



Leadership Committee Meeting Minutes
Monday, September 9, 2019 | 10:30AM
GMT Board Room, 101 Queen City Park Road, Burlington, VT 05401

Present:

Jon Moore, Interim General Manager
Nick Foss, Director of Finance
Jamie Smith, Director of Planning and Marketing
Milia Bell, Marketing Coordinator

Commissioner Kaynor (Phone)
Commissioner Miles
Commissioner Chittenden
Commissioner Waninger
Commissioner Sharrow
Commissioner Bohne (Phone)

1. Open Meeting – Meeting opens at 10:30
2. Adjustment of the Agenda – No Adjustments to the agenda
3. Public Comment – Commissioner Kaynor updated on his ability to attend meeting due to medical issues.
4. Approval of August Committee Minutes – Commissioner Kaynor moves to approve; Commissioner Waninger seconded the motion. All others were in favor, and the minutes were approved as presented.

Amended Motion – Commissioner Waninger requested that the minutes reflect that the board entered Executive Session last month; no action was taken.

Commissioner Chittenden states that the original motion stands with a second motion. All others were in favor, and the minutes were approved as presented.

5. Board Agenda Items

Update on GM Search Process – Commissioner Waninger gave an update. The committee will meet again on 9/9/2018 to discuss the proposals and make a recommendation to the Board about how to proceed.

Commissioner Waninger requested Leadership input on what direction to take with new proposal. It was agreed that this be an Action Item for the Board Agenda.

Planning & Technical Assistance RFP Award (action item) – Mr. Moore reviewed the RFP stating that there will be a request at the 9/17 Board Meeting to award the RFP for the contract.

Electric Bus Update – Mr. Moore gave an update on the electric bus procurement. Buses are estimated to be on-site October 17, 2019. Proterra will be at GMT to offer training to Maintenance and training staff.

Mr. Moore talked about GMT's recent Request for Quotes to install the charging stations for the electric vehicles.



Montpelier Transit Center - Jon Moore gave an update on the progress of the MTC. He mentioned some steps being taken by GMT to recruit employees, including working with VTrans and the City of Montpelier. The goal for GMT to begin operating from the MTC is early to mid-November.

31 Queen City Park Road Update – Jon Moore gave an update about the facility. The goal is to have it ready for the winter. We will issue the RFP sometime this fall.

6. GM Updates – Jon Moore gave a brief update concerning the challenges of funding vs. service. We will continue monitor the situation and some adjustment may be needed. Commissioner Kaynor suggested making this topic a Board Meeting agenda item. Commissioner Waninger requested an update for NextGen Rural. We have pushed it back to November.

HRC Complaint – Jon Moore gave an update on two Human Rights Commission complaints against GMT stemming from the May 23 incident. As of now, the goal is to settle things in mediation. If it goes to mediation, the Board would have to approve any resolution.

We are receiving quotes for implicit bias training. We will continue searching with some new leads.

Barre Service Expansion - Central Vermont Medical Center is very interested in extending service out their facility on Route 12. We are looking into seeing if this can be added to the current schedule. CVMC has committed to funding a shelter.

7. Rural Local Funding – Jon Moore reviewed looking into doing an analysis on how other places do rural funding outside of New England. GMT is looking into how we can get into town and city budgets, rather than petitioning. We continue to explore more efficient and effective ways to raise rural funds.
8. Next Meeting Date October 7 at 11:00AM
9. Adjourn – Commissioner Chittenden entertained a motion to adjourn at 11:30. Commissioner Sharrow moved; Commissioner Waninger seconded the motion. All others were in favor, and the meeting adjourned.