fuel contract discussion  
69       • Executive session: 1 VSA 313(a)(3), Personnel  
70       • ADA service area expansion discussion  
71

72       Commissioner Bohne asked if the proposed expansion of the ADA service  
73       area would encompass all medical facilities on Tilley Drive. GM Moore  
74       explained that Tilley Drive is already included in the service area and this  
75       expansion would reach medical facilities further down Route 116.  
76

77       Commissioner Bohne wondered if the executive session should be moved to  
78       the beginning of the meeting. Commissioner Davis stated that he had similar  
79       thoughts but upon discussing it with Director Reid it is best to leave it for the  
80       end of the meeting.  
81

#### 81       **Possible Executive Session: 1 VSA 313(a)(3), Personnel**



82 Commissioner Bohne made a motion to enter executive session pursuant to 1  
83 VSA 313(a)(3) to discuss a personnel matter, inviting current and present  
84 members of the GM Search Committee, Commissioner Dimitruk seconded.  
85 All were in favor and the Committee entered executive session at 11:23am.

86

87 The Committee exited executive session at 11:55 with no action taken.

88

89 Commissioner Buermann made a motion that the Leadership Committee  
90 endorses the recommendation of the GM Search Committee on the primary  
91 candidate and authorize the Chair to negotiate a contract in preparation for  
92 full Board approval and authorization, Commissioner Pouech seconded. All  
93 were in favor and the motion carried.

94

#### 95 **Commissioner Comments**

96 Commissioner Buermann wished to thank Commissioner Davis for all his work.  
97 Commissioner Davis thanked all members of the GM Search Committee for  
98 their hard work throughout the entire process.

99

100 Commissioner Dimitruk wondered if anyone had thought of moving the GM  
101 office to the conference room.

102

#### 103 **Adjourn**

104 Commissioner Brewer made a motion to adjourn, Commissioner Dimitruk  
105 seconded. All were in favor and the motion carried.