



1 **Leadership Committee Meeting Minutes**
2 **July 11, 2022 11:00 AM**
3 **101 Queen City Road, Burlington VT 05401**
4 **Meeting held virtually via Zoom Meetings**

5
6 *The mission of GMT is to promote and operate safe, convenient, accessible, innovative, and sustainable*
7 *public transportation services in northwest and central Vermont that reduce congestion and pollution,*
8 *encourage transit oriented development, and enhance the quality of life for all.*
9

10
11 **Present:**

12 Jamie Smith, Director of Planning & Marketing
13 Commissioner Austin Davis, Winooski
14 Commissioner Paul Bohne, Essex
15 Ashley LaBombard, Marketing & Outreach Coordinator
16 Commissioner Bonnie Waninger, Washington County
17 Jon Moore, General Manager
18 Commissioner Catherine Dimitruk, Franklin County
19 Stephanie Reid, Director of Human Resources
20 Nick Foss, Director of Finance

21
22 **Open Meeting**

23 Chair Waninger opened the meeting at 11:01AM.

24
25 **Adjustment of the Agenda**

26 None

27
28 **Public Comment**

29 None

30
31 **Approval of Committee Minutes**

32 Commissioner Dimitruk made a motion to approve the June minutes;
33 Commissioner Bohne seconded. All were in favor and the motion carried.

34
35 **General Manager Report – Updates and Opportunity for Questions**

36 GM Moore provided updates on the following items:

- 37 • Triannual review meetings with the FTA and our auditor should be
38 completed next week. These are in preparation of the virtual onsite
39 review that will take place in August. GMT should receive results of the
40 audit sometime in the fall.



- 41 • GMT is working with Capstone Action Group on a sub-recipient
42 agreement that should hopefully be presented to the board no later
43 than September.
44 • July 3rd Firework Shuttle service was a success in both Burlington and
45 Montpelier Vermont this year.
46 • Commissioner Brewer presented to Northwestern Medical Center, and
47 made valuable connections to aid in volunteer recruitment efforts in
48 our rural areas.

49
50 **Election of Board Officers Discussion**

51 Commissioner Polyte rescinded her interest in the Vice Chair position due to
52 injury. Commissioner Brewer is willing to step up to Vice Chair until
53 Commissioner Polyte feels ready to hold the position.

54
55 Commissioner Davis reached out to Commissioner Cota to gauge interest in
56 leadership position. Commissioner Cota is open to being secretary.

57
58 Commissioner Dimitruk felt that leadership should nominate Commissioner
59 Pouech to have at least one member represent the rural communities.
60 Commissioner Bohne supports this, as long as Commissioner Pouech feels he
61 has the time if elected to the state legislature. Commissioner Davis seconded.

62
63 GM Moore wanted it noted that Hinesburg while rural in nature, is technically
64 an urban due to the funding used to operate services in the area.

65
66 Commissioner Dimitruk made a motion to nominate Commissioner Davis as
67 Chair, Commissioner Brewer as Vice Chair, Commissioner Bohne as Treasurer
68 and Commissioner Pouech as Secretary. Commissioner Bohne seconded. All
69 were in favor and the motion carried.

70
71 **Executive Session: 1 VSA 313(a)(3), Personnel**

72 Commissioner Dimitruk made a motion to enter executive session pursuant to
73 1 VSA 313(a)(3) to discuss a personnel matter, inviting the General Manager,
74 Jon Moore and the Director of Human Resources, Stephanie Reid.
75 Commissioner Davis seconded. All were in favor and the committee entered
76 executive session at 11:18AM.

77
78 The meeting ended at 12:12PM when quorum was lost to conflicting time
79 commitments. No action was taken as a result of the Executive Session.

80 Committee members requested the Chair convene a special meeting.