



**Operations Committee Meeting
May 11, 2020 10:00 AM
101 Queen City Road, Burlington VT 05401**

Present:

Commissioner Waninger
Commissioner Sharrow
Commissioner Chittenden

Jon Moore, General Manager
Jamie Smith, Director of Marketing & Planning
Nick Foss, Director of Finance
Trish Redalieu, Director of Human Resources
Milia Bell, Marketing Coordinator

1. Open Meeting

Commissioner Sharrow called the meeting to order at 10:06AM

2. Adjustment of the Agenda

Commissioner Sharrow requested the discussion of Nate Bergeron serving on the Committee as an Advisory Member. This item was discussed at the Leadership Committee meeting.

3. Public Comment

No public comment.

4. Approval of Committee Minutes

Commissioner Sharrow noted that his last name was spelled incorrectly. Commissioner Chittenden moved to accept the minutes with the amendment. Commissioner Waninger seconded the motion. All were in favor and the minutes were accepted as amended.

5. No Smoking Policy Update

Mr. Moore gave a brief update on the current No Smoking Policy and proposed to relocate the current staff smoking area 25 feet from the building and refining the current policy.

Commissioner Waninger inquired about whether there was an incentive program through GMT's healthcare plan, to help staff quit smoking. Ms. Redalieu stated that she will look into whether such an incentive exists.

Mr. Moore stated that the amended policy will be brought to the Board as an action item to vote on.

6. Idling Policy Update

Mr. Moore updated the Committee about complaints GMT has received about idling busses. Mr. Moore stated the current policy is outdated and without a signature.



Mr. Moore has reviewed state law and city ordinances and recommends that GMT mirror the city's policy unless a maintenance situation calls for the bus to idle.

Commissioner Sharrow stated that more information is needed on why buses are currently idling before developing (updating) the policy.

7. Microtransit Discussion

Mr. Moore gave a quick update regarding microtransit. Mr. Moore indicated that VTrans has applied for a grant to pursue microtransit in rural Vermont, but did not get the grant. He stated that GMT will begin RFP process to offer micro-transit in rural areas.

8. Collective Bargaining Agreement (CBA) Discipline & Discharge and Grievance Procedure Presentation

Mr. Moore updated the Committee on the recent arbitration hearings and reviewed GMT's policy on how the company issues discipline and handles grievances.

9. Next Meeting Date

Monday, June 8, 2020 at 10:00AM

10. Adjourn

Commissioner Chittenden made a motion to adjourn; Commissioner Waninger seconded; all were in favor and the meeting was adjourned.