



1                                   **Leadership Committee Meeting Minutes**  
2                                   **June, 12 2023 | 11:00 AM**  
3                                   **101 Queen City Road, Burlington VT 05401**  
4                                   **Hybrid in-person and Zoom**

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6     *The mission of GMT is to promote and operate safe, convenient, accessible, innovative, and sustainable*  
7     *public transportation services in northwest and central Vermont that reduce congestion and pollution,*  
8     *encourage transit oriented development, and enhance the quality of life for all.*

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10 **Present:**

11 Clayton Clark, General Manager  
12 Commissioner Austin Davis, Winooski  
13 Commissioner Bob Buermann, Grand Isle County  
14 Commissioner Amy Brewer, Williston  
15 Jon Moore, Assistant General Manager  
16 Nick Foss, Director of Finance  
17 Ash LaBombard, Marketing & Outreach Coordinator  
18 Matt Kimball, Director of Grants & Capital Projects  
19 Commissioner Paul Bohne, Essex

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21 **Open Meeting**

22 Chair Davis opened the meeting at 11:02 AM.

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24 **Adjustment of the Agenda**

25 GM Clark asked to add an agenda item to discuss Board retreat planning.  
26 Additionally, he asked if items five and six could be swapped around.

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28 **Public Comment**

29 None

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31 **Approval of Committee Minutes**

32 Commissioner Buermann made a motion to approve the May minutes with  
33 edits; Commissioner Bohne seconded. All were in favor, and the motion  
34 carried.

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36 **Board of Commissioner Meeting Agenda**

37 GM Clark provided an overview of the draft Board agenda, including action  
38 items and an executive session.



40 A discussion about the review of the ridership report was had, and it was  
41 decided that it would be pulled from the consent agenda and made a  
42 separate agenda item requiring approval.

43

#### 44 **General Manager Report Preview**

45 GM Clark outlined his report, which included the following:

- 46 • The outcomes & next steps regarding the May 26<sup>th</sup> incident at the DTC
- 47 • Recap of the all-staff meeting on June 14<sup>th</sup>
- 48 • Recap of the public fare resumption meeting on June 15<sup>th</sup>
- 49 • Grievance regarding schedule practices in Berlin
- 50 • Organizational Assessment RFP
- 51 • Plans for celebrating our 50<sup>th</sup> Anniversary
- 52 • Fare Resumption update

53

54 A discussion about the May incident was had that included GMT's no-  
55 trespass policy concerning juveniles. Chair Davis asked that this policy be  
56 brought up as a topic of discussion for the JEDI Committee.

57

58 The Committee discussed the challenges of Board involvement in the  
59 Organizational Assessment RFP process. The takeaway from this discussion  
60 was that the Board would like greater engagement with the consultant.

61

#### 62 **Board Retreat Planning**

63 GM Clark provided an overview of the discussion had in the Strategy  
64 Committee regarding planning the Board Retreat.

65

66 During this discussion, GM Clark noted that the companies that have  
67 responded to the Organizational Assessment RFP have a background in  
68 moderating and felt it may be wise to have them moderate the retreat.

69

70 Chair Davis asked that the board retreat be scheduled as soon as possible to  
71 allow ample time for Board members to request time off. Commissioner  
72 Brewer asked that it not be scheduled around any holidays.

73

#### 74 **Commissioner Comments**

75 The Committee is excited for Commissioner Rosenstreich to join the Board  
76 given her historical knowledge of the agency.

77

78 Commissioner Brewer shared her wonderful experience on the bus.

79



80 Chair Davis shared his desire to do some financial literacy and retirement  
81 planning with staff as the benefits offered are being underutilized. He also  
82 noted operator concerns regarding individuals using the buses immediately  
83 after shoplifting and the desire to have a conversation with the JEDI  
84 Committee.

85

86 **Adjourn**

87 Commissioner Buermann made a motion to adjourn; Commissioner Bohne  
88 seconded. All were in favor, and the motion carried. The meeting ended at  
89 12:00 PM.