



Operations Committee Meeting Minutes
Monday, August 12, 2019 at 9:30 a.m., GMT Board Room
101 Queen City Park Road, Burlington VT 05401

Present:

Commissioner Chittenden

Commissioner Waninger

Commissioner Sharrow

Jon Moore, Interim General Manager

Patricia Redalieu, Human Resources
Director

Jamie Smith, Director of Planning and Marketing

Katey Beaton, Energy Intern

Jordan Posner, Manager of Paratransit and
Brokered Services

Matthew Young, HR Coordinator

Milia Bell, Marketing Coordinator

Nick Foss, Director of Finance

Meeting started 9:30 a.m.

1. Adjustment of the Agenda – None
2. Public Comment- None
3. Approval of June 2019 Meeting Minutes – A motion was made to approve the June minutes with changes by Commissioner Waninger, the motion was seconded by Commissioner Sharrow. All were in favor and the minutes were approved with changes.
4. Micro-transit Presentation (VTrans) - Mr. McDonald presented the Micro-transit presentation to the Committee.

Mr. McDonald stated that VTrans submitted a grant proposal for \$912,912.00 annually, for a two-year pilot. If this grant is not awarded, it will potentially be funded through up to the state budget process to see if this pilot becomes a priority for 2020 transit program.

There was discussion on the presentation.

Mr. Moore informed the Committee that GMT has presented a letter of support to VTrans for Micro-Transit.



5. Update and Discussion of Performance Improvement Plan (PIP) – Ms. Redalieu informed the Committee that the information for the PIP is still being collected and it is not ready to be presented at this time.

Commissioner Sharrow requested that item 5. Update and Discussion of Performance Improvement Plan (PIP) be tabled until the September 2019 Operations Committee meeting. There was no objections; item 5. was tabled.

6. Energy Efficiency Plan- Ms. Beaton presented her energy efficiency plan update to the Committee.

There was discussion on the plan.

Commissioner Bohne entered at 10:22 a.m.

7. ADA Process and Metrics – Mr. Posner presented the results of the 2019 ADA Customer Service Survey to the Committee.

There was discussion on the survey.

Commissioner Kaynor entered at 10:28 a.m.

8. Swiftly Update- Mr. Moore stated that from spot checks it seem that Swiftly is operating okay so far and that GMT is using the auto assignment feature which has had some limitations.
9. MTC Update – Mr. Moore informed the Committee that the Montpelier Transit Center (MTC) has a tentative opening date of October 2019. Mr. Moore also stated that GMT is working with VTrans and the City of Montpelier to get funding for a Customer Service Representative for the MTC.
10. Electric Vehicles Update- Mr. Moore informed the committee that the two electric buses from Proterra have started the manufacturing process with an expected delivery date in October 2019.

Mr. Kimball stated that the power supply was originally able to support only two electric bus chargers but has been upgraded to allow up to six electric bus chargers for future use.



Mr. Moore informed the committee that GMT will be applying for a grant funded through the VW settlement funds. These funds will be used to purchase up to two additional electric buses. Mr. Moore also stated that the rural area has been awarded the NOLO grant to purchase smaller electric buses.

There was discussion on the electric vehicles.

11. Next Meeting Date- The next Operations Committee meeting will be on Monday, September 9, 2019 at 9:30 AM at 9:30 a.m.
12. Adjourn- Commissioner Chittenden made a motion to adjourn, Commissioner Waninger seconded the motion. All were in favor and the meeting adjourned at 10:32 am.