



Leadership Committee Meeting Minutes
Monday, December 8, 2025
101 Queen City Road, Burlington, VT 05401

The mission of GMT is to promote and operate safe, convenient, accessible, innovative, and sustainable public transportation services in northwest and central Vermont that reduce congestion and pollution, encourage transit oriented development, and enhance the quality of life for all.

- 1 **Present**
- 2 Commissioner Paul Bohne, Essex
- 3 Clayton Clark, General Manager
- 4 Commissioner Amy Brewer, Williston
- 5 Nate Bergeron, Union Steward
- 6 Commissioner Austin Davis, Winooski
- 7 Dan Currier, VTrans
- 8 Ross MacDonald, VTrans
- 9 Jimmy Johnson, Director of Urban Operations
- 10 Eliana Fox, CCRPC
- 11 Commissioner Susan Grasso, Shelburne
- 12 Tim Bradshaw, Director of Grants
- 13 Commissioner Andrea Suozzo, Burlington
- 14 Commissioner Bob Buermann, Grand Isle County
- 15 Jamie Smith, Director of Rider Experience
- 16 Connor Smith, Capital Projects Manager
- 17 Stephanie Reid, Director of Human Resources
- 18 Matt Kimball, Director of Transit Infrastructure
- 19 Kim Clark, Member of the Public
- 20 Ash LaBombard, Marketing and Outreach Coordinator
- 21 Rich Carmo, Senior Staff Accountant
- 22 Chris Damiani, Director of Planning
- 23 Nick Foss, Director of Finance
- 24 Commissioner Ilona Blanchard, South Burlington
- 25
- 26 **Open Meeting**
- 27 Commissioner Brewer opened the meeting at 11:00 AM.
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- 29 **Adjustment of the Agenda**
- 30 None.
- 31
- 32 **Public Comment**



33 Kim Clark recommend be the General Manager for Green Mountain Transit.

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35 **Action: Approval of Committee Minutes**

36 Commissioner Bohne motioned to approve the November 24th minutes; Commissioner Grasso
37 seconded. All were in favor, and the motion carried.

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39 **O&D Funding and Trip Constraints**

40 GM Clark thanked GMT staff and VTrans for the work they did to find additional funds and
41 minimize impacts to riders.

42

43 Ross MacDonald outlined funding structures and the need to find additional funding in the
44 future due to higher demand for O&D and demand response trip requests.

45

46 Commissioners asked questions about riders, trip qualifications, and Medicaid vs. O&D rides.

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48 **GMT Rural Fund Balance**

49 GM Clark outlined the need to address funding concerns with the fund balance while avoiding
50 undermining the transfer of rural services.

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52 Ross MacDonald addressed the assurances given to RCT and TVT to help provide a buffer as the
53 move to take over the service.

54

55 Commissioners asked questions related to spending the fund balance if needed, the split of the
56 funds transfer, and the designation of funds.

57

58 **Draft Board Committee Structures**

59 GM Clark gave a high-level overview of old and new committees, their purpose, structure, and
60 participants.

61

62 The Committee discussed committees managing vs. advising, non-commissioners being voting
63 members of committees, membership of the Leadership Committee, the non-profit board, and
64 board participation on the Retirement Committee.

65

66 **Values Exercise Lead & Engagement Survey After Action**

67 Commissioner Brewer addressed feedback from the engagement survey and how to address
68 that feedback.

69

70 **Draft Rural Memo**

71 GM Clark asked for feedback on the draft rural memo circulated to the Leadership Committee
72 before it goes to the full Board.



73

74 **Executive Session to Discuss a Personnel Matter**

75 Commissioner Buermann motioned to enter into executive session to discuss a personnel
76 matter, inviting in Clayton Clark. Commissioner Suozzo seconded; all were in favor, and the
77 motion carried.

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79 The Committee entered executive session at 11:57 AM.

80

81 Commissioner Davis motioned to exit executive session; Commissioner Suozzo seconded. All
82 were in favor, and the motion carried.

83

84 The Committee exited executive session at 12:32 PM with no action taken.

85

86 **Adjourn**

87 Commissioner Buermann motioned to adjourn; Commissioner Grasso seconded. All were in
88 favor, and the meeting adjourned at 12:32 PM.