



1                                   **Leadership Committee Meeting Minutes**  
2                                   **June, 12 2023 | 11:00 AM**  
3                                   **101 Queen City Road, Burlington VT 05401**  
4                                   **Hybrid in-person and Zoom**

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6     *The mission of GMT is to promote and operate safe, convenient, accessible, innovative, and sustainable*  
7     *public transportation services in northwest and central Vermont that reduce congestion and pollution,*  
8     *encourage transit oriented development, and enhance the quality of life for all.*

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10   **Present:**

11   Clayton Clark, General Manager  
12   Commissioner Austin Davis, Winooski  
13   Scott Ballard, Information Technologies Coordinator  
14   Commissioner Paul Bohne, Essex  
15   Jamie Smith, Director of Planning & Marketing  
16   Commissioner Amy Brewer, Williston  
17   Matt Kimball, Director of Grants & Capital Projects  
18   Nick Foss, Director of Finance  
19   Jon Moore, Assistant General Manager  
20   Commissioner Bob Buermann, Grand Isle County  
21   Commissioner Catherine Dimitruk, Franklin County  
22   Alt Commissioner Tom Derenthal, Burlington  
23   Stephanie Reid, Director of Human Resources

25   **Open Meeting**

26   Chair Davis opened the meeting at 11:02 AM.

28   **Adjustment of the Agenda**

29   None

31   **Public Comment**

32   None

34   **Approval of Committee Minutes**

35   Commissioner Brewer made a motion to approve the June minutes with  
36   edits; Commissioner Bohne seconded. All were in favor, and the motion  
37   carried.

39   **Draft Fare Plan for July Meeting**

40   GM Clark opened this item with an explanation that this is a draft plan and  
41   acts as a starting point of discussion not the end. He also went on to add a



42 preview of what would be discussed at the board meeting. The highlights of  
43 this were that fare would \$2 across all routes including local and commuter,  
44 regular fares will be capped at \$4 daily and \$40 monthly, and there will no  
45 longer be transfers.

46  
47 Commissioner Brewer and Dimitruk were appreciative of all the thought that  
48 has gone into this to make it as easy as possible for passengers to continue to  
49 use the service, and had clarifying questions about where people could  
50 purchase passes and how would those dependent on cash could access the  
51 system and far capping.

### 52 53 **Board Executive Assistant**

54 GM Clark opened this topic with explaining that administrative staff do not  
55 currently have the capacity to support the Board, especially with the  
56 addition of nine new commissioners. He went on to explain that he feels this  
57 could be accomplished with a part-time employee and asked what the  
58 committee felt about this.

59  
60 Chair Davis was uncertain about if this would work due to the nature of  
61 inquires that support staff is seeing and felt it might be better to wait on this  
62 until after the organizational assessment. GM Clark and Commissioner Bohne  
63 were in favor of incorporating this into the organizational assessment.

### 64 65 **Board of Commissioners Meeting Agenda**

66 GM Clark provided an overview of the draft Board agenda, including the  
67 Fare Plan, Ridership report, the Barre City Service Request, and asked Director  
68 Foss to clarify the FY24 adjustments.

69  
70 A discussion about Barre City Service was had in which Leadership went over  
71 past communications and requests and the feasibility of the request they  
72 plan to make. During this discussion Leadership felt it was important that Barre  
73 goes through the new service policy despite them seeing it as restoration of  
74 service they once had.

### 75 76 **Executive Session to Discuss Contract Negotiations**

77  
78 Commissioner Brewer made a motion to enter executive session to discuss  
79 Contract Negotiations inviting in GM Clark, AGM Moore, Director Kimball,  
80 Director Foss, and Director Reid. Commissioner Buermann seconded. All were  
81 in favor and the committee entered executive session at 11:53AM.

82



83

84 Commissioner Buermann made a motion to exit executive session.

85 Commissioner Bohne seconded. All were in a favor and committee exited  
86 executive session at 12:09PM with no action taken.

87

88 **Commissioner Comments**

89 None

90

91 **Adjourn**

92 Commissioner Bohne made a motion to adjourn; Commissioner Brewer

93 seconded. All were in favor, and the motion carried. The meeting ended at

94 12:09 PM.