



1                                   **Leadership Committee Meeting Minutes**  
2                                   **April 12, 2021 11:00 AM**  
3                                   **101 Queen City Road, Burlington VT 05401**  
4                                   **Meeting held virtually via Zoom Meetings**

---

6                                   *The mission of GMT is to promote and operate safe, convenient, accessible, innovative, and*  
7                                   *sustainable public transportation services in northwest and central Vermont that reduce congestion*  
8                                   *and pollution, encourage transit oriented development, and enhance the quality of life for all.*

---

10  
11                                   **Present:**

12 Commissioner Waninger  
13 Commissioner Sharrow  
14 Commissioner Bohne  
15 Commissioner Polyte  
16 Commissioner Kaynor  
17 Commissioner David  
18 Jon Moore, General Manager  
19 Nick Foss, Director of Finance  
20 Jamie Smith, Director of Marketing and Planning

21  
22                                   **Open Meeting:**

23 Chair Waninger opened the meeting at 11:02AM.

24  
25                                   **Adjustment of the Agenda:**

26 There were no adjustments.

27  
28                                   **Public Comment:**

29 No members of the public were present.

30  
31                                   **Approval of Committee Minutes:**

32 Commissioner Sharrow made a motion to approve the minutes from March 8, 2021,  
33 Commissioner Polyte seconded. All were in favor and the motion carried.

34  
35                                   **General Manager Report – Updates and Opportunity for Questions:**

36 GM Moore added that staff made a presentation to the Finance Committee last week  
37 with a list of potential uses for the additional federal funding (CARES and ARPA). A  
38 large part of the presentation included zero fare continuation for FY22.

39  
40 Commissioner Bohne asked how much time does staff need to outreach the fare  
41 free piece to passengers? GM Moore said that one month would be the minimum,  
42 but staff would like to have two months to announce any changes to the current fare  
43 free service. Commissioner Bohne noted his concerns that we may find, through



44 budgeting, that will need some of those dollars for local match. GM Moore said that  
45 more information would be provided, including a pros/cons list for remaining fare  
46 free.

47  
48 Commissioner Sharrow asked if any of this money is able to be banked for reserve  
49 funds? GM Moore said the Finance Committee discussed that topic as well, and a  
50 new Reserve Funds policy would be presented to the Board of Commissioners next  
51 week.

52  
53 Commissioner Kaynor asked where the CCRPC is in the proves of their fare free  
54 study? GM Moore said they hadn't started yet; that study will focus on remaining fare  
55 free in FY23 and beyond.

56  
57 Chair Waninger asked GM Moore to briefly discuss the staff town hall and any  
58 feedback that was received. GM Moore noted that there was some constructive  
59 feedback about keeping combined time off, but setting usage parameters and  
60 maximums for how much banked time an employee could have. This feedback is  
61 similar to feedback received from some of our union members. Commissioner Polyte  
62 asked if GM Moore could show a step-up process that would get GMT to its goals  
63 over a period of time, say three years? GM Moore said that GMT is sure a policy  
64 amendment could be made that would satisfy employees and help curb the financial  
65 liability.

66  
67 **Executive Session: 1 VSA 313(a) (1) (b), labor relations agreements with**  
68 **employees:**

69 Commissioner Kaynor made a motion that premature public knowledge regarding  
70 Collective Bargaining negotiations would place GMT at a substantial disadvantage.  
71 Commissioner Sharrow seconded. All were in favor and the motion carried.

72  
73 Commissioner Kaynor made a motion to enter executive session pursuant to 1 VSA  
74 313(a) (1) (b) to discuss labor relations agreements with employees and inviting  
75 General Manager Moore to join. GM Moore asked that Nick Foss, Director of  
76 Finance be invited in as well. Commissioner Kaynor accepted the friendly  
77 amendment. Commissioner Sharrow seconded, all were in favor and the board  
78 entered executive session at 11:17AM.

79  
80 At 11:57AM, Commissioner Kaynor made a motion to exit executive session,  
81 Commissioner Davis seconded. All were in favor and the Committee exited  
82 executive session.

83  
84 No action was taken as a result of the executive session.

85  
86 **Draft Board Agenda Review:**



87 The Committee reviewed the draft board agenda for the April Board of  
88 Commissioner meeting.  
89  
90 Chair Waninger asked about the zero-fare policy, and asked how the Leadership  
91 Committee could help move that discussion. GM Moore noted that at this time, if a  
92 decision isn't made this month, we would re-implement fares because the approved  
93 budget includes fares. Staff is hoping that zero fare is two conversations; the first  
94 related to continuation in FY22 and the second regarding FY23 and beyond. Staff  
95 will provide a detailed pros/cons list to help inform the conversation. Commissioner  
96 Bohne said this item may not be a consensus item, but the organization can move  
97 forward if we have majority vote in either direction. Commissioner Polyte noted that  
98 the fare free conversation has been confusing in the past and asked if staff was  
99 willing and able to make a recommendation. Commissioner Kaynor noted that if we  
100 do re-instate the fares July 1, the amount of revenue would be less than normal  
101 given our current ridership. Chair Waninger asked if GM Moore could give an update  
102 on how the legislature is feeling about fare free service.  
103  
104 **Adjourn:**  
105 Commissioner Bohne made a motion to adjourn, Commissioner Kaynor seconded.  
106 All were in favor and the meeting adjourned at 12:05PM.