



Leadership Committee Meeting Minutes
Monday, May 12, 2025
101 Queen City Road, Burlington, VT 05401

The mission of GMT is to promote and operate safe, convenient, accessible, innovative, and sustainable public transportation services in northwest and central Vermont that reduce congestion and pollution, encourage transit oriented development, and enhance the quality of life for all.

Present

Clayton Clark, General Manager
Jon Moore, Assistant General Manager
Ash LaBombard, Marketing and Outreach Coordinator
Jamie Smith, Director of Rider Experience
Stephanie Reid, Director of Human Resources
Nick Foss, Director of Finance
Matt Kimball, Director of Transit Infrastructure
Tim Bradshaw, Director of Grants
Chris Damiani, Director of Planning
Connor Smith, Capital Projects Manager
Elaine Haytko, Executive Director of VPTA
Commissioner Paul Bohne, Essex
Commissioner Bob Buermann, Grand Isle County
Commissioner Amy Brewer, Williston
Commissioner Andrea Suozzo, Burlington
Commissioner Austin Davis, Winooski

Open Meeting

Commissioner Brewer opened the meeting at 11:01 AM.

Adjustment of the Agenda

GM Clark asked that the agenda be updated to say approval of April Minutes, and the committee agreed.

Public Comment

None.

Action: Approval of Committee Minutes

Commissioner Bohne motioned to approve the April minutes; Commissioner Buermann seconded. All were in favor, and the motion carried.



33 **Presentation: GMT Corrective Action Plan**

34 GM Clark introduced the Executive Director of the Vermont Public Transportation Association,
35 Elaine Haytko, to the committee.



ED Haytko outlined the plan for corrective actions and the steps GMT has already taken, including additional training, bringing on a consultant, and scheduling efficiencies.

Additionally, ED Haytko and Commissioner Brewer thanked GM Clark and AGM Moore for their rapid response in taking corrective actions.

ED Haytko and AGM Moore answered questions related to Medicaid billing and the timeline of the corrective actions.

State Grant Application Response from VTrans

Director Foss and Bradshaw provided a high-level overview of the funding for the urban and rural service areas in FY26. Director Kimball outlined the capital budget for Green Mountain Transit and the potential changes.

Director Bradshaw and Foss answered questions related to the rural fund balance, urban subsidization of rural service, and the rural transfer.

Strategic Planning Update

GM Clark updated the committee on the internal group working to create the strategic plan.

Executive Session to Discuss a Personnel Matter

Commissioner Brewer updated the committee on the evaluation of the General Manager.

Commissioner Comments

None.

Adjourn

Commissioner Suozzo motioned to adjourn; Commissioner Buermann seconded. All were in favor, and the meeting adjourned at 11:53 AM.