



Strategy Committee Meeting Minutes
Monday, March 11, 2019 at 8:30am, GMT Board Room
15 Industrial Parkway, Burlington

Present:

Commissioner Buermann

Commissioner Currier (phone)

Commissioner Pouech (phone)

Commissioner Holland

Mark A. Sousa, General Manager

Cari Whittemore, Executive Assistant

Meeting started 8:31 am

1. Adjustment of the Agenda-None
2. Public Comment- None
3. Approval of November 12, 2018 Meeting Minutes – A motion was made to approve the November 12, 2018 minutes as presented by Commissioner Currier seconded by Commissioner Holland. All others were in favor and the minutes were approved as presented.
4. Legislative Update- Mr. Sousa explained that he and Jaime Feehan have been working with Representative to create language to add to a TBill that would prompt a Transit study. Mr. Sousa read the proposed language and explained what the expectations would be from the study, foremost the first mile and last mile.

8:43: Chair Chittenden enters as a public viewer.

Mr. Sousa explained that he and Mr. Feehan are planning on meeting again with the Speaker of the House at some point.



Commissioner Buermann suggested that Fred Schmidt would be an asset to talk with regarding the social science aspect of the study. Mr. Sousa stated we would contact Mr. Schmidt.

5. Capital Projects Update- Mr. Sousa notified the committee that the Montpelier Transit project is on track for completion in the fall. Also, that GMT is negotiating an agreement with City of Montpelier to determine financial responsibilities for operating the facility. VTRANS will be paying for expenses for CMAQ grant for 3 years.

Mr. Sousa gave an update on the Berlin office. He stated that the Berlin project should be started in the spring 2019, including an above ground fuel tank.

Mr. Sousa stated that GMT has 2 new electric buses coming in August.

Commissioner Buermann asked about the Swiftly app. There was a brief conversation regarding Swiftly app that will replace the RouteMatch app that is currently being used. There was a brief discussion on Swiftly, including that GMT plans to roll out Swiftly mid-April and that GMT is working on a marketing plan.

Commissioner Pouch asked is VTrans would be overseeing the Swiftly app? Mr. Sousa replied yes, VTrans paid for the app and the RFP went through VTrans procurement.

6. Strategic Plan Review-Mr. Sousa stated that Ms. Smith and Mr. Moore have been busy with the NextGen project and will have an updated version soon. Mr. Sousa presented the 2018 Strategic Plan review. Commissioner Buermann went over a few of the key points:

- Token transit and Swiftly will interact, Mr. Sousa is gathering additional information to present to the board.



- GMT is working on a bus stop audit. Ms. Holland stated that St. Albans City and Town did a joint study. Mr. Sousa will reach out to the company
- Mr. Sousa stated that there has been conversation with Burlington Electric regarding storing our Electric buses in GMT's facility located at 1 Industrial Drive.
- GMT will be looking at the possibility of becoming the "broker" for paratransit, meaning GMT will schedule and other administrative duties. SST would only be responsible for obtaining drivers.
- Commissioner Buermann commended Mr. Sousa for his reaching out to the community.

Commissioner Buermann stated that the Strategy committee is responsible to look down the road 5-10 years. Commissioner Buermann asked the committee, if they had any thoughts or suggestions of items to be looking for. There was conversation regarding the rail expansion. Mr. Sousa gave a brief overview of what he has seen in the legislature regarding the rail expansion.

7. Next meeting date and location - Next Strategy Committee meeting is Monday, April 8th 2019 at 8:30 AM at 15 Industrial Parkway Burlington.
8. Adjourn- Commissioner Currier made a motion to adjourn. All were in favor and the meeting adjourned at 9:19 am.