



Operations Committee Meeting
June 8, 2020 10:00 AM
101 Queen City Road, Burlington VT 05401

Present Via ZOOM:

Commissioner Waninger
Commissioner Sharrow
Commissioner Chittenden
Alt. Commissioner Brewer

Jon Moore, General Manager
Jamie Smith, Director of Marketing & Planning
Nick Foss, Director of Finance
Trish Redalieu, Director of Human Resources
Milia Bell, Marketing Coordinator

Open Meeting

Commissioner Sharrow called the meeting to order at 10:02AM.

Adjustment of the Agenda

No adjustments.

Public Comment

No public comment.

Approval of Committee Minutes

No quorum to vote. Approval of May's minutes will carry over to the July Committee meeting.

No Smoking Policy Update

Mr. Moore gave a brief update regarding the No Smoking Policy and stated that he will present a new policy at next week's board meeting. Mr. Moore also stated that GMT will work on a smoking cessation plan for GMT employees.

Alt. Commissioner Brewer outlined a program available through 802/Fresh Start. Ms. Redalieu stated that this program will be part of GMT's new No Smoking Policy, highlighting that it will be free of judgement and carry a positive message.

Micro-Transit Presentation and RFP

Ms. Smith gave an update regarding Micro-transit, where it stands today, and how the program intends to take over three fixed-route services: Montpelier Circular, Hospital Hill, and Capitol Shuttle.

Ms. Smith presented a draft project timeline and indicated that she would be seeking approval for additional funds at the June Board meeting. Ms. Smith also stated that staff will present an RFP and seek approval of contract (August), and request approval for implementation in August.

GMP E-bus Memorandum of Understanding (MOU)

Mr. Moore gave a quick update regarding rural electric buses. He stated that one would be used to operate the Capital Shuttle in Montpelier.

Performance Reporting Discussion

Mr. Moore reviewed performance reporting. He presented that he would like to implement the use of data, and developing a criteria for which type of data to use in order to make better decisions concerning performance reporting.

Next Meeting Date

TBD

Adjourn

Commissioner Waninger moved to adjourn; Commissioner Chittenden seconded; all others were in favor and the meeting was adjourned at 11:03AM.