



Workforce Committee Meeting Minutes
Wednesday, September 25, 2024
101 Queen City Road, Burlington, VT 05401

The mission of GMT is to promote and operate safe, convenient, accessible, innovative, and sustainable public transportation services in northwest and central Vermont that reduce congestion and pollution, encourage transit oriented development, and enhance the quality of life for all.

1 **Present**

2 Clayton Clark, General Manager
3 Commissioner Judy Rosenstreich, Shelburne
4 Commissioner Chapin Kaynor, Williston
5 Commissioner Bob Buermann, Franklin County
6 Stephanie Reid, Director of Human Resources
7 Connor Smith, Project Coordinator
8 Ash LaBombard, Marketing and Outreach Coordinator
9 Tammy Masse, Controller

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11 **Open Meeting**

12 Commissioner Buermann opened the meeting at 9:01 AM.

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14 **Adjustment of the Agenda**

15 None

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17 **Public Comment**

18 None

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20 **Implementation of Administrative Benefits**

21 GM Clark provided an overview of the potential changes to administrative
22 benefits. A short discussion was had, and the committee supported these
23 changes.

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25 Commissioner Kaynor made a motion that the Workforce Committee
26 recommends to the Board of Commissioners that it extend the benefits
27 discussed to administrative staff at the time implemented for the Union.
28 Commissioner Rosenquist seconded; all were in favor and the motion carried.



29 **Organizational Assessment Items for the Workforce Committee**

30 GM Clark provided an overview of the items identified to be looked at by the
31 Workforce Committee, including employee engagement, onboarding, and
32 evaluations. The Workforce Committee discussed these items and brainstormed
33 how they should proceed.

34

35 **Commissioner Comments**

36 Commissioner Kaynor wanted to thank staff for their involvement with the
37 Committee.

38

39 **Adjourn**

40 Commissioner Rosenstreich made a motion to adjourn; Commissioner Kaynor
41 seconded. All were in favor and the meeting adjourned at 9:58 AM.