



Operations Committee

Meeting Notes

Monday, June 12th, 2017

9:30am

15 Industrial Parkway, Burlington, VT

NO QUORUM

Present: [Chair Barton and Commissioner Miles](#); Mark Sousa, General Manager, Trish Redalieu, Director of Human Resources, and Kaitlin McCarthy, Executive Assistant.

Meeting opened at 9:30am.

Adjustment of the Agenda: none.

Public Comment: No public comment.

Approval of May Meeting Minutes: there is no quorum so approval cannot be completed. No edits were made.

Energy Efficiency Discussion: discussed consumption patterns and developing a plan [to improve energy efficiency by 3%](#) for the organization.

Status of GMT Performance Improvement (PIP): discussed the following topics: updating and revising plan, staff will analyze goals and strategies to determine appropriateness; new staffing in maintenance, opening communications with customers.

Integration of Information Reports: discussed frequency of reporting and prioritizing data.

FY18 Work Plan Discussion: [Updated work plan through August; there will be no meeting in July.](#)

Staff Review of Ongoing Projects and next meeting date: discussed changing location of next meeting to visit other sites, on-time performance: discussed collecting data of route accuracy.

- The committee has scheduled the next meeting for Monday, August 7th, 2017 at 9:30am.

2. Adjourn

[The meeting was not officially adjourned as there was not a quorum.](#)