



Committee Meeting Minutes
Weekday, Month Day, Year
101 Queen City Road, Burlington VT 05401

The mission of GMT is to promote and operate safe, convenient, accessible, innovative, and sustainable public transportation services in northwest and central Vermont that reduce congestion and pollution, encourage transit oriented development, and enhance the quality of life for all.

1 **Present**

2 Clayton Clark, General Manager
3 Matt Kimball, Director of Capital Projects & Grants
4 Commissioner Tasha Wallis, Lamoille County
5 Commissioner Andrea Suozzo, Burlington
6 Commissioner Henry Bonges, Milton
7 Daniel Currier, VTrans
8 Erika Osorio, Data Analyst
9

10 **Open Meeting**

11 Commissioner Wallis opened the meeting at 3:02 PM.
12

13 **Adjustment of the Agenda**

14 None
15

16 **Public Comment**

17 None
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19 **Committee Member Introductions**

20 Committee members took turns introducing themselves, their reasons for joining
21 the Board or Committee, and their professional background.
22

23 **Chair Remarks – Tasha Wallis**

24 Commissioner Wallis expressed her excitement about the creation of this
25 committee and her thoughts on the focus of the Committee.
26

27 **GM Remarks – Clayton Clark**

28 GM Clark touched upon his previous experiences and the desire to look beyond
29 basic performance metrics and holistically examine our service.



30 **VTrans Route Performance Measurements – Dan Currier**

31 Public Transit Coordinator Dan Currier introduced himself to the Committee and
32 gave a brief overview of his work at VTrans, and how VTrans looks at (GMT)
33 Green Mountain Transit's routes. A discussion was had about the breakdown of
34 services and how VTrans looks at specific services.

35

36 **Federal STIC Factor Criteria – Matt Kimball**

37 Director Kimball provided an overview of the Federal STIC factors and GMT's
38 history of earning these factors. A short discussion was had about how our
39 services play into earning factors.

40

41 **Next Steps for Committee**

42 A discussion was had in which the Committee brought up the following topics to
43 look at in future meetings:

- 44 • The data GMT currently collects, especially as it pertains to Planning
- 45 • Route performance to guide service changes and reductions
- 46 • TAM Plan and other data driven capital planning activities
- 47 • How different routes are funded and what the mix is

48

49 **Commissioner Comments**

50 This item was combined with the discussion about the next steps for the
51 Committee.

52

53 **Adjourn**

54 The meeting ended at 4:03 PM.