



1 **Operations Committee Meeting Agenda**
2 **June 13, 2022 10:00 AM**
3 **101 Queen City Road, Burlington VT 05401**
4 **Meeting held virtually via Zoom Meetings**

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6 *The mission of GMT is to promote and operate safe, convenient, accessible, innovative,*
7 *and sustainable public transportation services in northwest and central Vermont that*
8 *reduce congestion and pollution, encourage transit oriented development, and enhance*
9 *the quality of life for all.*

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12 **Present:**

- 13 Chris Damiani, Senior Transit Planner
14 Commissioner Matt Cota, South Burlington
15 Commissioner John Sharrow, Milton
16 Ashley LaBombard, Marketing & Outreach Coordinator
17 Connie Englert, Director of Transportation
18 Mevludin Bahunjic, Urban Operations Manager
19 Tyler Austin, Maintenance Manager
20 Jon Moore, General Manager
21 Commissioner Tasha Wallis, Lamoille County
22 Commissioner Bonnie Waninger, Washington County
23 Nick Foss, Director of Finance
24 Stephanie Reid, Director of Human Resources

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26 **Open Meeting**

27 Chair Sharrow opened the meeting at 9:59AM.

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29 **Adjustment of the Agenda**

30 None

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32 **Public Comment**

33 None

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35 **Approval of Committee Minutes**

36 Commissioner Waninger made a motion to approve the minutes, Commissioner Cota seconded.
37 All were in favor and the motion carried.

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39 **Monthly Transit and Technical Operations and Performance Updates**

40 Director Englert gave an overview of the Operations Report including:

- 41 • Update on operations staffing including the preparing for five departures from Berlin
42 • Impacts of COVID on the organization in the last month
43 • Update on fleet performance and mean distance between failures
44 • Update on preventative maintenance inspections
45 • Update on the Proterra fleet & improvements made to charging infrastructure
46 • Arrival of six new Gillig buses to our Burlington office & ADA improvements included
47 • The procurement of four mobile column lifts for Burlington Maintenance
48 • Completion of FTA Low-No Grant Application



49 **FY23 & FY24 Heavy Fleet Capital Replacement**

50 Operations is requesting concurrence to enter into a non-binding interagency commitment letter
51 with the Pioneer Valley Transit Authority in Springfield Massachusetts and/or the Merrimack Valley
52 Transit Authority to pick up some of the contract options for up to six heavy diesel buses. Both
53 agencies have approved the use of these options and would greatly expedite our acquisitions
54 from New Flyer. Board capital program has four heavy diesel buses; Operations is expecting to add
55 a capital program amendment to add two more the rural program.

56
57 Director Englert stated that this is largely an administrative function, but it does indicate that were
58 are purchasing six diesel buses and are looking to switch to New Flyer. Director Englert went on to
59 add that these buses are largely similar to their electric counterparts and would help expedite
60 getting the electric buses online if we are awarded money from the FTA Low-No Grant.

61
62 **Berlin Operations Staffing & Potential Impacts**

63 GM Moore provided insight into what the resignations from Berlin means for service hours in
64 Washington County. The current level of service is unsustainable with these departure and GM
65 Moore is asking that the board considers a temporary reduction of service on the City Commuter
66 and MyRide service until we have the appropriate number of staff in place.

67
68 Commissioner Sharrow asked if there was a way to provide temporary relief with non-CDL drivers
69 and vehicles for the MyRide service. GM Moore said that the struggle is staffing more so than
70 anything else right now.

71
72 Commissioner Sharrow mentioned the potential for staff to look into school bus drivers. GM Moore
73 stated that we have not had luck in the past recruiting them in the past, but are willing to reach
74 out again. GM Moore added that it would be beneficial to have a larger pool of part-time drivers
75 in Berlin especially when it comes to seasonal services.

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77 Commissioner Waninger commented that this situation has become more frequent and it would
78 be helpful for the board to better understand priorities for how services would be adjusted in these
79 situations. Commissioner Waninger added that time should be spent looking at the impacts of
80 trying to spread out reductions across multiple routes versus the suspension of a single route.

81
82 **Adjourn**

83 Commissioner Waninger moved to adjourn the meeting, Commissioner Wallis seconded. All were in
84 favor and the motion carried.