



1 **Leadership Committee Meeting Minutes**
2 **May 9, 2022 | 11:00 AM**
3 **101 Queen City Road, Burlington VT 05401**
4 **Meeting held virtually via Zoom Meetings**

6 *The mission of GMT is to promote and operate safe, convenient, accessible, innovative, and*
7 *sustainable public transportation services in northwest and central Vermont that reduce congestion*
8 *and pollution, encourage transit oriented development, and enhance the quality of life for all.*

10
11 **Present:**

12 Jamie Smith, Director of Marketing and Planning
13 Ashley LaBombard, Marketing and Outreach Coordinator
14 Commissioner John Sharrow, Milton
15 Commissioner Meg Polyte, Burlington
16 Commissioner Bonnie Waninger, Washington County
17 Commissioner Paul Bohne, Essex
18 Commissioner Austin Davis, Winooski
19 Jon Moore, General Manager
20 Commissioner Catherine Dimitruk, Franklin County
21 Stephanie Reid, Director of Human Resources
22 Nick Foss, Director of Finance

23
24 **Open Meeting**

25 Chair Waninger opened meeting at 11:00AM.

26
27 **Adjustment of the Agenda**

28 GM introduced Ashley LaBombard to the committee.

29
30 **Public Comment**

31 None

32
33 **Approval of Committee Minutes**

34 Commissioner Bohne moved to approve the April minutes; Commissioner
35 Sharrow seconded; All were in favor and the motion carried.

36
37 **General Manager Report – Updates and Opportunity for Questions**

- 38 • State Grant Application
39 • Zero-fare legislation



- 40 • Stephanie Reid-identify priorities. Recruitment to begin. Employee
41 recognition program.
- 42 • Triennial audit, virtual on-site visit in August (4-year period)
- 43 • Charter transit to House Transportation service to Middlebury, and
44 Burlington to Montpelier. Dave McKenzie and John Lepore
- 45 • JEDI workshop, June 15-21
- 46 • Seasonal capital contributions. Stowe expansion, 2 full size buses. MRV
47 annualized 10% capital match.
- 48 • SSTA meeting on Friday to discuss the ADA program. Projected FY23
49 rate, informal agreement that they would get back to \$65 per hour,
50 that looks unlikely, but probably around \$70 per hour rate.
- 51 • SSTA procurement for smaller vehicles, more mini-vans to help with
52 costs and comfort
- 53 • On-site safety and risk management walk through/meeting with our
54 insurance company. Provided best practices and recommendations
55 to lower our risk.

56

57 **Director of Human Resources Introduction**

58 GM introduced Stephanie Reid as new Director of Human Resources. Ms.
59 Reid worked with Karen Plante, and comes with a wealth of knowledge in
60 HR, 25 years. Looking forward to getting things done.

61

62 Chair Waninger welcomed and thanked Stephanie for being here.

63

64 **Annual Transportation Program Bill (H.736) Update**

65 Next week there will be a presentation on fare free. [pull from Strategy]
66 Not being able to use money for FY24, the intent of this money is for FY23 and
67 to prioritize fare free and avoiding service reductions. All fare boxes need to
68 be operational based on how we assign vehicles and driver scheduling.
69 \$167k is from local commuter and LINK service, how much to get fareboxes
70 online versus collecting the money. Armored car service from 101 QCP, will
71 need to have the car pick up at DTC, this would be a new cost.

72

73 Commissioner Bohne was grateful for the money, however disappointed that
74 there is restricted language that will put us in a real hole for FY24.

75

76 Chair Waninger mentioned not waiting until next session to have next level
77 discussions. Work needs to happen between sessions.

78



79 **Chittenden County Regional Planning Commission Transit Financing Study**
80 **Board Committee Assignment Discussion**

81 Fuel, ADA program, and wages (especially for FY25, new CBA year).
82 Commissioner Polyte, Commissioner Spencer, and GM Moore presented to
83 the Burlington Transportation Energy Commission, support from the City of
84 Burlington. Study outlines 8 revenue sources, represents the existing non-
85 federal investment in transit. Not trying to find \$22M, but actually shift away
86 from the property tax. This summer, GMT focus on this study and try to
87 advance that forward. How do we promote the need for this and provide
88 the best outreach on this study?

89
90 Chair Waninger asked about an Ad HOC or assign to current committee.
91 Commissioner Bohne asked, did the legislative session have an appetite to
92 advance this or have an off-session committee? GM Moore, not officially.

93
94 Commissioner Polyte stated, we need external partners, we can't be the only
95 ones asking. Who can we bring on to broaden the need for this? Particularly
96 the environmental groups. Lots of energy and a loud voice. It's important to
97 get up and running now for September when Legislatures will be ready to
98 reengage post campaigns. Commissioner Davis agreed, reset on the
99 biennium, new leadership in the Legislature, etc. GM Moore, included
100 businesses and stakeholders.

101
102 Commissioner Davis noted, that next session that there is already a lot of
103 promises from funding that will resurface, etc. Concise plan is important,
104 bringing it to the legislature instead of having them figure it out. Paul, agreed
105 with Ad HOC, Commissioner Dimitruk, was also supportive of Ad HOC, better
106 relationship with the current climate council, Global Solutions Act.
107 Commissioner Sharrow was also in support of Ad HOC.

108
109 GM Moore asked, who would the Board representatives to the committee
110 be? GM Moore will start drafting an external list. Method of choosing Board
111 representation. Chair Waninger asked to have Jon's list to determine how
112 skillsets match.

113
114 **Nomination of Board Officers Discussion**

115 Ask for interests in May, bring back a slate of nominees for June, vote in July.
116 Commissioner John Sharrow, will be resigning from the Board at the end of
117 June, has notified Milton now. Has sent some recommendations to Milton.
118 Recommended Denis to take Chair of Ops Committee.



119 Commissioner Polyte asked for a very brief overview. Chair serves 2, one-year
120 terms. Presumed that the Vice Chair would rotate into chair. Leadership
121 Committee is necessarily made up of officers, board commissioners and
122 alternates welcome.

123

124 **Draft Board Agenda Review**

125 The committee reviews the upcoming board agenda, there were no
126 additions or edits to be made.

127

128 **Commissioner Comments**

129 Commissioner Bohne is pleased that Stephanie is here, worked with her
130 before.

131

132 Commissioner Polyte will not be at the meeting and will work with alternates
133 to be there.

134

135 Chair Waninger requested Mr. Foss's presentation from last month.

136 Commissioner Davis asked for that presentation as well and was helpful when
137 checking in with the Winooski mayor.

138

139 **Adjourn**

140 Commissioner Davis made a motion to adjourn, Commissioner Polyte
141 Seconded. All were in favor and the meeting adjourned at 11:59AM.